

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MINUTES INDEX
DECEMBER 21, 2015
REGULAR SESSION 5:30 P.M.
EXECUTIVE SESSION 5:31 P.M.
WILLIAM ANNIN MIDDLE SCHOOL CONFERENCE ROOM
REGULAR SESSION 7:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MEETING MINUTES
DECEMBER 21, 2015
REGULAR SESSION 5:30 P.M.
EXECUTIVE SESSION 5:31 P.M.
WILLIAM ANNIN MIDDLE SCHOOL CONFERENCE ROOM
REGULAR SESSION 7:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

- I. **Regular Session – Call to Order – 5:30 p.m. – William Annin Middle School Conference Room**
- II. **Salute to the Flag**
- III. **Roll Call**

PRESENT: Mr. Byrne, Ms. Cwerner, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Wooldridge, Mr. Markarian, Mr. McLaughlin, Mr. Siet, Board Counsel John Croot

ABSENT: Ms. Shah

- IV. **Executive Session – 5:31 p.m. – William Annin Middle School Conference Room**

On motion by Ms. Cwerner seconded by Mr. Fry, and approved by all present, the Board recessed into closed executive session at 5:31p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: personnel and contract negotiations; matters of litigation; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Richman seconded by Ms. Wooldridge and approved by all present, the Board closed the Executive Session at 7:03p.m.

- V. **Reconvene Regular Session – Call to Order – 7:09 p.m. – William Annin Middle School Auditorium**

President McKeon reconvened the regular meeting in the William Annin Middle School at 7:09p.m.

VI. Statement of Public Notice

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. Any Board responses to public comment will be addressed during Board Forum, or during committee reports.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VII. Student Recognition

- 1) **2015 Ridge High School Girls Soccer Group 4 State Champions**
Mr. Richard Shello/Ms. Katie Donahue/Ms. Jessica Musumeci/Ms. Dina German/ Mr. Brendan Amicone

Samantha Carney	Julia Lindsey
Nicole Caruso	Madison Liu
Erin Convery	Kaitlyn Madden
Meghan Convery	Olivia Melnyk
Amanda Cox	Rose Morrissey
Brielle Farrell	Christina Munoz
Allyson Friedman	Jane Nishimura
Anna Hess	Katie Scherzer
Erin Keefe	Christina Weyrauch

Shannon Keefe
Alexandra Lindsey

Samantha Weyrauch
Emma Wightman

Superintendent Nick Markarian recognized the 2015 Ridge High School Girls Soccer Team as they have earned the title of Group 4 Champions. He then introduced Richard Shello, the Director of the Athletic Department at Ridge High School.

Richard Shello expressed how proud he was of the Ridge High School Girls Soccer Team and described them as a special group that displays a higher level of excellence noting that they were undefeated in the season. Mr. Shello also pointed out they were Skyland Conference Division Champions, Somerset County Champions, North Jersey Section II Group IV Champions and NJ Group IV State Champions. He then introduced Coach Katie Donahue.

Coach Katie Donahue, the Ridge High School Girls Soccer Coach, asked the players to stand in front of the crowd as she noted that they pride themselves in everything they do inclusive of homework, real life and that they truly enjoy their teammates. She also noted that Coaches Jessica Musumeci, Dina German and Brendan Amicone all played very important roles in the successful season the Ridge High School Girls Soccer Team had. She then introduced each member of the team to the public amidst applause.

Superintendent Nick Markarian once again congratulated the 2015 Ridge High School Girls Soccer Team on their tremendous accomplishment.

VIII. Student Representative

No Report.

Board of Education President, Robin McKeon, explained to the public that the order of the agenda was being altered from the original.

IX. William Annin Middle School Presentation

1) Instructional Coaching Program

Sean Siet, David Yastremski, Chiara Kupiec

Assistant Superintendent Sean Siet introduced Ridge High School teachers David Yastremski and Chiara Kupiec and then described the Instructional Coaching Program as a unique program that benefits both the staff and the students.

