

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MINUTES INDEX
SEPTEMBER 12, 2016
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:00 P.M.
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER
REGULAR SESSION 7:15 P.M.
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
MEETING MINUTES
SEPTEMBER 12, 2016
REGULAR SESSION 6:00 P.M.
EXECUTIVE SESSION 6:00 P.M.
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER
REGULAR SESSION 7:15 P.M.
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER**

I. Regular Session – Call to Order – 6:00 p.m. – Ridge High School Performing Arts Center

The meeting was called to order at 6:00p.m. by President Cwerner.

II. Salute to the Flag

III. Roll Call

PRESENT: Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah, Ms. Wooldridge, Mr. Markarian, Mr. Siet, Mr. McLaughlin, Board Counsel John Croot

ABSENT: None

IV. Executive Session – 6:00 p.m. – Ridge High School Principal’s Conference Room

On motion by Ms. Shah and seconded by Ms. Wooldridge, and approved by all present, the Board recessed into closed executive session at 6:00p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: confidential personnel items; matters of litigation; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Wooldridge seconded by Ms. Shah and approved by all present, the Board closed the Executive Session at 7:07p.m.

V. Regular Session – Call to Order – 7:00 p.m. – Ridge High School Performing Arts Center

VI. **Statement of Public Notice**

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. In order to run efficient meetings and to allow maximum opportunity for members of the public to speak, the Board reserves the right to set a time limit for individual comments and/or public comment portions of the agenda. Please understand that public comment portions of our agendas are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. Any Board responses to public comment will be addressed during Board Forum, or during committee reports.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VII. **Student Representative - Rachel Breslau**

Ms. Breslau provided the following update:

The applications for class student government officers will begin on September 13, 2016 and continue through September 20, 2016. Elections will be held September 22, 2016 and September 23, 2016.

Back to School Night is on September 29, 2016 and October 6, 2016. The student government will be selling Ridge Camelbak water bottles.

The Homecoming Dance is scheduled for Saturday, October 1, 2016 from 6pm-9pm. Student government would like to invest in better lighting to make the gym more festive for the dance.

Spirit week will be September 26- 30, 2016.

VIII. Superintendent's Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following **overnight trips for the Ridge High School Forensic Team** for the 2016-17 school year:

9/16/16 - 9/18/16 –Yale University, New Haven, CT
10/7/16 - 10/8/16 – Monticello High School, Monticello, NY
10/8/16 - 10/9/16 – Georgetown University, Washington, DC
10/14/16 - 10/16/16 – Bronx High School of Science, New York, NY
11/11/16 - 11/12/16 – Scarsdale High School, Scarsdale, NY
11/18/16 - 11/20/16 – St. Joseph's University, Philadelphia, PA
11/18/16 - 11/22/16 – Glenbrooks High School, Chicago, IL
12/2/16 - 12/4/16 – Princeton University, Princeton, NJ
12/2/16 - 12/5/16 – George Mason University, Fairfax, VA
12/16/16 - 12/17/16 – The Blake School, Minneapolis, MN
1/6/17 - 1/9/17 – Myers Park High School, Charlotte, NC
1/12/17 - 1/16/17 – University School, Fort Lauderdale, FL
1/13/17 - 1/15/17 – Lexington High School, Lexington, MA
1/20/17 - 1/22/17 – Columbia University, New York, NY
1/20/17 -1/21/17 – Myers High School, Wilkes-Barre, PA

On motion by Ms. Richman seconded by Ms. Wooldridge item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah, and Ms. Wooldridge

“Noes” - None

“Abstain” - None

Superintendent Nick Markarian provided a brief explanation for item #1. He then welcomed everyone to the 2016-2017 School Year and provided enrollment numbers for each school noting that overall there are 112 less students enrolled than in the 2015-2016 school year.

Mr. Markarian then discussed the presentation, Long-Term Capital Projects, that Board Secretary, Rod McLaughlin, presented at the August 22, 2016 Board of Education Meeting and provided updates for the summer projects.

Mr. Markarian then went on to discuss the implementation of the bus route consolidation for the 2016-2017 School Year. He noted that the transition was relatively smooth as we are in an adjustment period. Mr. Markarian thanked Mr. McLaughlin for his hard work on this and then asked for an update.

