

Bernards Township Board of Education
Personnel Committee Agenda
June 9, 2023
9:00 AM

Adm: Nick Markarian, Sean Siet

BOE: Nimish Amin, Csilla Csipak, Robin McKeon and Jen White

1. [REDACTED] staffing needs for '23-'24 (9:00-9:30)

Reviewed staffing/sectional needs for each elementary school for the upcoming 23-24 year. Based on current enrollment numbers, each school may have minimal changes (0-1 more sections in each school for K-5), but final numbers will depend on continued enrollment throughout the next few weeks, especially new kindergarten registrations.

Oak Street proposal for extra grade 5 section would put average class size there much lower than other schools (16 v 24) so administration will evaluate how to make platooning work for odd number of sections so that the average class size is similar to other schools.

Liberty Corner School may need an extra kindergarten section to bring the average class size lower (current estimate would make it 24) to make it similar to other schools (18-22) and in line with policy target of less than 22 for K-2.

Additional request for a guidance counselor (to make it 1.5 per elementary school vs. current 1.25) was discussed. Administration will develop guidance/data to provide an objective metric to assess needs.

2. [Extended Instructional Support program](#) (9:30-9:40)

Committee was supportive of EIS summer program continuing -- optional 5 week program for about 172 IS students at a cost of about \$80,000.

3. Stipends: [WAMS Expo Proposal](#) (Using funds from 6th grade activity) and K-5 Student Council advisors (using funds from 8th grade excursion) (9:40-9:50)

A portion [REDACTED] of a WAMS 6th grade activity stipend that has not run in several years will be repurposed to have a stipend for a chair and an assistant chair for the WAMS expo (the assistant chair portion may be split by 2 assistants).

The 8th grade overnight trip stipend for now will be repurposed for student council advisor stipends at each elementary school (which are otherwise currently unpaid voluntary positions) [REDACTED]

If the 8th grade overnight trip resumes, there is enough budget cushion to cover the stipends that are otherwise being re-purposed above.

4. [Vacant positions](#) (standing item) (9:50-9:55)

The above link contains the current vacant positions and is updated periodically.

New AD/AP role at WAMS will be filled by a current AP, and a new AP will fill the AP only role.

5. Other (9:55-10:40):

- a. Advisor of [club](#) at RHS (referred from Wellness)

Political clubs at RHS -- Young Americans for Freedom Club is an existing club at RHS that is the Republican equivalent of the Ridge NJ High School Democrats club.

- b. Follow up data: [Average class size](#) WL and Math

Reviewed slight increases of average class sizes for WL at WAMS in 23/24 (19 to 23) vs 22/23 (17.2 to 23).

At RHS, slight decrease in 23/24 (18 to 23 excluding ASL) vs 22/23 (18.5 to 23.2 excluding ASL).

Math: WAMS- In 2021-22 average class size was 20 and is 21 in 2023-24. At Ridge average class size was 22 in 2022-23 and will be 22 in 2023-24.

- c. LAX extra coach

Request for a stipend for an additional assistant LAX coach would be evaluated after administration works with the new AD to evaluate data (sport, coaches, players, costs, etc.) for all sports and provides such data to the committee.

- d. Assistant Facilities Director

Committee was supportive of temporarily restructuring the assistant facilities director position compensation, on a one-time exception basis, to provide an increase in salary based on an hourly calculation, but with 1 day off from Oct-Dec. to stay within the overall budget for that role. Arrangement would end in January 2024.

NEXT TENTATIVE COMMITTEE MEETING BY GOOGLE MEET IF NEEDED on 7/17 at 9:00.

2023-2024 School Year Meeting Dates

3rd Friday

9:00 a.m.

9/15, 10/20, 11/17, 12/15, 1/19

**** Please note that times are estimates only****