

Meeting Minutes

Date: October 5, 2023

Time: 4:00pm

Varsity Field Project / Boswell Engineering:

- Boswell Engineering submitted the DEP work orders, though it was noted that they were still not submitted on time.
- Concerns have historically been raised by residents on the east side of North Maple Ave regarding water run-off. The team is currently preparing data and calculations related to water run-off from the proposed sports complex.
- It was acknowledged that the county will closely examine this data to ensure the water storage under the turf fields is sufficient to prevent an increase in current run-off levels.
- The DEP is expected to provide updates in the coming weeks, with a final decision anticipated by the end of November or early December.

Work Order Status:

- Dave Cooney of Aramark will begin reporting to Mr. Rollo on a weekly basis, focusing on open work orders and maintenance deficiencies.
- Tim Knight, Aramark regional manager, has been made aware of the work order goals set by the district and found them to be reasonable and realistic.
- Currently, there are 248 open corrective work orders, with 16 of them pending for more than 90 days, of which 6 are awaiting parts on back order.
- There are 106 open tickets related to HVAC.
- They have been able to close 103 previously open HVAC repair tickets since implementing the new work order system.
- The team is short one grounds maintenance person, and discussions with the town indicate that they may assist in filling this gap.
- The water main replacement project at Cedar Hill School is expected to start in three weeks.

LCS PTO:

- The group is not ready to propose a resolution approving the outdoor "classroom" project, as important structural determinations still need to be made by facilities managers.

Ridge Waste Line:

- The facilities team is contacting the town engineer, the sewage authority and a professional plumbing engineer for recommendations/references on corrective measures for both the short and long term.

- Frustration was expressed by committee members and administrators, as this issue was identified in April of the previous school year.
- Regular bi-weekly flushing is in progress, and water level monitoring by Aramark staff is in place and Bill Larkin is looking at installing automated water level alarms to reduce the risk of another backup.

Architect of Record:

- The committee discussed the need to review all important service providers annually, including the architect.
- The influx of ROD grant money statewide presents an opportunity to consider adding another architect to share duties, similar to the approach with the Board attorney.

Phone Systems:

- The existing phone systems have not been replaced in over 20 years and still run on analog technology.
- The discussion centered on replacing the systems district-wide, starting with WAMS and Ridge.
- It was recommended to eliminate individual teacher's phone lines, which would not only align with the principals' recommendations but also result in cost savings. A 10-year cost analysis will be conducted.

Ridge PAC Lighting:

- The current lighting bulbs have aged out, leading to instances of them blowing out and shattering (within their safety enclosure).
- The team plans to transition to LED lighting, which has a significantly longer lifespan, eliminating the need for frequent changes.

William Annin & Ridge PA System:

- Too many maintenance calls has prompted and justifies the need for a replacement
- Both principals have reported issues with their PA systems over the years
- Bill Larkin is reaching out to a contractor on the COOP for a proposals to repair or replace the systems

Lee Field Audio:

- The audio system requires either repair or replacement. The initial quote was considered too high, so the committee is awaiting two more bids.
- The new system must be accessible and usable by both students and game day volunteers, incorporating safeguards like volume limiters to prevent novice users from damaging the speakers.

Softball Field:

- The pitcher's bull pen has been completed.