

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MINUTES INDEX
FEBRUARY 8, 2016
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:01 P.M.
WILLIAM ANNIN MIDDLE SCHOOL CONFERENCE ROOM
REGULAR SESSION 7:07 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

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January 18, 2016 – Second Executive Session Minutes

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MEETING MINTUES
FEBRUARY 8, 2016
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL CONFERENCE ROOM
REGULAR SESSION 7:07 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

- I. **Regular Session – Call to Order – 6:00 p.m. – William Annin Middle School Conference Room**
- II. **Salute to the Flag**
- III. **Executive Session – 6:01 p.m. – William Annin Middle School Conference Room**

On motion by Ms. Cwerner seconded by Ms. Richman, and approved by all present, the Board recessed into closed executive session at 6:00p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: personnel and contract negotiations; matters of litigation; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Cwerner seconded by Mr. Fry and approved by all present, the Board closed the Executive Session at 7:00p.m.

- IV. **Reconvene Regular Session – Call to Order – 7:07 p.m. – William Annin Middle School Auditorium**

President Wooldridge reconvened the regular meeting in the William Annin Middle School at 7:07p.m.

- V. **Roll Call**

PRESENT: Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah, Ms. Wooldridge, Mr. Markarian, Mr. McLaughlin, Board Counsel John Croot

ABSENT: Mr. Siet

VI. **Statement of Public Notice**

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. Any Board responses to public comment will be addressed during Board Forum, or during committee reports.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VII. **Student Representative**

Student Representative Kunaal Kapadia provided an update for events happening at Ridge High School. Topics discussed were the Ridge High School basketball season; he noted that water bottles that were purchased as fundraisers are now available for sale but quantities are limited. Ridge Has Talent will occur in late March, there will be a fundraiser called Pennies for Patients in which boxes will be placed in classrooms to raise money for charity, there will be a meeting of the student governments of Ridge High School and Bernards High School to brainstorm ideas. Finally, the Student Government is hoping to have a Field Day for the Seniors sometime in April 2016.

VIII. Superintendent's Report

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby affirm receipt of the **HIB Report** dated February 8, 2016.
- 2) The Bernards Township Board of Education does hereby approve a Cedar Hill PTO fundraiser in order to generate funds for improvements to the Cedar Hill Elementary School playground.
- 3) Staff Recognition
- 4) QSAC - Website and Invitation for Public Comment

On motion by Ms. Cwerner seconded by Ms. McKeon Items #1 through #4 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

Superintendent Nick Markarian discussed staff recognition and that his request from the administrators to provide names of staff to be recognized was successful. He stated that it is difficult at times to have staff come to the board meetings to be recognized and at times the reasons they are being recognized may conflict with confidentiality issues and therefore he apologized in advance if the recognition sounds vague. Mr. Markarian recognized the following staff:

- Heather Ray- LCS
- Robin Youtkus, LCS RN
- Amy Kamenir, WAMS
- William Annin Middle School Teachers Jackie Geiger and Troy O'Connor for volunteering their services during their prep period to provide students with 8th grade math assistance.

Mr. Markarian then spoke about the Quality Single Accountability Continuum (QSAC) report. He explained that the QSAC is the New Jersey Department of Education's (NJDOE) monitoring and evaluation system for public school districts. He noted that the review is every three years and that if performance is high then the district becomes eligible to defer the service for another three years. Currently the Bernards Township Board of Education is eligible for a waiver and it will be an agenda item on the February 22, 2016 Board of Education Meeting.

For more information regarding the district's QSAC report please click [here](#).

IX. Public Comment on Agenda Items

No comments were made.

X. Approval of Minutes

January 18, 2016 - Regular Session Minutes

January 18, 2016 - First Executive Session Minutes

January 18, 2016 - Second Executive Session Minutes

On motion by Ms. McKeon seconded by Ms. Cwerner the foregoing were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten (Regular Session Only), Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge
“Noes” - None
“Abstain” - Dr. Dunten (both Executive Sessions)

XI. Committee Reports

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated February 8, 2016 consisting of warrants in the amount of \$4,749,096.26.
- 2) The Bernards Township Board of Education does hereby approve home instruction for student # 300294 from January 25, 2016 to February 18, 2016 from **Silvergate Prep** in the amount not to exceed \$1,075.62.
- 3) The Bernards Township Board of Education does hereby approve home instruction for student # 304048 from January 25, 2016 to February 18, 2016 from **Silvergate Prep** in the amount not to exceed \$2,151.24.
- 4) The Bernards Township Board of Education does hereby approve home instruction for student # 306233 from January 28, 2016 to April 21, 2016 from **Stepping Forward Counseling Center** in the amount not to exceed \$8,250.00.
- 5) The Bernards Township Board of Education does hereby approve home instruction for student # 301434 from February 8, 2016 to April 1, 2016 from **Silvergate Prep** the amount not to exceed \$5,070.78.

