

POLICY

Board of Education

Bernards Township

File Code: 2342

DISTRICT SPONSORED OVERNIGHT CO-CURRICULAR TRIPS

A district-sponsored, overnight, co-curricular trip is defined as an activity for an athletic team or extracurricular club or organization that results from qualifying for competition in a conference or professional association affiliated with the sport or extracurricular activity. In general, competitions resulting from commercial ventures, such as private camps, will not be considered qualifying events. Before planning or approving participation in trips, administration and parents should consider balancing the importance of classroom instruction with alternative educational opportunities afforded by such trips, if trips are scheduled on school days. Participation is voluntary and such trips are not generally funded through the annual school budget, but may be partially subsidized through a student-activity account or student fund-raising. Raising or collecting funds for a proposed trip should not occur until the trip has been officially approved by the Board of Education. The Board will not be responsible for any funds committed prior to such formal approval.

Plans for district-sponsored, overnight, co-curricular trips are cooperatively developed by the immediate supervisor and the staff and must be approved by the Superintendent prior to submission to the Board of Education for approval. If the Superintendent approves the plan, the staff will prepare a detailed written proposal according to the guidelines established in the Procedures for Policy 2341. Proposals for district-sponsored, overnight, co-curricular trips to foreign countries must be submitted to the Board of Education by the Superintendent at least five months prior to the date of the trip. All other trip proposals should be submitted at least two months prior to the date of the trip.

All school and district policies regarding student behavior are applicable during district-sponsored, overnight, co-curricular trips.

ADOPTED: January 22, 2007