

Ridge High School

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FRANCIS T. HOWLETT, JR.
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January 2012

Dear Parent/Guardian:

The purpose of this letter is to review the "Mid-Year Exam" schedule at Ridge High School. The schedule is the same for all four grade levels. Mid-year exams are administered by the period a subject is taught. For example, if your son/daughter has Geometry during Period 4, then this is the period his/her exam will be administered.

The first day of mid-terms is Wednesday, January 25, 2012, and is a full day of school. The Period One exam is administered from 7:45 - 9:45 a.m., followed by an abbreviated time schedule for Periods 2-9. The buses will run at the normal time both in the a.m. and p.m. on this day. Thursday, January 26, 2012 through Tuesday, January 31, 2012 are all half-days with two exams per day. Dismissal will be at 12:00 p.m., with buses departing at 12:05 p.m. each of these half-days. **Please carefully review the remaining printed "General Rules and Regulations" on the detailed exam schedule in this Friday Folder.** Aramark Food Services will be serving "A la Carte" from 7:00 to 11:00 a.m. each of the early dismissal days.

In the event that a delayed opening should occur for the FIRST day of exams, the schedule included in the exam schedule would be implemented. In the event of a delayed opening on the half-day exam days (2 exams per day), we will administer the FIRST exam at 10:05 (until 12:00) and the SECOND exam at 12:30 (until 2:25) THE SAME DAY. The cafeteria will be open for students who bring their lunch between exam periods (12:00 - 12:30 p.m.). The buses will run at 2:25 p.m. if there is a delayed opening.

If school closes due to inclement weather, we will administer the missed exams upon return to school, extending the entire exam schedule one day.

Again, please review the mid-year exam schedule closely. Should you have any questions, please feel free to call your son/daughter's guidance counselor.

Sincerely,

Francis T. Howlett, Jr.

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Principal

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