David Yastremski began by outlining the differences between the traditional professional development model and the instructional coaching model. Whereas the traditional professional development generally involves a workshop setting with an instructor, constrictive of time and gives little opportunity for follow up. Instructional coaching takes place in a real time classroom environment, involves dialogue and real time situations and is part of an ongoing process.

Several benefits of the Instructional Coaching Program are that it allows the participants, the teachers, to create short and long-term goals, it is dynamic and flexible as scenarios are relevant to the unique work environment changes and challenges and the program engages the participant in the outcome. Mr. Yastremski then went on to note that as the teachers engage in the program that there are increases in reflective and complex thinking, a collaborative work environment ensues and they become satisfied with their careers.

Chiara Kupiec described the data associated with the Instructional Coaching Program. Ridge High School and William Annin Middle School have the most requests for support from the program with one-to-one coaching as being the most sought after form of development. Discussion topics were focused around lesson designing, behavior/classroom management, community and culture building, differentiated instruction, assessment, instructional approaches, technology and 21st century skills, presentation and communication strategies, student engagement, environment and other topics.

Ms. Kupiec described the coaching activities that are used. Two of the most used forms of coaching are dialogue/planning and problem solving. She noted that video observation was becoming increasingly popular as it gives the teachers an opportunity to critique and develop through objective observation of their own classroom performance. The presentation then went on to describe reviews of the program from novice and veteran teachers and described the qualities that create a successful program.

Mr. Siet closed the presentation by discussing the layers of support that become available to the participants at both the coaching level and the administration levels and how it engages veteran staff and mentors novice staff beyond the required mentoring period. Moving forward, the Instructional Coaching Program would like to continue to grow, sharing a common vision, and expanding into in the kindergarten through fifth grade levels and expand.

For the complete presentation click [here](#).

Following the presentation the Board Members asked if the program was meeting the needs of the teachers who request coaching and if the state mandated mentoring program can be augmented with coaching.

X. Superintendent's Report

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby affirm receipt of the **HIB Report** dated December 21, 2015.

On motion by Ms. Wooldridge seconded by Ms. Richman Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Fry, Ms. Richman, Ms. Wooldridge, Ms. McKeon
“Noes” - None
“Abstain” - None

Ms. Gray was absent during the vote.

XI. Public Comment on Agenda Items

No comments were made.

XII. Approval of Minutes

December 7, 2015 – Regular Session Agenda
December 7, 2015 – Executive Session Minutes

On motion by Ms. Cwerner seconded by Ms. Wooldridge the foregoing were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Fry, Ms. Gray, Ms. Richman, Ms. Wooldridge, Ms. McKeon
“Noes” - None
“Abstain” - None

XIII. Committee Reports

Committee Report –December 21, 2015

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated December 21, 2015 consisting of warrants in the amount of \$7,733,139.61.
- 2) The Bernards Township Board of Education acknowledges receipt of the November 2015 Financial Reports from the Board Secretary, the monthly Investment Report for November 2015, and the Treasurer of the School Monies Report for November 2015.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account

or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the November 2015 line item transfers totaling \$246,511.63 to the 2015-16 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2015-16 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
M. Cahill	North Carolina State Counselor Fly-In	\$187	02/03/2016 to 02/06/2016
L. Tonzetich	Guided Reading- Differentiating Reading Instruction	\$239	02/11/2016
J. Lombardo	Guided Reading- Differentiating Reading Instruction	\$239	02/11/2016
B. Georgiana	Guided Reading- Differentiating Reading Instruction	\$239	02/11/2016
B. Heineman	NWEA Fusion East Conference, Baltimore, MD	\$1,052	03/08/2016 to 03/09/2016
K. Fox	NWEA Fusion East Conference, Baltimore, MD	\$1,052	03/08/2016 to 03/09/2016
S. Scully	NWEA Fusion East Conference, Baltimore, MD	\$1,052	03/08/2016 to 03/09/2016
J. Hozeny	NWEA Fusion East Conference, Baltimore, MD	\$1,052	03/08/2016 to 03/09/2016
K. Hudock	NWEA Fusion East Conference, Baltimore, MD	\$1,052	03/08/2016 to 03/09/2016
S. Somers	Blue Ribbon Awards Ceremony	\$874	11/08/2015 to 11/09/2015

5) The Bernards Township Board of Education does hereby approve regular school year tuition for student # 305383 from November 16, 2015 to June 17, 2016 at the **Douglass Developmental Disabilities Center** in the amount not to exceed \$75,703.03.

