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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
MARCH 26, 2012
EXECUTIVE SESSION 6:00 P.M.
REGULAR SESSION 7:05 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
MARCH 26, 2012
EXECUTIVE SESSION 6:00 P.M.
REGULAR SESSION 7:05 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

The meeting was called to order by at 7:05 p.m. by President Carlsson.

I. Salute to Flag

II. Roll Call

PRESENT - Mr. Byrne, Ms. Carlsson, Mr. Koch, Ms. Kusel, Ms. McGowan,
Ms. McKeon, Ms. Shah, Ms. Sherwyn, Ms. Wooldridge

ABSENT - None

III. Executive Session – 6:00 p.m. – William Annin Middle School Conference Room

BE IT RESOLVED that the Bernards Township Board of Education met in closed session to discuss: review of qualifications of persons under consideration for employment; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Koch, seconded by Ms. Kusel, and approved by all present, the Board recessed into closed executive session at 6:00 p.m.

On motion by Ms. McKeon, seconded by Ms. Wooldridge, and approved by all present, the Board returned to public session at 7:00 p.m.

The Board reconvened the regular meeting in the William Annin Middle School Auditorium at 7:05 p.m.

IV. Regular Session – Call to Order – 7:05 p.m. – William Annin Middle School

Auditorium

V. Statement of Public Notice

This was a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VI. Public Hearing 2012-13 School Budget

- 1) Budget Presentation – Business Administrator Nick Markarian & Director of Curriculum Sean Siet

Mr. Markarian reviewed the proposed 2012-13 budget including a budget revenue snapshot of state aid and the tax increase of 1.85%. He reviewed a budget

expenditure snapshot including focus on the future increase in class size at the high school, proposed restoration of certain elementary programs previously removed from the budget, several items in the capital improvement area, changes to the general operating budget, a breakdown of instructional costs by area, staff and supplies, special education costs, and support services.

Mr. Siet reviewed the 2011 NJASK performance by school in grades 3-5. He reviewed the current average elementary class size, declining enrollment projections at that level, the district's guidelines for determining class size, elementary staffing, and a choice to include elementary enrichment and Spanish or offset class size by hiring additional teachers at Cedar Hill and Oak Street Schools where certain grade levels are at the top of the class size guidelines.

To view presentation click [here](#)

- 2) Board Forum on Budget
Comments and questions by the Board included the \$1M maintenance reserve, placement of teachers to reduce class size, general fund vs. capital fund, obtaining additional budget information, capital projects, test scores, increase in elementary class size, support for reinstating Spanish in the elementary curriculum, reinstatement of the SEM program, the importance of consideration being given to capital projects, class size at the middle school, and the success of the grade 5 to 6 transition program preparing students for the middle school.

Mr. Markarian was asked for an explanation of the district remaining 'below adequacy' by \$1.6M and not utilizing the automatic adjustment option while preparing the budget in order to adjust taxes.

- 3) Public Forum on Budget
Comments were made regarding class size at the middle school, hiring reading specialists and literacy support teachers as a way to reach a larger number of in need students, the importance of capital projects, and supporting the instruction of basics within the elementary schools.

BE IT RESOLVED THAT

- 4) The Bernards Township Board of Education does hereby approve the following school district budget for the 2012-13 school year:

WHEREAS, the Superintendent and Business Administrator prepared this 2012-13 budget on forms prescribed by the State Department of Education and submitted it along with required supporting documentation to the Executive County Superintendent, and

WHEREAS, the Executive County Superintendent reviewed and approved the budget,

and

WHEREAS, the proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A

RESOLVED, the Bernards Township Board of Education does hereby approve and adopt the following school district budget for the 2012-13 school year for purposes of establishing the tax levy:

EXPENDITURES

General Fund	\$86,120,428
Special Revenue Fund	\$ 1,050,000
Debt Service Fund	\$ 6,095,728
TOTAL	\$93,266,156

REVENUES

Budgeted Fund Balance – General Fund	\$ 3,928,526
Miscellaneous Revenue	\$ 1,578,120
State Aid	\$ 5,091,265
Federal Aid	\$ 1,050,000
Local Tax Levy – General Fund	\$75,856,316
Local Tax Levy – Debt Service	\$ 5,761,929
TOTAL	\$93,266,156

And be it

RESOLVED, That there should be raised for General Funds \$75,856,316 for the ensuing school year (2012-13).

