

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
MARCH 27, 2000
EXECUTIVE SESSION 6:30 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

The meeting was called to order at 6:30 p.m. by President Bracaglia.

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Bernstein (arrived at 6:45 p.m.), Ms. Borushko, Ms. Bracaglia, Mr. Chiappetta (arrived at 6:49 p.m.), Ms. Daggett (arrived at 6:48 p.m.), Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Woolford, Mr. Barcellona, Ms. Goger

ABSENT: None

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session - 6:31 p.m. - Board Conference Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: litigation; review of qualifications of persons under consideration for employment; items pertaining to specific personnel; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Woolford, seconded by Ms. Hagaman, and approved by all present the Board recessed into closed executive session at 6:31 p.m.

On motion by Mr. Chiappetta, seconded by Ms. Woolford, and approved by all present, the meeting was adjourned at 7:18 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 7:20 p.m.

V. Discussion with Student Government Representatives & Class Presidents - 7:20 p.m. Cedar Hill All-Purpose Room

Discussion with representatives from the Ridge High School Student Government and the Class Presidents was held on a variety of topics.

VI. **Regular Session - Call to Order - 8:00 p.m. - Cedar Hill School All-Purpose Room**

VII. **Public Forum on Agenda Items**

No comments were made.

VIII. **Student Representative's Report**

IX. **President's Report**

X. **Superintendent's Report**

1) National Merit Finalists

Lillian Chang

Sarah Jane Stetina

2) New Jersey Brain Bee Championship

Subash Iyer - Second Place

BE IT RESOLVED THAT

3) The Bernards Township Board of Education does hereby adopt the Ad Hoc Committee Class Rank Proposal.

On motion by Ms. Woolford, seconded by Ms. Daggett, Item #3 was approved by the following roll call vote:

"Ayes" - Mr. Bernstein, Ms. Borushko, Mr. Chiappetta, Ms. Daggett, Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Woolford, Ms. Bracaglia

"Noes" - None

"Abstain" - None

4) The Bernards Township Board of Education does hereby approve the 8th grade class trip to Washington, D.C. scheduled for April 6 & 7, 2000.

On motion by Ms. Seitz, seconded by Mr. Chiappetta, item #4 was approved by the following roll call vote:

"Ayes" - Mr. Bernstein, Ms. Borushko, Mr. Chiappetta, Ms. Daggett, Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Woolford, Ms. Bracaglia

"Noes" - None

"Abstain" - None

XI. **Approval of Minutes**

Regular Meeting Minutes - February 28, 2000

Executive Meeting Minutes - February 28, 2000

Regular Meeting Minutes - March 13, 2000

Executive Meeting Minutes - March 13, 2000

On motion by Ms. Seitz, seconded by Ms. Hagaman, the foregoing was approved by all present.

XII. Resolutions

FINANCE

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby adopt the following 2000-2001 budget for submission to the voters on April 18, 2000:

Appropriations:	
General Fund	\$41,364,789
Special Projects	\$ 675,706
Debt Service	\$ 3,649,850
TOTAL:	\$45,690,345

Revenue:	
Tax Levy	
General Fund	\$37,263,741
Debt Services	\$ 1,911,309
State Aid	\$ 2,873,196
Federal/State Grants	\$ 675,706
Miscellaneous	\$ 400,000
Tuition	\$ 25,000
General Fund Free Balance	\$ 702,852
Debt Service Free Balance	\$ 1,738,541
TOTAL:	\$45,690,345
:	

Separate Proposal
Second Question

The Board of Education of the Township of Bernards in the County of Somerset is hereby authorized to apply existing 1997 bond proceeds in the amount of \$700,000 currently on deposit in the capital projects fund toward the replacement of the roof at the William Annin Middle School. This action will have no tax impact.

2) A list of disbursements dated March 27, 2000 consisting of warrants in the amount of \$4,569,175.69 are hereby approved.

3) The Bernards Township Board of Education acknowledges receipt of the February, 2000 Financial Reports from the Board Secretary, the Board Secretary's Monthly Certification of Budgetary Line Item Status and monthly investment report for February, 2000, and the Treasurer's reports for December, 1999 and January, 2000 certifying that all reports are in agreement; and further

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their

knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4) The Bernards Township Board of Education does hereby approve the following line item transfers to the 1999-00 budget:

From:		
11 190 100 641 01 01	Textbooks-Math-Ridge High	\$200.00
11 000 270 512 00 02	Field Trips-William Annin	\$3,000.00
11 190 100 500 00 02	Travel-William Annin	\$2,275.55
11 190 100 610 00 02	Supplies-Undistributed-William Annin	\$1,033.16
11 190 100 610 01 02	Supplies-Math-William Annin	\$471.41
11 190 100 610 02 02	Supplies-Science-William Annin	\$329.84
11 190 100 610 03 02	Supplies-Language Arts-William Annin	\$1,367.06
11 190 100 610 04 02	Supplies-Visual-William Annin	\$2,575.00
11 190 100 610 07 02	Supplies-World Language-William Annin	\$776.63
11 213 100 890 09 02	Other-Resource Room-William Annin	\$1,000.00
11 190 100 610 08 02	Supplies-Cross Content-William Annin	\$1,570.96
11 190 100 641 01 02	Replacement Texts-Math-William Annin	\$136.55
11 190 100 641 02 02	Replacement Texts-Science-William Annin	\$87.99
11 190 100 641 03 02	Replacement Texts-Language Arts-William Annin	\$146.33
11 190 100 641 05 02	Replacement Texts-Social Studies-William Annin	\$476.97
11 190 100 641 07 02	Replacement Texts-World Language-William Annin	\$97.38
11 190 100 641 08 02	Replacement Texts-Cross Content-William Annin	\$16.15
11 204 100 610 09 02	Replacement Texts-Cross Content-William Annin	\$259.25
11 204 100 640 09 02	Replacement Texts-Cross Content-William Annin	\$351.29
11 213 100 610 09 02	Supplies-Neurological Impaired-William Annin	\$2,628.86

11 213 100 640 09 02	Textbooks-Neurological Impaired-William Annin	\$215.00
11 401 100 610 00 02	Supplies-Resource Room-William Annin	\$2,700.00
11 190 100 610 05 02	Textbooks-Resource Room-William Annin	\$50.00
12 130 100 730 00 02	Co-Curricular-William Annin	\$1,000.00
11 190 100 610 09 03	Supplies-Social Studies-William Annin	\$287.95
11 000 222 890 00 03	Equipment-William Annin	\$5,460.00
11 190 100 890 00 03	Supplies-Core Curriculum-Cedar Hill	\$100.00
11 191 100 890 09 03	Other-Media Center-Cedar Hill	\$4,100.00
11 215 100 890 09 03	Other-Instructional-Cedar Hill	\$100.00
11 190 100 500 00 03	Other Kindergarten Instruction-Cedar Hill	\$3,000.00
11 190 100 610 04 03	Other-Preschool-Cedar Hill	\$3,500.00
11 190 100 610 06 03	Travel-Instructional-Cedar Hill	\$3,000.00
11 191 100 500 09 03	Supplies-Visual-Cedar Hill	\$6,500.00
11 204 100 610 09 03	Supplies-Health and Physical Education-Cedar Hill	\$5,000.00
11 204 100 640 09 03	Travel-Kindergarten-Cedar Hill	\$2,000.00
11 000 222 890 00 05	Supplies-Neurological Impaired-Cedar Hill	\$600.00
11 191 100 610 09 05	Textbooks-Neurological Impaired-Cedar Hill	\$1,005.00
11 000 222 890 00 06	Other-Media Center-Oak Street	\$1,249.67
11 000 240 610 00 06	Supplies-Core Curriculum-Oak Street	\$1,500.00
11 191 100 500 09 06	Other-Media Center-Mount Prospect	\$684.00
11 000 100 562 00 07	Supplies-Administration-Mount Prospect	\$40,000.00
11 000 100 565 00 07	Travel-Kindergarten-Mount Prospect	\$30,000.00
11 000 213 890 00 09	Tuition-In State	\$1,000.00
11 230 100 101 09 10	Tuition-Special Education	\$4,000.00
11 000 262 620 00 10		\$20,000.00

11 000 291 290 00 10	Other-Health Service	\$12,000.00
11 000 291 270 00 10	Salary-Basic Skills	\$20,000.00
11 000 261 610 00 10	Utilities	\$10,000.00
11 000 262 420 00 10	Other Employee Benefits	\$6,000.00
12 000 221 730 00 11	Health Benefits	<u>\$2,227.05</u>
	Supplies-Maintenance	\$206,079.05
	Contracted Services-Custodial	
	Equipment-Technology	
To:		
11 190 100 641 02 01	Replacement Texts-Science-Ridge High	\$200.00
11 000 240 890 00 02	Other-Administration-William Annin	\$3,000.00
12 130 100 730 00 02	Equipment-William Annin	\$9,778.65
11 000 240 610 00 02	Supplies-Administration-William Annin	\$8,611.73
11 190 100 610 03 02	Supplies-Language Arts-William Annin	\$50.00
11 190 100 610 06 02	Supplies-Health and P.E.-William Annin	\$50.00
11 190 100 890 00 02	Other-Instructional-William Annin	\$75.00
12 000 220 730 00 02	Equipment-Media Center-William Annin	\$1,000.00
12 120 100 730 00 03	Equipment-Cedar Hill	\$4,460.00
11 000 240 890 00 03	Other-Administration-Cedar Hill	\$5,300.00
11 190 100 610 09 03	Supplies-Core Curriculum-Cedar Hill	\$23,000.00
11 000 222 610 00 05	Supplies-Media Center-Oak Street	\$600.00
12 120 100 730 00 05	Equipment-Oak Street	\$1,005.00
11 000 222 610 00 06	Supplies-Media Center-Mount Prospect	\$1,249.67
11 190 100 610 09 06	Supplies-Core Curriculum-Mount Prospect	\$287.95
11 191 100 610 09 06	Supplies-Kindergarten-Mount Prospect	\$2,184.00