6) The Bernards Township Board of Education does hereby approve tuition for student #203506 from January 13, 2016 to June 30, 2016 at **Wood Services, Inc.** in the amount not to exceed \$56,310.16.

7) The Bernards Township Board of Education does hereby approve professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2015-16 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
R. Muraview	NJACAC Annual Conference	\$420	06/06/2016 to 06/07/2016
J. Costa	AB Combs Elementary School Leadership Day	\$795	04/13/2016 to 04/15/2016

8) The Bernards Township Board of Education does hereby approve nursing services for student #301350 from January 19, 2016 to June 24, 2016 at **Epic Health Services** in the amount not to exceed \$35,200.00.

9) The Bernards Township Board of Education does hereby approve the following **field trip destinations** for the 2015-16 school year:

<u>Destination:</u>	<u>Group Attending:</u>	<u>Number of Students:</u>	<u>Date</u>
Toms River High School	Ridge Indoor Percussion Ensemble	20	03/05/2016 Saturday
Old Bridge High School	Ridge Indoor Percussion Ensemble	20	03/26/2016 Saturday

10) The Bernards Township Board of Education hereby approves the attached Memorandum of Understanding with the Somerset County Educational Services Commission for busing services through the 2016-2017 school year (see attachment F-10).

11) The Bernards Township Board of Education does hereby authorize the John Standish Perrin Architect, LLC Architectural Firm to submit to the Department of Education the following School Facilities Project Applications as Non-Grant projects with no State funding:

Cedar Hill School Security Entrance Project	State Project #0350-070-16-1000
Liberty Corner School Security Entrance Project	State Project #0350-080-16-1000
Oak Street School Security Entrance Project	State Project #0350-060-16-1000
Mount Prospect School Security Entrance Project	State Project #0350-100-16-1000

12) The Bernards Twp. Board of Education does hereby approve the award of a time and materials contract for Boiler and Burners Services to Unitemp, 26 Worlds Fair Drive D, Somerset, NJ 08873 in an amount not to exceed \$45,295.00. The Board received two bids for its Boiler and Burner Services. The lowest bid (submitted by Ramas Climate and Refrigeration, LLC) 26 Worlds Fair Drive D, Somerset, NJ 08873 was materially defective and, therefore, non-responsive on the basis that Ramas was unable to provide the required certification confirming their qualification to work on the District's systems. The next lowest bid was submitted by

Unitemp and was deemed to be responsive and, therefore, the lowest, responsive bid. On this basis, the District hereby awards the contract for Boiler and Burner Services to Unitemp on the basis that it has submitted the lowest responsive bid.

On motion by Ms. McKeon seconded by Ms. Gray Items #1 through #12 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge (abstain from item #10)
 “Noes” - None
 “Abstain” - Ms. Wooldridge (item #10 only)

Ms. Wooldridge provided a summary of the finance items. She then provided a report for the Finance Committee meeting that was held on January 20, 2016. Topics included Jay Lawton’s presentation to the committee regarding the increased cost of Horizon Health Benefits for 2015-16 and the anticipated increase in costs for 2016-17, a preliminary budget overview from Mr. McLaughlin, proposed technology upgrades of smart boards, computers, projectors and tablets that have been deferred for two years, and a Somerset County Educational Services Commission transportation update.