FURTHER RESOLVED, that as per NJAC 6A:23B-1 .2(b), the budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2012-13 budget includes a maximum travel appropriation of \$66,525. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2012-13 budget is a maximum regular business travel amount of \$1,500 per employee.

On motion by Ms. McKeon, seconded by Ms. Sherwyn, Item #4 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson
“Noes” - None
“Abstain” - None

Note: The election of school board members will be held in November as part of the general election. Board member petitions are due in the County Clerk's office by June 5, 2012.

VII. Public Forum on Agenda Items

Comments were made regarding the Ridge High School traffic study, and the use of the Bernards Township Municipal campus to relieve the busing issue at the high school while providing a second entrance.

VIII. Committee Report

AD HOC FACILITIES

BE IT RESOLVED THAT

1) RESOLUTION OF THE BERNARDS TOWNSHIP BOARD OF EDUCATION AUTHORIZING THE EXECUTION OR ACKNOWLEDGMENT AND DELIVERY OF CERTAIN AGREEMENTS AND CERTAIN OTHER ACTIONS TO BE TAKEN ALL IN CONNECTION WITH THE SOMERSET COUNTY IMPROVEMENT AUTHORITY'S COUNTY OF SOMERSET GUARANTEED RENEWABLE ENERGY PROGRAM LEASE REVENUE BONDS, SERIES 2011 [FEDERALLY TAXABLE]

WHEREAS, the Somerset County Improvement Authority (including any successors and assigns, the "*Authority*") has been duly created by resolution duly adopted by the Board of Chosen Freeholders (the "*Board of Freeholders*") of the County of Somerset (the "*County*") in the State of New Jersey (the "*State*") as a public body corporate and politic of the State pursuant to and in accordance with the county improvement authorities law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, and the acts amendatory thereof and supplemental thereto (the "*Act*"), and other applicable law;

WHEREAS, the Authority has developed a program (the "*Renewable Energy Program*") for the financing, design, permitting, acquisition, construction, installation, operation and maintenance of renewable energy capital equipment and facilities such as solar panels, wind turbines, and hydro-electric, bio-diesel, geothermal, and bio-mass facilities, including any related electrical modifications, work related to the maintenance of roof warranties, or other work required, desirable or convenient for the installation of such systems (collectively, the renewable energy capital equipment and facilities, the "*Renewable Energy Projects*") for and on behalf of the County and local governmental units within the County, including without limitation municipalities, boards of education for school districts, local authorities and any other local government instrumentalities,

public bodies or other local government entities; collectively, including the County, the “*Local Units*”);

WHEREAS, the Renewable Energy Projects procured under the Renewable Energy Program are to be installed on, in, affixed or adjacent to and/or for any other Local Unit controlled buildings, other structures, lands or other properties of the Local Units (collectively, the “*Local Unit Facilities*”);

WHEREAS, it may be necessary, desirable or convenient, in connection with the financing, design, permitting, acquisition, construction, installation, operation and maintenance of the Renewable Energy Projects, to finance, design, permit, acquire, construct, renovate and install certain capital improvements to the Local Unit Facilities, including without limitation, improvements to or replacement of, roofing systems, if any (the “*Capital Improvement Projects*” and together with the Renewable Energy Projects and any Completion Project as defined in the hereinafter defined Bond Resolution, the “*Projects*”), and to the extent no Capital Improvement Projects are so financed, references herein shall have no meaning;

WHEREAS, the primary goal of the Renewable Energy Program is to expand the use of renewable energy sources available and utilized by the Local Units for their Local Unit Facilities, with the attendant environmental and financial benefits associated thereby, and to reduce the energy related operating costs to the Local Units for their Local Unit Facilities, all intended to be offered at no net cost to the Local Units;

WHEREAS, in order to implement the initial tranche of the Renewable Energy Program, the Authority has determined to finance the respective Renewable Energy Projects (there being no Capital Improvement Projects for this tranche) on the respective Local Unit Facilities for each of the following participating Local Units:

