

Home Access Center User's Guide

Requests for logins and passwords should be made via email to:
jfiorini@bernardsboe.com or jmiller@bernardsboe.com.

To access the HAC system:

- visit the district website at www.bernardsboe.com
- under Parents & Students click on Home Access Center
- click on Home Access Center Link

If you experience difficulty with your login/password, please be aware that both are case sensitive. Please distinguish between the letter "I" and the number one, the letter "O" and the number zero.

You might occasionally encounter an error message stating "invalid username or password" or "students could not be found for this user." The database refresh process runs every two hours beginning at 6:20 AM. While that process is running the system is unable to read the table that contains usernames and passwords. Please try again in 15 minutes.

If the Home Access Center system is disabled for any reason (download grades for report cards, district rollover, etc.) a message will be posted on the district website, www.bernardsboe.com. Please continue to check the district website for updates.

You may encounter a Security Alert message such as "Information you exchange with this site cannot be viewed or changed by others. However, there is a problem with the site's security certificate. The security certificate has expired or is not yet valid. Click "Yes" when asked "Do you want to proceed?" and you can proceed to login.

Acceptable web browsers for Home Access Center:

- Internet Explorer 6.0 or higher
- Firefox 1.0 or higher
- Safari 2.0.3. or higher

PLEASE NOTE: At the end of the school year, report cards will be available until the middle of July, before the system rolls over to the next academic year. It is recommended that you print report cards for your records. Once the system rollover occurs, report cards will no longer be available.

If corrections/updates are required for your student's demographic information please notify the district registrar at mvitiello@bernardsboe.com.