

# POLICY

## Board of Education Bernards Township

File Code: M2415  
TITLE I/INSTRUCTIONAL SUPPORT

The Board of Education elects to augment the educational program of educationally deprived students by projects funded federally in accordance with the requirements of the Elementary and Secondary Education Act of 1965 as amended by the No Child Left Behind Act of 2001.

### ASSESSMENT

The Title I/Instructional Support program of Bernards Township will be based on an annual assessment of educational needs of those students for whom our District has responsibility according to Federal law. The assessment will include identification of educationally deprived students in public and private schools in Bernards Township and the determination of specific needs of students who require special assistance. The educationally deprived student is the student whose proficiencies in reading, math, and writing are below the minimum district level proficiencies.

### PROGRAM

Title I/Instructional Support services will be offered to all eligible educationally deprived students. Services will be provided by appropriately certified teachers, paid on a district-wide salary scale.

Title I/Instructional Support services provided for private school students will be provided by employees of the Board or by persons or entities under contract with the Board who are independent of the private school and any religious organization. No Title I/Instructional Support services will be delivered within the building of a religiously affiliated private school. Efforts will be made to identify the services as a publicly supported project.

Programs especially designed for migrant children shall be provided as necessary.

### PARTICIPATION

The Title I/Instructional Support program will be developed by the designee of the Superintendent and evaluated in consultation with parents and staff. The Board will seek the participation of parents by notifying parents of a pupil's selection for program services and the reason for the student's selection; by reporting the student's progress in the program and by arranging conferences between individual parents and each student's Title I/Instructional Support teacher.

At least once annually, a public meeting shall be held for the express purpose of informing parents/guardians of the programs and activities provided with Title I/Instructional Support funds. The agenda shall include:

- A. Informing parents/guardians of their right to consult in the design and implementation of the Title I project
- B. Providing parents/guardians with information about the Title I law, regulations and instructional programs
- C. Soliciting parents'/guardians' input about basic skills improvement programs and related activities
- D. Providing parents/guardians with an opportunity to establish mechanisms for maintaining ongoing communication among parents/guardians, staff, and the Board.
- E. The parents/guardians of all eligible children shall be invited to attend.

## **EXIT CRITERIA**

Appropriate exit criteria shall be developed by instructional, guidance, and administrative staff members.

## **COMPARABILITY OF SERVICES**

The Board directs the Superintendent to assign teachers, administrators, auxiliary personnel, and materials to the schools in such a way as to provide reasonable equivalence of personnel and program. Title I funds will be used only to supplement, not to supplant, State and local funds.

When the Board contracts for Title I/Instructional Support services for private school children, the Board will provide that their services will be equivalent to those provided to public school pupils.

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 as amended by the No Child Left Behind Act of 2001, the Bernards Township Board of Education directs the Superintendent to distribute curriculum materials and instructional supplies to the schools in such a way that the equivalence of such material is ensured among schools.

The Bernards Township Board of Education directs the Superintendent to assign teachers, administrators, and auxiliary personnel to the schools in such a way that the equivalence of personnel is ensured among schools.

## **FUNDING**

The Superintendent shall direct appropriate administrative personnel to pursue vigorously all possible sources of funding, either State or Federal, that support such compensatory services, and shall keep abreast of all changes in the law which restrict or expand the District's use of State or Federal funds.

## **MAINTENANCE EFFORT**

To be in compliance with the requirements of the Elementary and Secondary Education Act of 1965 as amended by the No Child Left Behind Act of 2001, the Bernards Township Board of Education will maintain a combined fiscal effort per student, or aggregate expenditures, of State and local funds with respect to the provision of the free public education in the Local Education Agency for the preceding fiscal year that is not less than ninety percent of the combined fiscal effort per student, or the aggregate expenditures, for the second preceding fiscal year. The "net current expenditure" includes all state and local funds except for tuition paid to other school districts, community services, expenditures, and food expenditures. The "per pupil expenditure" is calculated by dividing the net current expenditure by the average daily attendance as of June 30.

## **PROPERTY**

Property acquired through Title I funds for use in public or private schools will be held in title by the Board of Education and will be used only for purposes of the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and Federal guidelines for ECIA management.

The Board of Education directs the Superintendent to develop and implement procedures for compliance with State law and code requirements pertaining to Title I services.

## RECEIPT OF TITLE I FEDERAL FUNDING

When the Bernards Township Board of Education accepts Title I federal funding additional programs, activities, and procedures for the involvement of parents will be implemented. The district will not reserve less than one percent of its allocation under subpart section two to carry out these requirements, (unless the district's allocation is \$5,000 or less), which shall include promoting family literacy and parenting skills.

"Parent," for the purpose of this policy, means a parent and/or legal guardian. "School," for the purpose of this policy, is a specific school in a Target Assistance Title I program or schools within the district in a school-wide Title I program.

Each school served with Title I funds shall jointly develop with, and distribute to, parents of participating pupils, this parental involvement policy that shall describe the means for carrying out the requirements of the No Child Left Behind Act (NCLB) of 2001. This policy shall be made available to the local community and updated periodically to meet the changing needs within the district.

Each school served with Title I funds will convene an annual meeting, to which all parents of participating pupils shall be invited and encouraged to attend, to inform parents of their school's participation, the requirements of this policy, and the right of the parents to be involved. Parents of participating pupils shall be provided with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

Each school served by Title I funds shall jointly develop with parents of all pupils served with Title I funds, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve high standards.

In carrying out the parental involvement requirements of NCLB and this policy, the school and the district, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents with migratory children, to include providing information and school reports required under NCLB in a format and, to the extent practicable, in a language such parents can understand.

**ADOPTED:** January 24, 2005