- (i) Bernards Township, Bernardsville Borough, Bedminster Township, Bridgewater Township, Franklin Township, Borough of North Plainfield, Borough of Peapack and Gladstone and Warren Township (collectively, the “*Municipal Series 2011 Local Units*”); and
- (ii) Bernards Board of Education, Bridgewater Raritan Board of Education, Montgomery Board of Education, North Plainfield Board of Education, Somerset Hill Board of Education, Warren Township Schools, Watchung Borough Board of Education (collectively, the “*Board of Education Series 2011 Local Units*”); and
- (iii) County, Morris-Union Jointure Commission, Somerset County Park and Somerset County V-Tech School (collectively, the “*County Series 2011 Local Units*”)

(including the hereinafter defined Participant, each a “*Series 2011 Local Unit*”, and

collectively, the “*Series 2011 Local Units*”), through the issuance by the Authority of (i) a series of Authority bonds entitled “County of Somerset Guaranteed Renewable Energy Program Lease Revenue Bonds, Series 2011A (Federally Taxable)” dated August 25, 2011, in the original aggregate principal amount of \$23,980,000 (the “*Series 2011A Bonds*”) and (ii) a series of Authority notes entitled “County of Somerset Guaranteed Renewable Energy Program Lease Revenue Note, Series 2011B (Federally Taxable)” dated January 19, 2012, in the original aggregate principal amount \$2,810,000 (the “*Series 2011B Note*”, and together with the Series 2011A Bonds, the “*Series 2011 Bonds*”);

WHEREAS, pursuant to N.J.S.A. 40:37A-77 of the Act, N.J.S.A. 40A:65-4 of the Uniform Shared Services and Consolidation Act (as amended and supplemented from time to time, the “*Shared Services Act*”) and other applicable law, upon or prior to the issuance of the Series 2011 Bonds, the Authority shall have entered into a “License and Access Agreement (Somerset County Renewable Energy Program, Series 2011)” to be dated as of the first day of the month of issuance of the first series of Series 2011 Bonds (as the same may be amended or supplemented from time to time in accordance with its terms, each agreement shall constitute a “*Local Unit License Agreement*”, and collectively, the “*Local Unit License Agreements*”) with each Series 2011 Local Unit, including the Participant, that would, among other things, provide the Authority and/or its assignees the right and obligation to (i) access the Local Unit Facilities of each such Series 2011 Local Unit, most particularly their roofs and electrical systems (the “*Local Unit License*”), (ii) finance, design, permit, acquire, construct, install, operate and maintain the Renewable Energy Projects for a term of fifteen (15) years on, in, affixed or adjacent to, or for the benefit of such Local Unit Facilities, (iii) receive the right to the renewable energy produced from the Renewable Energy Projects financed by the Series 2011 Bonds, and (iv) sell all or a portion of the renewable energy produced from such Renewable Energy Projects through the Authority to the respective Series 2011 Local Units, pursuant to an assignment (under each Local Unit License Agreement) from the Authority to the Series 2011 Local Units of the Power Purchase Agreement (as hereinafter defined), the terms of which Power Purchase Agreement could be entered into directly by the Series 2011 Local Units under N.J.S.A. 40A:11-15(45) of the Local Public Contracts Law (for the municipality/County Series 2011 Local Unit) and under N.J.S.A. 18A:18A-42(o) of the Public Schools Contracts Law (for the board of education Series 2011 Local Units);

WHEREAS, pursuant to (i) N.J.S.A. 40A:11-4.1(k) of the Local Public Contracts Law, (ii) Local Finance Board Notice 2008-20, December 3, 2008, *Contracting for Renewable Energy Services*, (iii) the Board of Public Utilities (“*BPU*”) protocol for measuring energy savings in PPA agreements dated February 20, 2009 (*Public Entity Energy Efficiency and Renewable Energy Cost Savings Guidelines*), (iv) Local Finance Board Notice 2009-10 dated June 12, 2009, *Contracting for Renewable Energy Services: Update on Power Purchase Agreements*, (v) all other applicable law, and (vi) pursuant to a competitive contracting process governed thereby, the Authority selected Sunlight

General Somerset Solar, LLC, as solar developer (the “*Company*”) to implement the Renewable Energy Projects for the Series 2011 Local Units, including the Participant, at the Local Unit Facilities; and