6) The Bernards Township Board of Education does hereby approve regular school year tuition for student # 304887 from October 15, 2015 to June 30, 2016 at the **Hunterdon Preparatory School** in the amount not to exceed \$37,087.20.

7) The Bernards Township Board of Education does hereby approve home instruction for student # 303958 from November 24, 2015 to December 23, 2015 from **Silvergate Prep** in the amount not to exceed \$3,073.20.

8) The Bernards Township Board of Education does hereby approve home instruction for student # 203865 from December 8, 2015 to December 23, 2015 from **High Focus Centers of Branchburg, NJ** in the amount not to exceed \$576.23.

- 9) The Bernards Township Board of Education does hereby approve home instruction for student # 300294 from December 4, 2015 to December 23, 2015 from **Silvergate Prep** in the amount not to exceed \$768.30.
- 10) The Bernards Township Board of Education does hereby approve **disposal of equipment/books** for the 2015-16 school year; list maintained in the Board of Education office.
- 11) The Bernards Township Board of Education hereby accepts a donation of fitness equipment for the Ridge High School Wellness Center from **The Ridge Booster Club Inc.** valued at \$15,921.06. The brand new equipment includes: four indoor cycles, an elliptical machine, assorted free weights, bars, benches, racks, and balls. Complete list on file in the Board Office.
- 12) The Bernards Township Board of Education hereby accepts a donation of \$2,400 from **The Ridge Runners Inc.** for an indoor pole vault pit.
- 13) The Bernards Township Board of Education does hereby approve the following field trip destination for the 2015-16 school year:

<u>Destination:</u>	<u>Group Attending:</u>	<u>Number of Students</u>	<u>Date/ Days of Week</u>
Somerset County Courthouse	RHS Mock Trial Team	15	Tuesday 01/05/2016, Thursday 01/07/2016 after School
Hilton Hotel and Convention Center, East Brunswick, NJ	WAMS Orchestra	85	Tuesday 02/18/2016

- 14) The Bernards Township Board of Education does hereby approve the following **parental contract** in the amount not to exceed \$4,500 for student #202345 for transportation for the 2015-2016 school year from October 19, 2015 through June 30, 2016.
- 15) The Bernards Township Board of Education does hereby approve home instruction for student # 203949 from December 7, 2015 to December 23, 2015 from **Education Inc.** in the amount not to exceed \$1,225.00.
- 16) The Bernards Township Board of Education does hereby accept the 2015 **Annual Audit**.
- 17) WHEREAS, there exists a need for the Bernards Township Board of Education (the “Board”) to engage the services of an engineer to develop plans, drawings, specifications and provide project implementation; and

WHEREAS, the Administration has confirmed the terms of engagement with respect to rates and services proposed by Boswell Engineering located at 330 Phillips Avenue, Hackensack, New Jersey 07606 for the Design and Bid Specifications for work on the Varsity Softball Field; and

WHEREAS, the appointment of Boswell Engineering to provide engineering services to the Board has been determined by the Board to be most likely to best serve the interests of the Board; and

NOW, THEREFORE, BE IT RESOLVED by the Bernards Township Board of Education as follows:

1. The services of the following firm are hereby engaged to provide engineering services specified for the Design and Bid Specifications for work on the Varsity Softball Field for the term of the project in an amount not to exceed \$13,000:

Boswell Engineering
330 Phillips Avenue
Hackensack, New Jersey 07606

2. The services to be rendered by the Board's Engineer are services to be performed by persons authorized by law to practice a recognized profession and whose practice is regulated by law and, therefore, comply with N.J.S.A. 18A:18A-5(a)(1) as professional services.