Mr. McLaughlin provided a summary of the consolidation noting the following:

- Cedar Hill School had an average increase of five students per bus with the same average time per route with one route eliminated
- Liberty Corner School eliminated one route and increased route time by an average of 4 minutes
- Mount Prospect School eliminated one route
- Oak Street School had an increase of four students and five minutes average route time while eliminating one route
- William Annin Middle School had an average increase of seven students per bus and increase in route time of five minutes while they eliminated four buses
- Ridge High School eliminated two routes and increased the existing routes by three students but decreased the time by three minutes per route

Mr. McLaughlin noted that most routes are 30 minutes or less and asked the public to work with the schools by not trying to use transportation unless they have a bus pass.

IX. Public Comment on Agenda Items

A question was asked about the survey that was sent to parents regarding giving up a seat on the bus and the results.

X. Approval of Minutes

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following minutes:

- August 22, 2016 – Executive Session Minutes
- August 22, 2016 – Regular Session Minutes
- August 22, 2016 – Board Retreat Minutes

On motion by Dr. Dunten seconded by Ms. Gray the foregoing were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Ms. Gray, Ms. McKeon, Ms. Shah, and Ms. Wooldridge
- “Noes” - None
- “Abstain” - Mr. Fry, Ms. Richman

XI. Committee Reports

FINANCE

- 1) The Bernards Township Board of Education does hereby approve a [list of disbursements](#) dated September 12, 2016 consisting of warrants in the amount of \$1,775,154.47.
- 2) The Bernards Township Board of Education does hereby approve a renewal of a contract with **Lord Stirling School** to provide lunches for Lord Stirling students at a cost of \$3.45 per student for the 2016-17 school year.
- 3) The Bernards Township Board of Education hereby accepts a donation from the **Liberty Corner PTO** in the amount of \$4,500 for a color laser printer for the school.
- 4) The Bernards Township Board of Education does hereby approve professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2016-17 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
S. Mueller	NFHS Athletics Fundamentals	\$150	Training Scheduled Upon Approval
A. Read	Implementing High Quality Preschool Instruction	\$1,567.62	9/16/2016; 10/14/2016; 11/18/2016; 12/09/2016; 01/13/2017; 02/10/2017; 03/10/2017; 04/28/2017; 05/05/2017

- 5) The Bernards Township Board of Education does hereby approve the **IDEA** monies for the FY 2016 in the amount of:

Basic:	\$1,104,962.00
Pre-School:	\$43,013.00
Non-Public:	\$66,132.00

On motion by Ms. Wooldridge seconded by Ms. Richman items #1-5 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah, and Ms. Wooldridge
 “Noes” - None
 “Abstain” - None

PERSONNEL

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Jill Hanley** English Language Arts William Annin Middle School effective on or before November 1, 2016.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Erik Dial** Instructional Aide William Annin Middle School effective on or before September 30, 2016
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Amie Miller-Walsh** Instructional Aide Cedar Hill School effective August 23, 2016.
- 4) The Bernards Township Board of Education does hereby rescind the appointment of **John Tsihlas** Instructional Aide Ridge High School effective August 23, 2016.
- 5) The Bernards Township Board of Education does hereby rescind the appointment of **Justin Liss** Instructional Aide William Annin Middle School effective August 23, 2016.
- 6) The Bernards Township Board of Education does hereby rescind the appointment of **Richard Briechle** Instructional Aide William Annin Middle School effective August 23, 2016.
- 7) The Bernards Township Board of Education does hereby rescind the following Extra-Curricular Appointments for the 2016-17 school year:

Roseanne O'Rourke AM Proctor LC

- 8) The Bernards Township Board of Education does hereby approve the following **Change in Assignments** and/or salaries for the 2016-17 school year:

<u>Staff Member:</u>	<u>From:</u>	<u>To:</u>
Nancy Spilletti	Paid child care leave effective September 6, 2016 through September 14, 2016 utilizing 7 personal illness days then an unpaid New Jersey Family leave effective September 15, 2016 through October 27, 2016 running concurrently with an unpaid Federal Family leave effective September	Paid child care leave effective September 6, 2016 through September 28, 2016 utilizing 17 personal illness days then an unpaid New Jersey Family leave effective September 29, 2016 through November 10, 2016 running concurrently with an unpaid Federal Family leave effective