PERSONNEL

- 1) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Nicole Cataldi** Special Education Teacher Mount Prospect School effective April 18, 2016 through June 7, 2016 utilizing 35 personal illness days then an unpaid New Jersey Family Leave effective June 8, 2016 through July 20, 2016 running concurrently with an unpaid Federal Family Leave effective June 8, 2016 through July 20, 2016 then an unpaid child care leave effective July 21, 2016 through August 31, 2016, returning September 1, 2016.
- 2) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Dana Romano** Science Teacher William Annin Middle School effective May 3, 2016 through June 30, 2016 utilizing 34 personal illness days then an unpaid New Jersey Family Leave effective September 1, 2016 through October 13, 2016 running concurrently with an unpaid Federal Family Leave effective September 1, 2016 through November 27, 2016, returning November 28, 2016.
- 3) The Bernards Township Board of Education does hereby terminate the employment of employee #7940 effective January 31, 2016.
- 4) The Bernards Township Board of Education does hereby rescind the following Extra-Curricular Assignment for the 2015-16 school year:

Jennifer Hauser	Assistant Girls’ Lacrosse
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- 5) The Bernards Township Board of Education does hereby appoint **Emma Hornich** Instructional Support Teacher Liberty Corner School at a salary of Step 1 BA \$47,724 effective

January 22, 2016 through June 30, 2016. Salary to be prorated to reflect start date. Certificate of Eligibility w/Advanced Standing-Mentoring required.

6) The Bernards Township Board of Education does hereby appoint **Kristine Mercurio-Tornabene** School Psychologist William Annin Middle School at a salary of Step 18 MA+30 \$82,469 effective March 16, 2016 through June 30, 2016.

7) The Bernards Township Board of Education does hereby appoint **Patricia Albertson** School Aide Ridge High School at a salary of \$23.79 per hour 6.5 hours per day effective January 27, 2016 through June 20, 2016.

8) The Bernards Township Board of Education does hereby appoint the following Extra-Curricular Assignments for the 2015-16 School Year:

<u>School:</u>	<u>Staff Member:</u>	<u>Assignment:</u>	<u>15-16:</u>	<u>Years:</u>	<u>Points:</u>	<u>Longevity:</u>
RH	Richard Vaccaro	Head Softball	\$8,890	n/a	n/a	n/a
RH	Martha Simmons	Musical Director	\$4,245	n/a	n/a	n/a

9) The Bernards Township Board of Education does hereby approve the following staff members in Various and/or Change of Assignments listed for the 2015-16 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>Salary:</u>
Will Rope	At Home Program-SE	\$28.24 per hour/7.5 hours per week/January 2016-June 2016
Kathleen Genovese	Social Skills Program-SE	\$25.79 per hour/not to exceed 5 hours per week/December 21, 2015 through June 22, 2016.
Heather Eckel	Secretary Step 9 \$54,923	Secretary Step 9 \$55,423 effective February 1, 2016 through June 30, 2016.

Regina Wasserbach	A paid child care leave effective April 24, 2016 through June 14, 2016 utilizing 25 personal illness days then an unpaid New Jersey Family Leave effective June 15, 2016 through October 6, 2016 running concurrently with an unpaid Federal Family Leave effective June 15, 2016 through November 11, 2016 returning November 14, 2016	A paid child care leave effective February 8, 2016 through March 31, 2016 utilizing 2 personal days and 35 personal illness days then an unpaid New Jersey Family Leave effective April 1, 2016 through May 13, 2016 running concurrently with an unpaid Federal Family Leave effective April 1, 2016 through June 30, 2016, returning September 1, 2016
Glenn Blekicki	Head Girls Fencing Coach \$7,565	Head Girls Fencing Coach \$4,993
Vivian DiGesio-Norman	William Annin Middle School	Oak Street School

10) The Bernards Township Board of Education does hereby approve the following Staff College Instructors for the Winter 2016:

<u>Name:</u>	<u>Course:</u>	<u># of Hours:</u>	<u>Salary:</u>
Pat Miller	AHA – Basic Life Support	12	\$600
Amy Lynn	AHA – Basic Life Support	12	\$600
Carolyn Latkovich	ABC’s of Co-Teaching	3	\$150
Stephanie Orr	ABC’s of Co-Teaching	3	\$150
Linda Valera	Advanced topic in Applied Behavior Analysis	3	\$450
Michele Lenzi	Advanced topic in Applied Behavior Analysis	3	\$450
Steve Isaacs	Advanced Teacher Leadership	2	\$225
Carolyn Latkovich	Advanced Teacher Leadership	2	\$225
Evona Panycia	Advanced Teacher Leadership	2	\$225
Barry Saide	Advanced Teacher Leadership	2	\$225
Barbara Bush	Book Talk – The Kids Guide to Service Projects	6	\$900
Meredith Ross	Book Talk - Lost At School	6	\$300
Karen Martin	Book Talk - The Man who couldn’t Stop	6	\$450
Monica Mejia	Book Talk - The Man who	6	\$450