18) The Bernards Township Board of Education does hereby approve home instruction for student # 303330 from December 16, 2015 to December 23, 2015 from **High Focus Centers of Branchburg, NJ** in the amount not to exceed \$460.98.

On motion by Ms. Wooldridge seconded by Ms. Gray Items #1 through #18 were approved by the following roll call vote:

"Ayes" - Mr. Byrne (Abstain #16 only; No #17 only), Ms. Cwerner, Mr. Fry, Ms. Gray, Ms. Richman, Ms. Wooldridge, Ms. McKeon

"Noes" - Mr. Byrne item #17 only

"Abstain" - Mr. Byrne item #16 only

Ms. Wooldridge provided a summary of the finance items. She then provided a report for the Finance Committee meeting that was held on December 16, 2015. Topics included the presentation that Mary Lyons from Phoenix Advisors, LLC gave to the committee regarding the bond refunding proposal, Horizon Health Benefits, the Liberty Corner School HVAC Project, an update regarding the contract status for Somerset County Educational Services Commission, the resolution to appoint Boswell Engineering to start the design and bid specifications for the Girls Varsity Softball Field and finally that the district plans to participate in the Quality Single Accountability Continuum (QSAC) Equivalency waiver process.

PERSONNEL

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **RoseMary Prusina** Technology Education Teacher Ridge High School effective June 30, 2016, with regret, for the purpose of retirement.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Alexandra Vazquez** Guidance Counselor Ridge High School effective on or before February 12, 2016.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Lucy Valerio** Instructional Aide Liberty Corner School effective January 4, 2016.
- 4) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Lauren Baldoni** English Language Arts Teacher effective April 25, 2016 through June 30, 2016 utilizing 40 personal illness days then an unpaid New Jersey Family Leave effective September 1, 2016 through October 13, 2016 running concurrently with an unpaid Federal Family Leave effective September 1, 2016 through November 30, 2016 then an unpaid child care leave December 1, 2016 through January 31, 2017, returning February 1, 2017.
- 5) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Kara Higgins** Special Education Teacher Ridge High School effective May 12, 2016 through June 30, 2016 utilizing 27 personal illness days then an unpaid New Jersey Family Leave effective September 1, 2016 through October 13, 2016 running concurrently with an unpaid Federal Family Leave effective September 1, 2016 through November 30, 2016, returning December 1, 2016.
- 6) The Bernards Township Board of Education does here approve a paid Child Care Leave for **Jennifer Lamberti** Social Studies Teacher Ridge High School effective May 2, 2016 through June 30, 2016 utilizing 35 personal illness days then an unpaid New Jersey Family Leave effective September 1, 2016 through October 13, 2016 running concurrently with an unpaid Federal Family Leave effective September 1, 2016 through November 30, 2016 then an unpaid Child Care Leave effective December 1, 2016 through June 30, 2017, returning September 1, 2017.
- 7) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Regina Wasserbach** Special Education Teacher William Annin Middle School effective April 24, 2016 through June 14, 2016 utilizing 25 personal illness days then an unpaid New Jersey Family Leave effective June 15, 2016 through October 6, 2016 running concurrently with an unpaid Federal Family Leave effective June 15, 2016 through November 11, 2016 returning November 14, 2016.
- 8) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Hayley Glennon** Instructional Aide Mount Prospect School effective

January 25, 2016 through February 20, 2016 utilizing 19 personal illness days then an unpaid New Jersey Family Leave effective February 21, 2016 through April 4, 2016 running concurrently with an unpaid Federal Family Leave effective February 21, 2016 through May 23, 30, 2016 returning May 24, 2016.