WHEREAS, upon or prior to the issuance of the Series 2011A Bonds, the Authority and the Company shall enter into that certain “Power Purchase Agreement (Somerset County Renewable Energy Program, Series 2011)” to be dated as of the first day of the month of issuance of the initial series of Series 2011 Bonds (as the same may be amended or supplemented from time to time in accordance with its terms, the “*Power Purchase Agreement*”), which Power Purchase Agreement shall, among other things, obligate the Company to develop the Renewable Energy Projects for the Series 2011 Local Units, including the Participant, on their Local Unit Facilities, and combined with the Local Unit License Agreement, provide for the sale of the electricity produced by the Renewable Energy through the Authority to the Series 2011 Local Units, including the Participant, Projects at a fixed price, plus fixed escalation, set forth in the Power Purchase Agreement (the “*PPA Price*”), all as authorized pursuant to N.J.S.A. 40:37A-77 and -78 of the Act, N.J.S.A. 40A:65-4 of the Shared Services Act, N.J.S.A. 40A:11-15(45) of the Local Public Contracts Law and N.J.S.A. 18A:18A-42(o) of the Public Schools Contracts Law, and the guidelines applicable to such contracts promulgated by the State Board of Public Utilities.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE BERNARDS TOWNSHIP BOARD OF EDUCATION (THE “*PARTICIPANT*”), IN THE COUNTY OF SOMERSET, NEW JERSEY, as follows:

Section 1. The Participant’s Renewable Energy Projects and the financing of the Participant’s Renewable Energy Projects through the Local Unit License Agreement, the Power Purchase Agreement, the resolutions and agreements in connection with the Series 2011 Bonds, and the other Renewable Energy Program documents, is hereby approved.

Section 2. The Business Administrator (the “*Authorized Officer*”) is hereby authorized and directed to execute or acknowledge, as the case may be, and deliver (i) the Local Unit License Agreement for the Participant and the Power Purchase Agreement to be acknowledged by the Participant, both in substantially the forms attached hereto as Exhibit A, with such changes thereto as the Authorized Officer deems in their sole discretion to be necessary, desirable or convenient for the execution thereof and to consummate the transactions contemplated hereby, which execution thereof shall conclusively evidence the Authorized Officer's approval of any changes to the forms. The Authorized Officer is hereby further authorized and directed to execute such other closing certificates (the “*Closing Certificate*”) deemed necessary, desirable or convenient for the execution thereof and to consummate the transactions contemplated hereby, which execution thereof shall conclusively evidence the Authorized Officer's approval of the provisions and form of such Closing Certificate, which shall include without limitation,

(x) the PPA Price, including escalation, (y) affirming that the PPA Price is less than the exiting tariff paid by the Participant for electricity, and (z) that Participant has received a copy of the report of the Authority's energy engineering consultant regarding the selection of the Company and the establishment of the PPA Price.

Section 3. The Secretary and any Assistant Secretary of the Participant are each hereby severally authorized and directed, upon the execution or acknowledgment of the documents set forth in Section 2 hereof: to attest to the Authorized Officer's execution or acknowledgment of such documents and is hereby further authorized and directed, when required by the Authority, to thereupon affix the seal of the Participant to such documents.

Section 4. Upon the execution or acknowledgment and attestation of and if required, the placing of the seal on the documents set forth in Section 2 hereof as contemplated by Sections 2 and 3 hereof the Authorized Officer is hereby authorized and directed to (i) deliver such fully executed or acknowledged, attested and sealed Local Unit License Agreement of the Participant to the other parties thereto and (ii) perform such other actions as the Authorized Officer deems necessary, desirable or convenient in relation to the execution and delivery thereof.

Section 5. The governing body of the Participant hereby authorizes the performance of any act, the execution or acknowledgment and delivery of any other document, instrument or Closing Certificates, including without limitation any solar renewable energy certificate auction or other applications or documents, which the Authorized Officer deems necessary, desirable or convenient in connection with this contemplated transaction, and the governing body of the Participant hereby directs the Authorized Officer to execute or acknowledge, attest and affix (or cause the attestation or affixation of) the seal to any such documents, instruments or Closing Certificates, the authorization of which actions shall be conclusively evidenced by the execution or acknowledgment, attestation, affixation and delivery, as the case may be, thereof by such persons.

Section 6. This resolution shall take effect immediately.

2) **RESOLVED**, the Bernards Township Board of Education received and discussed the [findings](#) of **Office of Fiscal Accountability and Compliance FAC case # INV-005-12**.

Business Administrator Nick Markarian explained the nature of a roofing compliant filed with the Office of Fiscal Accountability and Compliance and stated that office found no irregularities and closed its file on the matter.

