

October 14, 2011

Hello 5th Grade Parents:

The PTO will again be creating a yearbook and a DVD exclusively for 5th graders that will capture moments from all their years at Oak Street School from kindergarten through 5th grade. To do so, we need your help so please read the following information carefully!

WHAT WE NEED FROM YOU...

Photos:

1. One baby/toddler picture of your child;
2. One picture of your child from his/her first day of kindergarten at OSS if you have one;
3. Three additional pictures of your child from kindergarten through 4th grade- alone or with other OSS 5th graders- that were taken at a school event. We strongly recommend that these three photos represent your child's favorite school events i.e. field day, Halloween parade, author's tea, etc. *Note: We will NOT accept any photos that are not from OSS events i.e. NO sports, scouts, birthday party, vacation photos, etc.*

Quote:

1. Your child's answer to "Today, I..." and "Someday, I..." For example, "Today, I like to sing and play soccer. Someday, I will be a famous pop star and have a dog named Sparky." Or "Today, I enjoy playing video games and reading books. Someday, I will be an author and live in Rome." Their response must be limited to two sentences.

HOW TO GET PHOTOS AND QUOTES TO US...

Photos:

The easiest way to get the photos to us is to cut and paste the following link into your browser: <https://images.schoolannualonline.com/login?user=400133559&pw=oakstreet> . This will take you directly to the Image Share page on the School Annual website. If you click on the link instead, you may be asked to enter our user id – 400133559 and password- oakstreet before the Image Share page will appear. Browse to select pictures from your computer and then click 'upload' to load them. On the next screen, you will be asked to provide your name and email, the name of the child in the photo, the grade of the child when the picture was taken, and a description of the event. Please fill in all of this information before logging out.

Alternatively, photos can be sent to us in any of the following ways:

1. As a hardcopy with the child's name clearly written on the back and, if from an OSS event, the year and name of the event. We will scan these photos into the yearbook program and return them to you;

2. Emailed to oakstyearbook@yahoo.com with email text that provides child's name, event name, and year for each picture;
3. Provided on a USB or disk -with photos tagged with child's name, event name, and year- to us either by backpack mail in an envelope marked "Yearbook" or directly to our home mailboxes (see directory for addresses);
4. Some combination of the above.

In addition, we are asking any parent who served as a homeroom parent, attended class parties or chaperoned field trips through the years to send additional **group** photos of those events to us via a USB or disk. These are NOT to be uploaded onto the School Annual website or emailed to us. Please tag these photos so we know what class and event they are from.

Quotes:

Please send an email stating your child's name and his/her response to "Today, I..." and "Someday, I..." to oakstyearbook@yahoo.com.

All photos and quotes must be uploaded to the website or received by the committee by November 18th.

Every effort will be made to use as many pictures as possible in the yearbook. Any photos that do not make it into the yearbook will be used in the DVD.

The cost for one yearbook and one DVD is \$15 per family. An order form will be sent out via the Friday Folder in early 2012. Please do not send in any money now. The yearbook and DVD will be delivered to the students at the 5th Grade Party in June.

We look forward to receiving your photos and quote responses. Have fun looking through your old photos and please do not hesitate to contact us if you have any questions.

Thank you in advance for your cooperation!

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