	15, 2016 through December 16, 2016, returning December 19, 2016.	November 10, 2016 through December 16, 2016, returning December 19, 2016.
Laura Rieder	Paid child care leave September 1, 2016 through September 8, 2016 utilizing 5 personal illness days then an unpaid New Jersey Family Leave effective September 9, 2016 through October 21, 2016 running concurrently with an unpaid Federal Family Leave effective September 9, 2016 through December 2, 2016 and then an unpaid child care leave effective December 3, 2016 through June 30, 2017 returning September 1, 2017.	Paid child care leave September 1, 2016 through September 22, 2016 utilizing 15 personal illness days then an unpaid New Jersey Family Leave effective September 23, 2016 through November 4, 2016 running concurrently with an unpaid Federal Family Leave effective September 23, 2016 through December 31, 2016 and then an unpaid child care leave effective January 1, 2017 through June 30, 2017 returning September 1, 2017.
Debbie Sestokas	Instructional Aide Mount Prospect School at a salary of \$21.00 per hour 7.5 hours per day effective September 6, 2016 through June 16, 2017.	Instructional Aide Mount Prospect School at a salary of \$21.00 per hour 7.5 hours per day effective September 6, 2016 through December 19, 2016 as a maternity leave replacement for Nancy Spilletti.
Karen Lai	School Aide Mount Prospect School at a salary of \$20.00 per hour 3 hours per day effective November 1, 2016 through June 16, 2017.	Kindergarten Teacher Mount Prospect School at a salary of Step 1 BA \$48,426 effective September 1, 2016 through October 31, 2016 as a medical leave replacement then a School Aide Mount Prospect School at a salary of \$20.00 per hour 3 hours per day effective November 1, 2016 through June 16, 2017.

Valerie Bohren	Instructional Aide CH 7.5 hours per day	Instructional Aide CH 7 hours per day
Teresa Delia	Instructional Aide RH 7 hours per day	Instructional Aide RH 7.5 hours per day
Emma Lamparello	Summer CST \$391.46 per diem	Summer CST \$430.60 per diem
Pam Luthy	Instructional Aide MP at a salary of Step 5 \$28.24 per hour 3.5 hours per day and a School Aide MP at a salary of \$20.00 per hour 3 hours per day 2016-17 school year.	Instructional Aide MP at a salary of Step 5 \$28.24 per hour 7.25 hours per day 2016-17 school year.
Ann Sobine	Secretary Step 9 \$54,057	Secretary Step 9 +3 tests \$55,107
Georgiana Paril	Secretary Step 9 +4 tests \$55,607	Secretary Step 9 +5 tests \$56,107
Mary Russoniello	Secretary Step 9 +2 tests \$54,757	Secretary Step 9 +4 tests \$55,607
Lauren Capizzi	Instructional Aide WA at a salary of Step 5 \$28.24 per hour 7.5 hours per day 2016-17 school year.	Special Education Teacher at a salary of Step 2 BA \$48,926 effective September 1, 2016 through January 31, 2017 as a maternity leave replacement for Michelle Mckay, then an Instructional Aide WA at a salary of Step 5 \$28.24 per hour 7.5 hours per day effective February 1, 2017 through June 16, 2017.

9) The Bernards Township Board of Education does hereby appoint **Amanda Avena** Grade 4 Teacher Cedar Hill School at a salary of Step 9 BA \$54,926 effective September 1, 2016 through June 30, 2017.

10) The Bernards Township Board of Education does hereby appoint **Sydney Lynn** Special Education Teacher William Annin Middle School at a salary of Step 1 BA \$48,426 effective October 3, 2016 through February 27, 2017 as a maternity leave replacement for J. Richardella. Salary to be prorated to reflect actual dates worked.