9) The Bernards Township Board of Education does hereby appoint **Kristine Mercurio-Tornabene** School Psychologist Mount Prospect School at a salary of Step 14 MA+30 \$73,184 effective December 14, 2015 through end of assignment as a medical leave replacement.

10) The Bernards Township Board of Education does hereby appoint **Kathleen Genovese** Instructional Aide Ridge High School at a salary of Step 1 \$25.79 per hour 5.5 hours per day effective December 21, 2015 through June 20, 2016.

11) The Bernards Township Board of Education does hereby appoint **Heather Kovacs** Instructional Aide Cedar Hill School at a salary of Step 1 \$25.79 per hour 5.5 hours per day effective December 17, 2015 through June 20, 2016.

12) The Bernards Township Board of Education does hereby appoint **Jillian Mazza** Instructional Aide Ridge High School at a salary of Step 1 \$25.79 per hour 7.5 hours per day effective December 14, 2015 through June 20, 2016.

13) The Bernards Township Board of Education does hereby approve the following **Change in Assignments, FTE, Salaries and/or Locations** for the 2015-16 school year:

<u>Staff Member:</u>	<u>From:</u>	<u>To:</u>
Natalia Joffe	Paid Child Care Leave effective September 1, 2015 through September 9, 2015 utilizing 4 personal illness days then an unpaid New Jersey Family Leave effective September 10, 2015 through October 24, 2015 running concurrently with an unpaid Federal Family Leave effective September 10, 2015 through December 13, 2015 returning December 14, 2015.	Paid Child Care Leave effective September 1, 2015 through September 9, 2015 utilizing 4 personal illness days then an unpaid New Jersey Family Leave effective September 10, 2015 through October 24, 2015 running concurrently with an unpaid Federal Family Leave effective September 10, 2015 through December 13, 2015, a paid medical leave effective December 14, 2015 through January 28, 2016 utilizing 27 personal illness days then an unpaid medical leave January 29, 2016 through March 14, 2016.

Heather Eckel Secretary Ridge High School Secretary Ridge High School
 Step 9 \$54,423 effective July 1, 2015 through June 30, 2016 Step 9 \$54,923 effective
 November 1, 2015 through June 30, 2016.

14) The Bernards Township Board of Education does hereby appoint the following **Extra-Curricular Assignments** 2015-16 school year:

<u>School:</u>	<u>Staff Member:</u>	<u>Assignment:</u>	<u>15-16:</u>	<u>Years:</u>	<u>Points:</u>	<u>Longevity:</u>
RH	Brian Gagnon	Assistant Winter Track	\$4,993	n/a		
CH	Tyler Shaw	Assistant Director Drama	\$1,632	n/a		
CH	Carolyn Latkovich	Assistant Co-Director Drama	\$816	n/a		
CH	Emily Lingenfelter	Assistant Co-Director Drama Club	\$816	n/a		
RH	Allison Kowalski	Assistant Ski Race	\$4,993	n/a		

15) The Bernards Township Board of Education does hereby appoint the staff members to Various Assignments for the 2015-16 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Salary:</u>
Sarah Kaplan	After School Care Program Aide	\$12.00 per hour
John Snyder	After School Care Program Aide	\$12.00 per hour
Rob Hathaway	After School Care Program Aide	\$12.00 per hour
Alyssa Marmo	After School Care Program Aide	\$20.00 per hour
Brielle Farrell	After School Care Program Aide	\$12.00 per hour
Christina Acosta	After School Care Program Aide	\$12.00 per hour
Ryan Madden	After School Care Program Aide	\$12.00 per hour
Jessica Musumeci	Testing Analysis Assistant	\$40.00 per hour
Jessica Baker	At Home Program –SE	\$66.30 per hour
Reyne Juechter	At Home Program – SE	\$28.24 per hour/3.5 hours
Jennifer Potts	At Home Program – SE	\$26.86 per hour/15 minutes per week
Rachel Orshan	Social Skills Program-SE	\$27.52 per hour
Kaitlyn Schaefer	Friday Night Socials – SE	\$27.52 per hour
Anastasia Feola	Friday Night Socials – SE	\$26.86 per hour
Jane Conklin	Friday Night Socials – SE	\$28.24 per hour
Mary Kowalski	At Home Program - SE	\$66.30 per hour
Kaitlyn Schaefer	Friday Night Socials-SE	\$27.52 per hour