3) The Bernards Township Board of Education does hereby approve the submission of grant application for the **2012 Safety Grant Program** through the New Jersey School Boards Association Insurance Group’s ERIC NORTH Subfund for the purposes described in the application, in the amount of \$26,953 for the period of July 1, 2012 through June 30, 3012.

4) The Bernards Township Board of Education does hereby authorize **Spiezle Architects** to amend the District’s Long Range Facility Plan and to submit applications to the Department of Education for Non Grant renovation projects as follows:

- Ridge High School – Interior renovations, lighting controls and upgrades, exterior renovations
- William Annin Middle School – Interior renovations, lighting controls and upgrades, exterior renovations
- Cedar Hill Elementary School – Interior renovations, lighting controls and upgrades, exterior renovations
- Oak Street Elementary School – Interior renovations, lighting controls and upgrades, exterior renovations
- Liberty Corner Elementary School – Interior renovations, lighting controls and upgrades, exterior renovations
- Mount Prospect Elementary School – Interior renovations, lighting controls and upgrades, exterior renovations

5) The Bernards Township Board of Education received quotes to perform a **traffic engineering study** for the Ridge High School campus as follows:

<u>Company:</u>	<u>Amount:</u>
Dolan & Dean Consulting Engineers, LLC	\$10,700
The RBA Group, Inc.	\$15,600

The Bernards Township Board of Education does hereby approve a contract for professional services with **Dolan & Dean Consulting Engineers, LLC** pending execution of a mutually agreeable contract and attorney review.

On motion by Mr. Koch, seconded by Ms. Shah, Items #1 through 5 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne (except Item #1), Mr. Koch, Ms. Kusel, Ms. McGowan (except Item #1), Ms. McKeon, Ms. Shah, Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson
- “Noes” - Mr. Byrne (only Item #1), Ms. McGowan (only Item #1)
- “Abstain” - None

Ad Hoc Facilities Chairperson Bill Koch provided an update on a discussion the committee had regarding the possibility of holding an adult education school within Bernards Township utilizing the district's facilities.

X. Approval of Minutes

- February 27, 2012 – Executive Session Minutes
- February 27, 2012 – Regular Session Minutes
- March 12, 2012 – Executive Session Minutes
- March 12, 2012 – Regular Session Minutes

On motion by Ms. Wooldridge, seconded by Ms. Sherwyn, the foregoing was approved, including an amendment to the February 27, 2012 Regular Session Minutes, by the following roll call vote:

- “Ayes” - Mr. Byrne, Mr. Koch (except February 27 Executive & Regular Sessions), Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah, Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson
- “Noes” - None
- “Abstain” - Mr. Koch (only February 27 Executive & Regular Sessions)

XI. Committee Reports continued

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated March 26, 2012 consisting of warrants in the amount of \$7,157,591.50.
- 2) The Bernards Township Board of Education acknowledges receipt of the February 2012 Financial Reports from the Board Secretary, the monthly Investment Report for February 2012, and the Treasurer of the School Monies Report for February 2012.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the February 2012 line item transfers totaling \$262,005 to the 2011-12 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve the following **field trip destination** for the 2011-12 school year:

<u>Destination:</u>	<u>Group Attending:</u>	<u>Number of Students:</u>
Philadelphia Zoo, Philadelphia, PA	Oak Street Third Grade Students	108

5) The Bernards Township Board of Education does hereby approve the agreement in resolution of **Agency Ref. No. 2012-17908** and authorizes the administration to implement its terms.

6) The Bernards Township Board of Education does hereby approve **related services** for the following students for the 2011-12 school year:

<u>Students #:</u>	<u># of Sessions:</u>	<u>Hourly Rate:</u>	<u>Effective Dates:</u>
204204	5 hrs/week	\$70.00	2/27/2012 – 6/29/2012
204204	2 hrs/week	\$90.00	2/27/2012 – 6/29/2012
301286	6 hrs/day	\$43.06	3/5/2012 – 6/15/2012

7) The Bernards Township Board of Education does hereby authorize the business administrator to employ competitive contracting (NJ statute 18A:18A-4.1) for the purpose of selling advertising space at the Lee Field complex.

8) The Bernards Township Board of Education does hereby approve the following **out-of-district placement** for the 2011-12 school year:

<u>Student #:</u>	<u>Tuition Payment:</u>
201459	\$13,416

9) The Bernards Township Board of Education does hereby approve the disposal of assorted expired textbooks; complete list on file in the Board Office.