- 11) The Bernards Township Board of Education does hereby appoint **Olivia Triano** Special Education Teacher Ridge High School at a salary of Step 1 MA \$54,515 effective September 1, 2016 through October 30, 2016 as a maternity leave replacement for M. Stoudemayer.
- 12) The Bernards Township Board of Education does hereby appoint **Jessica Boyle** Instructional Aide Liberty Corner School at a salary of \$21.00 per hour 4 hours per day effective September 6, 2016 through June 16, 2017.
- 13) The Bernards Township Board of Education does hereby appoint **Kelly Fitzpatrick** Instructional Aide Mount Prospect School at a salary of \$21.00 per hour 7.5 hours per day effective September 6, 2016 through June 16, 2017.
- 14) The Bernards Township Board of Education does hereby appoint **Jessica Karlovich** Instructional Aide Mount Prospect School at a salary of \$21.00 per hour 4 hours per day effective September 6, 2016 through June 16, 2017.
- 15) The Bernards Township Board of Education does hereby appoint **Gina Kirwin** Instructional Aide Mount Prospect School at a salary of \$21.00 per hour 4 hours per day effective September 8, 2016 through June 16, 2017.
- 16) The Bernards Township Board of Education does hereby appoint **Sandra Lazo** Instructional Aide Cedar Hill School at a salary of \$21.00 per hour 7.5 hours per day effective September 7, 2016 through September 23, 2016 as a medical leave replacement.
- 17) The Bernards Township Board of Education does hereby appoint **Joanne Ruggiero** Instructional Aide Ridge High School at a salary of \$21.00 per hour 7.5 hours per day effective September 6, 2016 through June 16, 2017.
- 18) The Bernards Township Board of Education does hereby appoint **Costanza Rus** Instructional Aide PALS Program (4 days per week) Mount Prospect School at a salary of \$21.00 per hour 3.75 hours per day 146 days effective September 6, 2016 through June 16, 2017.
- 19) The Bernards Township Board of Education does hereby appoint **Sari Springsteel** School Aide Mount Prospect School at a salary of \$18.00 per hour 3 hours per day effective September 6, 2016 through June 16, 2017.
- 20) The Bernards Township Board of Education does hereby appoint **Sara Thompson** Instructional Aide Mount Prospect School at a salary of \$21.00 per hour 7.5 hours per day effective September 6, 2016 through December 18, 2016 as a leave replacement.
- 21) The Bernards Township Board of Education does hereby appoint **Donna Wilson** School Aide Liberty Corner School at a salary of \$18.00 per hour 3 hours per day effective September 7, 2016 through June 16, 2017.

22) The Bernards Township Board of Education does hereby approve the following **Various Assignments** for the 2016-17 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>Salary:</u>
Jessica Musumeci	Testing Analysis Assistant	\$200 per diem
Reyne Juechter	Social Skills Program	\$28.24 per hour/not to exceed 4 hours
Kathleen Genovese	Social Skills Program	\$25.79 per hour/not to exceed 7 hours
Linda Blaber	Social Skills Program	\$28.24 per hour/not to exceed 4 hours
Peter Samilia	Social Skills Program	\$28.24 per hour/not to exceed 4 hours
Chet Lawson	Social Skills Program	\$28.24 per hour/not to exceed 9 hours
Emily Coates	Social Skills Program	\$26.86 per hour/not to exceed 4 hours
Rachel Orshan	Social Skills Program	\$27.52 per hour/not to exceed 7 hours
Teresa Delia	Social Skills Program	\$28.24 per hour/not to exceed 7 hours
Wendy Schlosser	Social Skills Program	\$66.30 per hour/not to exceed 4.5 hours
Joelle Gozlan	CP French II RHS	\$9,685/year
Patricia Miller	Summer Work Days	Per diem rate/2 days
Anita DeAnglelis	Summer Work Days	Per diem rate/2 days
Robin Youtkus	Summer Work Days	Per diem rate/2 days

23) The Bernards Township Board of Education does hereby appoint the following **Extra-Curricular Assignments** for the 2016-17 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>Loc:</u>	<u>16-17 Stipend:</u>	<u>Years/Points/Longevity:</u>		
Matthew Feci	AM Traffic	WA	\$7.25 per day	2 years	0 points	\$0
Melanie Dupuis	Team Leader-Gr. 6	WA	\$4,358	none		
Jennifer Barry	Assistant Field Hockey	RH	\$6,068	n/a		
Nick Beykirch	Weekend Detention	WA	\$62.01 per day	9 years	1 point	\$198
Nick Beykirch	Lighting Supervisor	WA	\$39.27 per hour	none		
Emma Hornich	AM Proctor	LC	\$1,195	0 years	0 points	\$0

24) The Bernards Township Board of Education does hereby approve the following **Curriculum Writing** for Summer 2016:

<u>Last:</u>	<u>First:</u>	<u>Project Title:</u>	<u># of Days</u>	<u>Total:</u>
Murcurico	Kristine	School Refusal	2	\$400.00