16) The Bernards Township Board of Education does hereby approve the following **Substitute Teachers** at a salary of \$90 per diem and **Substitute Nurses** at a salary of \$250 per diem for the 2015-16 school year:

Jennifer Litkey	Jayshree Kapadia	Anna Nadler
Melissa Falcone	Steven Rizzo	Diana Evans
Ronnie Goldstein	Arlen Mase	

17) The Bernards Township Board of Education does hereby approve the following **Student Interns** for the 2015-16 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Cooperating Teacher:</u>
Kaitlin Keefe	Marist	Elementary/Linda Nollkamper Cedar Hill 1/21/16-5/13/16
Aleksandra Drobik	Kean	Art/Carla Falb Ridge High/1/20/16-5/17-16
Amanda Mitchell	William Patterson	Action Research Study/Autistic Program 1/4/16-6/20/16

18) The Bernards Township Board of Education does hereby approve the following mentors for the 2015 - 16 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher</u>	<u>Position</u>	<u>Mentor</u>	<u>Payment</u>
Katherine McGrath	Elem. Autistic K – 5	Erin Stutz	\$1000
Nicole Hall	Special Education	Renee Bickar	\$ 550
Valerie Cetrulo	Spanish & ESL	Stephanie Villarino	\$ 795

19) The Bernards Township Board of Education does hereby approve the following volunteers for the 2015-16 school year:

Kevin Byelick	Boys’ Basketball
Adam Wells	Boys’ Basketball
Brian Aronoff	Boys’ Basketball
Alexandra Stameteris	Girls’ Fencing
John Gerke	Ice Hockey
Larry Mongno	Wrestling
Richard Pavlik	Bowling

20) The Bernards Township Board of Education does hereby appoint **Bonni Buckingham** Instructional Aide Cedar Hill School at a salary of Step 1 \$25.79 per hour 5.5 hours per day effective January 4, 2016 through June 20, 2016.

On motion by Ms. Cwerner seconded by Ms. Wooldridge Items #1 through #20 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Fry, Ms. Gray, Ms. Richman, Ms. Wooldridge, Ms. McKeon
 “Noes” - None

“Abstain” - None

Ms. Cwerner provided a report for the Personnel Committee meeting that was held on December 18, 2015 and stated that the next one would be held in late January 2016. Ms. Cwerner reiterated that the Quality Single Accountability Continuum (QSAC) equivalency waiver is being applied for.

POLICY

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies and regulations on **First Reading**:

POLICY & REGULATION 1240 - Evaluation of Superintendent (M) (Revised)
 POLICY & REGULATION 3221 - Evaluation of Teachers (M) (Revised)
 POLICY & REGULATION 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
 POLICY & REGULATION 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
 POLICY & REGULATION 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
 POLICY 3431.1- Family Leave (M) (Revised)
 POLICY 4431.1 - Family Leave (M) (Revised)
 POLICY 5337 - Service Animals (Revised)
 POLICY 5516 -Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
 POLICY 7230 Gifts, Grants and Donations (Revised)
 POLICY 7510 Use of School Facilities (Revised)
 POLICY 7513 Recreational Use of Playgrounds (Revised)
 POLICY 9700 Political Activity, Special Interest Groups (Revised)

2) The Bernards Township Board of Education does hereby adopt the **2018-2019 School Calendar**.

On motion by Ms. Gray seconded by Ms. Wooldridge Items #1 through #2 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Fry, Ms. Gray, Ms. Richman, Ms. Wooldridge, Ms. McKeon

“Noes” - None

“Abstain” - None

Mr. Fry provided a report for the Policy Committee meeting that was held on December 14, 2015. Mr. Fry summarized that election materials may no longer be distributed on school grounds, that a pilot is being held for teachers to raise funds for school related

equipment or supplies and that the Use of Facility policy now includes the prohibition of drones on playgrounds and school grounds.