10) The Bernards Township Board of Education does hereby accept a donation in the amount of \$3,942.10 from the **Parents Art Advisory Board** for the purpose of purchasing new art display panels for Ridge High School.

11) The Bernards Township Board of Education does hereby approve the agreement in resolution of **Agency Ref. No. 2012-18169** and authorizes the administration to

implement its terms.

On motion by Ms. McGowan, seconded by Ms. Kusel, Items #1 through 11 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson
“Noes” - None
“Abstain” - None

PERSONNEL

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Mary Asfendis** Supervisor of World Languages effective April 27, 2012.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Stephanie Jarecke** Special Education Teacher Ridge High School effective June 30, 2012.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Richard Scheuermann** Instructional Aide Mount Prospect School effective March 22, 2012.
- 4) The Bernards Township Board of Education does hereby approve a paid child care leave for **Lisa Afflitto** Special Education Teacher William Annin Middle School effective September 1, 2012 through September 24, 2012 utilizing 14 personal illness days, then an unpaid New Jersey Family Leave effective September 25, 2012 through November 10, 2012 running concurrently with Federal Family Leave effective September 25, 2012 through December 31, 2012 then an unpaid child care leave January 1, 2013 through January 31, 2013 returning February 1, 2013.
- 5) The Bernards Township Board of Education does hereby approve a paid child care leave for **Jenifer Clark** Grade 5 Teacher Oak Street School effective May 11, 2012 through June 3, 2012 utilizing 13 personal illness days then an unpaid New Jersey Family leave effective June 4, 2012 through June 30, 2012 running concurrently with Federal Family Leave effective June 4, 2012 through June 30, 2012.
- 6) The Bernards Township Board of Education does hereby approve a paid child care leave for **Peggy Wu** Guidance Counselor Ridge High School effective June 4, 2012 through July 2, 2012 utilizing 21 personal illness days then unpaid New Jersey Family Leave effective September 1, 2012 through October 15, 2012 running concurrently with Federal Family Leave effective September 1, 2012 through November 17, 2012,

returning November 19, 2012.

7) The Bernards Township Board of Education does hereby approve a paid child care leave for **Kelly Flannigan** Instructional Aide Cedar Hill School effective April 26, 2012 through June 8, 2012 utilizing 30 personal illness days then an unpaid New Jersey Family Leave effective June 8, 2012 through June 30, 2012 running concurrently with Federal Family Leave effective June 8, 2012 through June 30, 2012, returning **September 1, 2012**.

8) The Bernards Township Board of Education does hereby accept the **resignations** from the following staff members currently on maternity leave effective June 30, 2012:

Cristin Lee	Oak Street
Kathryn Moebius	Cedar Hill
Jenalyn Eidson	Ridge High
Kathryn Clark	Ridge High
Jennifer Stoeckel	Ridge High

9) The Bernards Township Board of Education does hereby approve the following **change in assignments and/or locations** for the 2011-12 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Judy Spero	School Aide Liberty Corner School at a salary of \$21.89 per hour 3 hours per day	School Aide Liberty Corner School at a salary of \$21.89 per hour 7 hours per day effective March 1, 2012 through March 23, 2012 and a Reading Specialist Liberty Corner School at a salary of \$230 per day effective April 2, 2012 to end of assignment as a medical leave replacement

10) The Bernards Township Board of Education does hereby appoint **Rod McLaughlin** Business Administrator District Office at a salary of \$12,916 effective June 1, 2012 through June 30, 2012 and at a salary of \$155,000 effective July 1, 2012 through June 30, 2013.

11) The Bernards Township Board of Education does hereby appoint **Maria Mensinger** Supervisor of Special Education ABA & Self Contained District Office at a salary of \$85,000 effective April 1, 2012 through June 30, 2012 as a maternity leave replacement for Allyson Read. Salary to be prorated to reflect start date.

12) The Bernards Township Board of Education does hereby appoint **Katherine Stotler** Supervisor of World Cultures & ESL K-12 at a salary of \$80,000 effective May

29, 2012 through June 30, 2012. Salary to be prorated to reflect start date.

13) The Bernards Township Board of Education does hereby appoint **Melanie Sackie** Kindergarten Teacher Oak Street School at a salary of \$230 per day effective March 12, 2012 through end of assignment as a medical leave replacement.