	couldn't Stop		
Meredith Ross	Book Talk – The price of Privilege	6	\$300
Meredith Ross	Book Talk – Scattered	6	\$300
Ken Marsh	CPR and First Aid for Coaches	6	\$300
Tom Blackwell	CPR and First Aid for Coaches	6	\$300
Pam Lawrence	Guided Reading Text Demands	6	\$900
Pam Lawrence	How Does Fountas Pinnell's Guided Reading Match up with Charlotte Danielson?	6	\$900
Stephanie Orr	Motivating Defiant and Disruptive Students to Learn	6	\$450
Jennifer Perdek	Motivating Defiant and Disruptive Students to Learn	6	\$450
Shawn Scriffiano	Preparing Learners with Autism for Post-Secondary Education part II	6	\$450
Michelle McKay	Preparing Learners with Autism for Post-Secondary Education part II	6	\$450
Erica Stianchi	Student Led Conferences in Elementary School	6	\$900
Pam Lawrence	Thinking Within, Beyond and About	6	\$900
Erica Stianchi	Trifecta of Growth Mindset	6	\$900
Christina Russo	Word Study Games K – 2	6	\$900
Kim Taccarino	Online Book Talk No More Summer Reading Loss	3	\$150
Angela Hall	Online Book Talk No More Summer Reading Loss	3	\$150
Carrie Capozzi	Submitting Teacher Letters of Recommendation Online	6	\$300
David Persily	Danielson Framework	3	\$150
Jennifer Raphaels	Danielson Framework	3	\$150
Tricia Coto	Mentoring The Special Ed. Student at Ridge High	6	\$150

11) The Bernards Township Board of Education does hereby approve the following Mini Unit Instructors for the 2015-16 school year:

<u>Staff Member:</u>	<u>School:</u>	<u>Course:</u>	<u>Stipend:</u>
David Aufiero	CH	Tinkercad 3-D Digital Models	\$844.00
Will Rope	CH	Tinkercad 3-D Digital Model	\$422.00
Judy Pennino	CH	Games R Us (co-teacher)	\$422.00

Maggie Davignon	CH	Games R Us (co-teacher)	\$422.00
Marguerite LeBoeuf	CH	Let's Get Crafty	\$844.00
Danielle Siani	CH	Aide (Let's Get Crafty)	\$422.00
Allison Farrell	CH	Clay Studio	\$844.00
Pamela Jernegan	CH	Young Scientists	\$844.00
Jennifer Lacaillade	CH	Improv Games	\$844.00
Diana Evans	CH	Aide for Improv Games	\$422.00
Shane O'Flaherty	CH	Cartooning	\$844.00
Dena Zapoluch	CH	Lots of Legos	\$844.00
Fern DiMeglio	CH	Lots of Legos (aide)	\$422.00
Jennifer Potts	CH	Clay Studio	\$422.00

- 12) The Bernards Township Board of Education does hereby approve the following mentors for the 2015 - 16 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher</u>	<u>Position</u>	<u>Mentor</u>	<u>Payment</u>
Emma Hornich	Instructional Support	Denise Turner	\$366
Joseph Flynn	Special Education	Megan Milde	\$366
Christina Boyland	English	Amberly Roio	\$366

On motion by Ms. McKeon seconded by Ms. Cwerner Items #1 through #12 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge
 “Noes” - None

Ms. McKeon noted that BOE Negotiations Committee met with the BTEA on February 1, 2016 and that they are determining the next meeting date.

CURRICULUM

- 1) Change in course title from *Scheduled Study Hall* to *Structured Study Hall*.

On motion by Ms. Gray seconded by Ms. Richman Item #1 was approved by the following roll call vote:

“Ayes” - Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah and Ms. Wooldridge
 “Noes” - Mr. Byrne
 “Abstain” none

Ms. Gray provided an update from the January 15, 2016 Curriculum Committee Meeting. The first topic discussed was an update from Kathy Stotler for the Teachers of Critical Languages Program (TLCP) that brings Arabic and Chinese Language teachers to the United States to teach in conjunction with a mentorship. At this time Ms. Stotler does not think it is the right opportunity and would like to revisit this after the Mandarin program has been established.

