

POLICY

Board of Education Bernards Township

**File Code: M 8420
EMERGENCY EVACUATION**

The Board of Education recognizes that its responsibility for the safety of pupils extends to possible natural and man-made disasters and that such emergencies are best met by preparedness and planning.

The Board authorizes the development and implementation of a plan for emergency preparedness that safeguards the health and well-being of pupils and staff, permits minimum disruption to the educational program, and helps pupils learn self-reliance and a prudent response to emergency situations. The plan shall provide that all threats to the safety of the schools are identified and promptly responded to by appropriate district personnel.

All time lost from the instructional program for the evacuation of school or the conduct of procedures necessitated by a threat to the safety of the school shall be made up.

The Superintendent shall develop procedures for the handling of school emergencies that include:

1. A plan for the prompt and safe evacuation of the schools;
2. The practice of such an evacuation plan twice monthly in the fire drills conducted in accordance with law;
3. The conduct of bus evacuation drills in accordance with rules of the State Board of Education;
4. Procedures for the safe dispersal of pupils from school property and, if necessary, a plan for the sequestration of pupils in a safe place other than school;
5. The design of a communications system to alert the whole school community when necessary and to notify parent(s) or legal guardian(s) of the evacuation of pupils;
6. Instruction in emergency preparedness and survival techniques as a part of the regular curriculum;
7. The immediate notification of appropriate administrative personnel whenever any employee becomes aware of an emergency or an impending emergency;
8. Cooperation with local agencies;
9. Instruction of staff members in decision-making and the techniques of handling emergencies;
10. The appointment of a school emergency procedures committee; and

POLICY

Board of Education Bernards Township

**File Code: M 8420
EMERGENCY EVACUATION**

11. The continuing evaluation of the effectiveness of emergency planning in preparing the schools to cope with disaster.

N.J.S.A. 2C:33-3
N.J.S.A. 18A:41-1 et seq.
N.J.A.C. 6A:27-11.2

ADOPTED: November 16, 2009