14) The Bernards Township Board of Education does hereby appoint **Michele Ivarone** Instructional Aide Oak Street School at a salary of Step 1 \$23.93 per hour 5.5 hours per day effective March 16, 2012 through end of assignment.

15) The Bernards Township Board of Education does hereby appoint **Howard Silberstein** Instructional Aide Mount Prospect School at salary of Step 4 \$25.62 per hour 2.25 hours per day effective April 16, 2012 through June 22, 2012.

16) The Bernards Township Board of Education does hereby appoint **Joanne Arvay** Secretary Special Services District Office at a salary of Step 6 \$40,847 effective March 12, 2012 through June 30, 2012, salary to be prorated to reflect start date as a maternity leave replacement for Lisa Brodman.

17) The Bernards Township Board of Education does hereby appoint **Susan Naylor** Secretary William Annin Middle School at a salary of \$12 per hour effective April 4, 2012 through end of assignment as a medical leave replacement.

18) The Bernards Township Board of Education does hereby approve the following **extracurricular assignments** for 2011-12 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
Mike Clark	Assistant Softball	\$5,756
Nicole Gilhuley	Assistant Girls Track	\$5,756
Jim O'Connor	Assistant Boys Track	\$5,756
Gary Henningsen	AM Morning Duty WAMS	\$7.25 per day

19) The Bernards Township Board of Education does hereby approve the following **mentors** for the 2011-12 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Kerry Throckmorton	Grade 4	Noreen Quinn-Foy	\$183.33
John Tsihlas	Physical Education	Liana LaVecchia	\$366.00

20) The Bernards Township Board of Education does hereby approve various assignments for the 2011-12 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Salary:</u>
Connor Pelos	After School Care	\$12 per hour

Paul DeMarco	After School Care	\$12 per hour
Marissa Casale	After School Care	\$12 per hour
Michael Alirangues	After School Care	\$12 per hour
Joe Novak	At Home Program	\$60 per hour
John-Paul Mahoney	Peer To Peer Adventure	\$20 per hour
Carleen Kane	Peer To Peer Adventure	\$20 per hour
Linda Blaber	Peer To Peer Adventure	\$20 per hour
Carol Engel	Peer To Peer Adventure	\$20 per hour
Sean Ulichny	Peer To Peer Adventure	\$20 per hour
Derek Boudreau	Peer To Peer Adventure	\$20 per hour
Stephanie Innella	AP Proctors	\$80 per day
Jessica Evancho	AP Proctors	\$80 per day
Jennifer Curran	Orchestra Conductor	\$3,433
Rebecca Karle	Violinist	\$ 580
Kathy Kowalewski	Violinist	\$ 580
Dan Zugale	Percussionist	\$ 580
Joseph Kirk	French Hornist	\$ 580
Lashanda Wilson	After School Care	\$24 per hour
Will Rope	Friday Night Activities	\$24.43 per hour

21) The Bernards Township Board of Education does hereby approve the following **student intern** for the 2011-12 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Cooperating Teacher:</u>
Casey Dipsey	Lafayette	Special Education/Cedar Hill E. Stutz 3/15/12

22) The Bernards Township Board of Education does hereby appoint the following **Mini Unit instructor** for the spring 2012:

<u>Staff Member:</u>	<u>School:</u>	<u>Course(s) Title:</u>	<u>Amount:</u>
Marianne Climes	LC	Dino-Mite	\$413.50

23) The Bernards Township Board of Education does hereby approve the following **volunteers** for the 2011-12 school year:

Jessica DuBois	Softball
Amanda Mitchell	Boys' Volleyball
Jim Baldassare Jr.	Baseball

24) The Bernards Township Board of Education does hereby appoint the following **substitute teachers and/or nurses** for the 2011-12 school year at a salary of \$80 per diem for substitute teachers and \$120 per diem for substitute nurses:

Virginia Thampoe
 Sharon Bosworth
 Elizabeth Jackson
 Jenna Rizzi
 Wynn Sloan
 Elizabeth von der Linde

25) The Bernards Township Board of Education does hereby approve a contract with the **Bernards Township Association of Administrators** from July 1, 2012 through June 30, 2015.

26) The Bernards Township Board of Education does hereby approve an unpaid Federal Family Leave for **Jennifer Kaltenbach** Science Teacher Ridge High School effective May 18, 2012 through June 30, 2012, returning September 1, 2012.