Mr. Fry also outlined that several mandatory policies regarding evaluations of Superintendents, Teachers, Staff Members, Administrators and Family Leave for teaching and support staff have been revised and are ready for first reading.

CURRICULUM

Ms. Wooldridge provided an update from the December 10, 2015 Curriculum Committee Meeting. New courses include Design and Creation, Engineering Design and Prototyping, Game Design and Development and Honors Calculus that will have the same content as the AP Calculus but be taught at a slower pace as students do not have to prepare for the AP exam in May.

Ms. Wooldridge also noted that there are course name changes. Marketing and Distribution will become Principles of Marketing and Introduction to Computer Graphics will become Introduction to Photoshop. Both changes are being made so that they more accurately represent the content of the course. She also mentioned two new textbooks being introduced into the curriculum.

Ms. Wooldridge discussed that the concerns surrounding online group projects have been presented to the supervisors by Dr. Heineman. They will be reviewed in February and a staff college course on collaborative projects will be offered in summer 2016. Also discussed was the amount of homework that Gifted and Talented courses generated and it was determined that the current amount of homework is appropriate but Dr. Heineman will reevaluate homework volume in the spring.

Other topics presented by Ms. Wooldridge were that Ms. Shadis and Mr. Howlett have completed an interest form to make Ridge High School an ACT testing center, changes to the AP Physics B course and that a discussion took place regarding implementing Honors Science courses for seniors at Ridge High School.

ADVOCACY

Ms. Richman provided a report from the Advocacy Committee Meeting that took place on December 7, 2015. She reported that a Ridge High School parent contacted the Board to ask them to show a documentary movie called Beyond Measure to the students and that if any of the PTOs are interested in showing this the Board would be happy to put the two in contact.

In Ms. Richman's report she also noted the success of the Chris Herren event that had happened on December 17, 2015, commented on the two bills that had been signed into law by Governor Christie in November and gave a reminder that there is a Board of Education Vacancy and to contact Jennifer Nicholson at the Board of Education Office if anyone has any interest in applying.

Ms. Richman also reported that PARCC Score Reports for Ridge High School are now out and that they are anticipating that Elementary and Middle School PARCC Score Reports will be out if not prior to the Winter Break then in early January 2016.

In closing, Ms. Richman noted that there was an incident of vandalism at Mount Prospect School in early December and that it had been cleaned.

LIAISON REPORTS

Ms. Wooldridge noted that the Chris Herren event was a huge success with over 800 attendees and that the audience was engaged in the story of alcohol, drugs and recovery. The event produced a lot of positive feedback.

XIV. Public Comment on Other Than Agenda Items

Comments were made regarding the success of the Chris Herren presentation, the concern over the policy at William Annin that restricts girls from carrying purses in relation to feminine hygiene issues and concerns over Board of Education vacancies that occur prior to the term being completed. Other comments centered on STEM and STEAM activity costs in relation to the actual percentage of students that benefit.

XV. Board Forum

Mr. Fry commented that in addition to honoring the students he would like to see teachers earning recognition at the Board of Education meetings. Ms. Wooldridge addressed the board member vacancies stating that an interim board member may only complete the term of the vacancy and then they must be reelected according to New Jersey State Law. Board members stated their support of Chris Herren coming to the schools to speak to the students during school hours.

Superintendent Nick Markarian noted that clutch style purses and wristlets are permitted for use at William Annin Middle School and that assembly speaker approval is not a Board decision rather it is the decision of the individual building administrators.

XVI. Adjournment

On motion by Ms. Cwerner, seconded by Ms. Wooldridge, and approved by all present, the meeting was adjourned at 9:13 p.m.

Respectfully submitted,

Rod McLaughlin
Board Secretary