

## Ridge High School Morning Drop-off Procedures

1. From 7:00 AM to 7:35 AM students and faculty who have parking permits for lots C or D must enter through the new entrance adjacent to the Health Department by right turn only. Only those with parking permits for lots C and D will be allowed. Buses will also be using the new entrance. **This entrance should not be used as an alternative drop-off.** Only buses will be allowed to exit from the C and D lots during this time.
2. Cars coming from the North on Finley Avenue will not be allowed to make a left hand turn into the new entrance adjacent to the Health Department at any time. Please plan accordingly.
3. Staff and students who have Lot A or Lot B permits must enter through the Lake Road entrance. There will not be access to the C or D lots from the oval from 7:00 AM to 7:35 AM. However, lots C and D are accessible from the oval prior to 7:00 AM. **Please do not drop off in Lot B as the exit will be barricaded. Stay on the oval.**
4. All cars dropping off students must enter through the Lake Road entrance and pull up as far as possible in the front of the building. Please be prepared to have your student exit the vehicle curbside in a timely fashion. Please follow the directions of the traffic supervisors. We strongly discourage students with their driving permits driving to school. **Please note that all oval traffic must exit via the traffic signal during the morning drop-off.**
5. Students or parents dropping off athletic equipment or other items which take significant time to unload should turn right into Lot A immediately after proceeding through the traffic signal onto school property. Athletic equipment is held outside the athletic director's office and access is easiest through the main gym lobby. **Do not attempt to make a left hand turn when exiting Lot A!** Please turn right to enter the flow of traffic that is moving counter clockwise on the oval.
6. Buses will be using the entrance adjacent to the Health Department and students shall disembark at the end of the 700 wing. All drivers should yield to the buses. Buses will be the only vehicles allowed to exit lots C and D during morning arrival as they must leave to do other routes.

7. **Lastly, a note about afternoon pick-up.** Only cars with a Ridge parking permit or staff with a valid Ridge High School ID will be allowed on the campus from 2:00 PM to 2:40 PM without prior permission from administration.

Please be advised that these plans are subject to adjustments as may be needed in order to maximize the safety and efficiency of the traffic pattern on the campus. We thank you in advance for your cooperation.