27) The Bernards Township Board of Education does hereby approve the following change in assignments and/or locations for the 2011-12 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Roseann Montemurro- Franchino	Instructional Aide Cedar Hill School	Instructional Aide Mount Prospect
Adam Huntington	Technology Education Teacher William Annin Middle School at a salary of Step 4 BA \$47,910 effective January 19, 2012 through June 30, 2012, salary to be prorated to reflect start date	Technology Education Teacher William Annin Middle School at a salary of Step 1 BA \$45,910 effective March 26, 2012 through end of assignment, salary to be prorated to reflect start date
Stacy John	French .4 Ridge High School at a salary of Step 1 BA \$45,910 effective October 17, 2011 through June 30, 2012, salary to be prorated to reflect start date and .4 status	French .4 Ridge High School at a salary of Step 1 MA \$51,880 effective April 1, 2012 through June 30, 2012, salary to be prorated to reflect start date and .4 status

28) The Bernards Township Board of Education does hereby approve an unpaid Federal Family Leave for **Beth Bierbower** Reading Specialist Liberty Corner School effective April 17, 2012 through April 30, 2012.

29) The Bernards Township Board of Education does hereby appoint **Danielle Limoncelli** Instructional Aide Mount Prospect School at a salary of Step 1 \$23.93 per hour 7.5 hours per day effective April 16, 2012 through June 22, 2012.

30) The Bernards Township Board of Education does hereby appoint the following Mini Unit Instructor for the spring 2012:

<u>Staff Member:</u>	<u>School:</u>	<u>Course(s) Title:</u>	<u>Amount:</u>
Karen Pellicone	MP	Culture Through Music	\$206.75

31) The Bernards Township Board of Education does hereby appoint **Abigale Way** Instructional Aide Mount Prospect School at a salary of Step 1 \$23.93 per hour 7.5 hours per day effective April 2, 2012 through June 22, 2012.

32) The Bernards Township Board of Education does hereby appoint **Brian Hurff** Science Teacher Ridge High School at a salary of \$230 per diem effective May 14, 2012 through June 25, 2012, as a leave replacement for Jennifer Kaltenbach.

33) The Bernards Township Board of Education does hereby appoint the following substitute teacher and/or nurse for the 2011-12 school year at a salary of \$80 per diem for substitute teachers and \$120 per diem for substitute nurses:

Hilary Giunta

Board President Susan Carlsson welcomed and presented background information on Ms. Katherine Stotler the newly appointed Supervisor of World Cultures and ESL. She mentioned the hiring of Rod McLaughlin as the newly appointed Business Administrator. Mr. McLaughlin was unable to attend this meeting due to a scheduling conflict.

Ms. Carlsson thanked all of those involved with negotiations between the Board of Education and BTAA. She highlighted the three-year increases of 1%, 1.5% and 2% along with tuition reimbursement and vacation day ‘give backs’ by the BTAA. An additional change will be 10-month administrators moving to 12-month and assuming additional responsibilities that were formerly stipended duties.

On motion by Mr. Koch, seconded by Ms. Sherwyn, Items #1 through 33 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah, Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson
 “Noes” - None
 “Abstain” - None

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the purchase and use of the following textbook for the 2012-13 school year:

<u>Book:</u>	<u>Course:</u>	<u>Publisher:</u>	<u>Quantity:</u>	<u>Cost:</u>
Teen Health - Course 3	Health Grades 6-8	Glencoe-McGraw Hill	45	\$3,786.78

On motion by Ms. McKeon, seconded by Ms. Sherwyn, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson

“Noes” - None

“Abstain” - None

XII. Board Forum

1) Student Stressors

Superintendent Valerie A. Goger stated a survey will be distributed to students within the next month or two. The last time students were surveyed was in conjunction with the Municipal Alliance in 2006.

Comments were made on the Ridge Runners Race and the show of support by district teachers, the joint PTO presentation by Dr. Maurice J. Elias, and the William Annin Middle School play production.

Board President Susan Carlsson noted the Board’s next meeting is scheduled for April 23. She will not be in attendance at that meeting and announced her resignation from the Board effective following its May 21 meeting.

XIII. Public Forum on Other Than Agenda Items

No comments were made.

XIV. Adjournment

On motion by Mr. Koch, seconded by Ms. Kusel, and approved by all present, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Nick Markarian
Board Secretary