Other topics presented by Ms. Gray were the concerns of 8th grade parents that American Sign Language is only limited to two courses, the visiting teacher from Uruguay, Dr. Heineman's Statement of Assurances as the first part of the QSAC state monitoring program, a review of the past year's committee goals and future committee goals and the changing of the course name Scheduled Study Hall to Structured Study Hall.

POLICY

Mr. Fry reported that the Policy Committee met on February 8, 2016 and is planning on having 12 policies ready for a second reading at the February 22, 2016 Board of Education meeting.

ADVOCACY

Ms. Richman provided a report from the Advocacy Committee Meeting that took place on February 1, 2016. She welcomed Dr. Dunten as a new member of the Advocacy Committee.

In Ms. Richman's report she also commended Bernards Township on their excellent job plowing the roads and schools during winter storm Jonas that took place during the weekend of January 23-24, 2016 also citing the letter that Superintendent Markarian sent out on January 26, 2016 in which he updated the district about the snow removal process.

Ms. Richman also stated that the PTO is looking for ways to communicate with parents in order to increase attendance to informational sessions that they hold and noted that on March 1, 2016 at 7:00pm the Cedar Hill PTO will have a meeting at the Cedar Hill School Cafeteria in which they are inviting the district to attend as there will be a presentation by the Somerset County Prosecutor's Office regarding the subject of distracted driving.

In closing, Ms. Richman noted the Superintendent's update that included Ms. Hudock's working on a Grant to help fund a STEM project at William Annin Middle School and that the district will comply with the law and administer the PARCC testing again this year.

LIAISON REPORTS

Ms. Wooldridge reported that the Municipal Alliance met February 2, 2016. Upcoming events are a Prescription Drug Drop Off on March 19 from 10:00am to 1:00pm at the Bernards Twp. Police Dept. and a program called "Out of the Mouths of Teens" during the week of April 18.

Ms. Wooldridge and Ms. McKeon attended the Community in Crisis meeting on January 28, 2016. Topics discussed included the Community in Crisis website, a video on the physical, social and emotional aspects of addiction and a fundraiser on April 21, 2016.

Ms. Wooldridge also reported that the Somerset County Educational Services Commission Board met on February 4, 2016. The SCESC Board approved the Memorandum of Agreement on transportation between the Bernards Township BOE and SCESC. Superintendent Hal Dunsavage communicated that he is planning a job fair for bus drivers and has done presentations about the Career Center in Hillsborough, Bridgewater, and Franklin Township.

XII. Public Comment on Other Than Agenda Items

Public comments included a request to evaluate communication between schools and parents so that parents are not missing deadlines to sign up for programs such as STEM and concerns surrounding the Physics Curriculum.

Another public comment was in the form of an invitation from a Ridge High School student to the Board of Education to attend the Second Annual Women's Leadership Summit featuring women in business and government to be held at the RHS Performing Arts Center on March 5, 2016 from 12:30pm to 4:00pm.

XIII. Board Forum

Superintendent Nick Markarian noted that it would be interesting to survey other school districts to evaluate other methods of communication used between schools and parents. He also thanked the Ridge High School student on behalf of the Board of Education for the invitation to the Women's Leadership Conference.

1) Physics Curriculum

Superintendent Nick Markarian discussed that an issue has arisen regarding the current Physics Advanced Placement program not aligning with the SAT Physics Subject test that will take place for High School Juniors in June 2016 and the need to find a solution to this in a limited time frame. Dr. Heineman, the Director of Curriculum and Matthew Hall, the Supervisor of Science and Technology were also present for the discussion.

Concerns raised by Board of Education members regarding the AP Physics program were that students would not be fully prepared for the SAT Subject test, the time it would take to prepare students during an already busy time of year for the June 2016 test, how to meet the needs of the students interested in enrolling in a college or university Engineering Program and how this issue will be resolved as quickly as possible this year and in future years.

All parties agreed that an action plan needs to be discussed, approved and implemented as soon as possible. It was agreed that the topic would be addressed at the Board of Education Curriculum Committee meeting on Friday, February 12, 2016.

XIV. Adjournment

On motion by Ms. Cwerner, seconded by Ms. Gray, and approved by all present, the meeting was adjourned at 9:01p.m.

Respectfully submitted,

Rod McLaughlin
Board Secretary