

***Bernards Township School District***  
***Change of Address Form***

Effective Date: \_\_\_\_\_

**Student Information**

<b>Student Name</b>	<b>Grade</b>	<b>School</b>	<b>Student ID</b>

**Parent/Guardian Information:**

<b>New Address:</b>	
<b>New Phone:</b>	
<b>Parent Email:</b>	
<b>Previous Address:</b>	

**Please use one form per family. List all children, including those not requiring transportation.**

Email this completed form and **3** proofs of your new residency to the District Registrar, Lisa Miano at [lmiano@bernardsboe.com](mailto:lmiano@bernardsboe.com).

*Acceptable proofs of residency include closing disclosure statement, deed, rental lease, tax bill, sewer bill, utility bills or email confirmations, homeowners or tenant insurance and/or mortgage bank statements. If you have any questions, please contact Lisa Miano at [lmiano@bernardsboe.com](mailto:lmiano@bernardsboe.com) or (908) 204-2585, ext. 127.*

Once this form is processed, transportation will be notified of the address change. Please note it may take 4-5 days for a new bus pass to be issued.