25) The Bernards Township Board of Education does hereby approve the following **District Translators/Interpreters** at salary of \$50.00 per hour for the 2016-17 school year:

Alex Ballas	Daria Pizzuto
Yasmina Navarro	Graciela Caldero
Stephanie Serafin	Tatyana Tadenev

26) The Bernards Township Board of Education does hereby approve the following **District Immigrant Tutors** at salary of \$60.00 per hour for the 2016-17 school year:

Barbara Retzko	Jessica Greene	Erica Cranden
Amanda Mitchell	Deirdre Bachler	Renee Bickar
Christine Russo	Patricia Tamagnini	Daria Pizzuto
Courtney Slack	Yasmina Navarro	Dawn Fiorilli
Mary Ann Guggenheim	Maggie Davignon	Lindsay Capone
Allison Twohig	Jenna Valentine	Colleen Bodine
Christine White	Emily Barisonek	Nesi Calderon
Stephanie Serafin	Kristine Lier	Patrick Vreeland
Christina Donahue	Jacqueline Noiset	Diane Fisher

27) The Bernards Township Board of Education does hereby appoint the following **Bedside Instructors** for the 2016-17 school year at a salary of \$76.83 per hour:

Charlie Bene	Michele Freda
Kathy Haines	Diane Harper
Paulette Ciganek	John Lallis
Walter Levy	Jacqueline McCarthy
Barbara Menegozzi	Barbara Moleta
Dr. Scott Stornetta	Jennifer Schuchman
Elizabeth Navega	Christine Takayama
Evan Price	Francesca Reina
Roxana Portales	Carolann Reznick

28) The Bernards Township Board of Education does hereby approve the following **District Volunteers** for the 2016-17 school year:

Siobhan Devlin	Field Hockey RHS
Colleen Connor	Field Hockey RHS
Jennifer Hauser	Field Hockey RHS
Tom Blackwell	Football RHS
Sam Hoffman	Forensics RHS
Ryan Monagle	Forensics RHS
Bailey Rung	Forensics RHS
Jessica Lynch	Forensics RHS
Nick Hansen	Forensics RHS
Jonathan Sahlman	Forensics RHS
Abigail Marone	Forensics RHS

29) The Bernards Township Board of Education does hereby approve **Volunteer Forensics Judges** for the 2016-17 school year, list on file at Board Office.

30) The Bernards Township Board of Education does hereby place employee #5364 on paid administrative leave effective September 1, 2016.

31) The Bernards Township Board of Education does hereby place employee #7973 on paid administrative leave effective September 1, 2016.

On motion by Ms. McKeon seconded by Ms. Wooldridge items #1-31 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. McKeon, Ms. Richman, Ms. Shah, and Ms. Wooldridge
“Noes” - None
“Abstain” - None

POLICY

No report.

CURRICULUM

No report.

ADVOCACY

No report.

LIAISON REPORTS

Ms. Wooldridge provided an update from the September 6, 2016 Municipal Alliance meeting. Ms. Wooldridge reported that the Municipal Alliance received a \$5,000 grant to provide programs for 8th graders at WAMS, including Empowerment Day on October 21, 2016, thirty-one students from Bernards Township attended the Lindsey Meyer Teen Institute (LMTI) in August and the Bernards group won the LMTI 2016 Knowledge Award and finally that the Municipal Alliance will conduct a drug and alcohol survey at William Annin and Ridge during the 2016-17 School Year.

XII. Public Comment

Comments were made regarding the Oak Street School HVAC system and air quality.

Superintendent Nick Markarian noted that the Oak Street School HVAC system is an upcoming project anticipated for the summer of 2017 and explained the procedures that would take place this year to bid the project.

XIII. Board Forum

1) Meeting with Senator Kean

The Board discussed the upcoming meeting that President Cwerner, Ms. Wooldridge and Ms. Richman are attending with Senator Kean and their topics and goals for that meeting including the School Funding Formula and PARCC.

Other topics included the shift to Gmail and upcoming review of the Homework Policy.

XIV. Adjournment

On motion by Ms. Gray, seconded by Mr. Fry, and approved by all present, the meeting was adjourned at 8:20p.m.

Respectfully submitted,

Rod McLaughlin
Board Secretary