11 214 100 610 09 07	Supplies-Autistic-Special Services	\$4,000.00
11 000 213 320 00 09	Purchased Professional Services-Health Services	\$1,000.00
11 000 217 104 09 10	Salary-Extraordinary Services	\$70,000.00
12 000 400 390 00 10	Other Purchased Professional Services	\$32,000.00
11 000 291 280 00 10	Tuition Reimbursements	\$20,000.00
11 000 262 610 00 10	Supplies-Custodial	\$10,000.00
11 000 261 420 00 10	Contracted Services-Maintenance	\$6,000.00
11 000 221 320 00 11	Purchased Professional Services-Technology	<u>\$2,227.05</u>
		\$206,079.05

5) WHEREAS, 18A:58-37-1 et seq. as amended by Chapter 121, laws of 1984 requires that the State and Local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district.

WHEREAS no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aid and

WHEREAS the Somerset County Educational Services Commission has agreed to handle the purchasing, processing and distribution of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration.

THEREFORE BE IT RESOLVED that the Bernards Board of Education enter into an agreement with the Somerset County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within Bernards for the 2000-2001 school year, in accordance with 18A:58-37-1 et seq.

6) The Bernards Township Board of Education does hereby approve the following out-of-district placement for the 1999-00 school year:

Student #:	School:	Program Type:	Tuition:
99122	Hanover Twp. Public Schools	3/6/00-6/30/00	\$16,346 prorated

7) The Bernards Township Board of Education does hereby approve entering into contracts with TransNet Corporation in the total amount of \$23,925 for the following services from February 1, 2000 through June 30, 2000:

Name:	Assignment:	Rate Per Diem:
Mike Valvik	Technical Service Representative - 1	\$412.50
Bill Fox	day/week Technical Service Representative - 2	\$337.50
	days/week	

8) The Bernards Township Board of Education does hereby approve the following change orders:

Ridge High School			
Contractor:	Change Order #:	Description:	Amount:
FAI-GON Electric	E-8	Repair of damaged wire	\$20,676.60
FAI-GON Electric	E-9	Repair of damaged wire	\$ 8,335.08

Ridge High School Track			
Contractor:	Change Order #:	Description:	Amount:
Flanagan's Inc.	GC-4	Cost of repairing damaged wire	(\$20,676.60)

9) The Bernards Township Board of Education notes the following bids were received on March 22, 2000 for elementary science equipment for the 1999-2000 school year:

Contractor: United Projects & Instruments, Inc.

Bid: \$20,800.00

Contractor: Beckley Cardy School Specialty, Inc.

Bid: \$45,940.08

Note: Beckley Cardy's bid did not include Items #4, 5, 6 and 7

10) The Bernards Township Board of Education does hereby award the contract for elementary science equipment in accordance with the lowest bidder as follows:

Contractor: United Projects & Instruments, Inc.

Bid: \$20,800.00

On motion by Mr. Bernstein, seconded by Ms. Daggett Item #1 was amended to reflect a \$100,000 decrease in the Tax Levy by the following roll call vote:

"Ayes" - Mr. Bernstein, Ms. Daggett, Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Bracaglia

"Noes" - Ms. Borushko, Mr. Chiappetta, Ms. Woolford

"Abstain" - None

On motion by Ms. Borushko, seconded by Ms. Hagaman, Items #1-10 were approved by the following roll call vote:

"Ayes" - Mr. Bernstein, Ms. Borushko, Mr. Chiappetta, Ms. Daggett, Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Woolford, Ms. Bracaglia

"Noes" - None

"Abstain" - None

Personnel

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of Janet Gallagher Grade 3 Teacher Cedar Hill School, effective June 30, 2000, with regret.
- 2) The Bernards Township Board of Education does hereby accept the resignation of Kathy Kilpatrick School Nurse Liberty Corner School, effective June 30, 2000.
- 3) The Bernards Township Board of Education does hereby accept the resignation of Sandra Aprahamian Grade 1 Teacher Liberty Corner School, effective June 30, 2000.
- 4) The Bernards Township Board of Education does hereby accept the resignation of Jennifer Casella Grade 2 Teacher Oak Street School, effective June 30, 2000.
- 5) The Bernards Township Board of Education does hereby accept the resignation of Kathleen Heitmann Grade 4 Teacher Cedar Hill School, effective June 30, 2000.
- 6) The Bernards Township Board of Education does hereby accept the resignation of Michelle Baird Grade 5 Cedar Hill School, effective June 30, 2000.

7) The Bernards Township Board of Education does hereby rescind the appointment of Christina Wenger Advisor Future Teachers of America Club Ridge High School, effective February 29, 2000.

8) The Bernards Township Board of Education does hereby approve a paid leave of absence for Christine Mann May 30, 2000 through June 14, 2000 utilizing 10 personal illness days and 2 personal business days and an unpaid family leave from June 15, 2000 through June 30, 2000.

9) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for Cynthia Jelmert for the 2000-01 school year.

10) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for Kathleen Mykytka for the 2000-01 school year.

11) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for Amy Kontir for the 2000-01 school year.

12) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for Dawn Mealing for the 2000-01 school year.

13) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for Kathleen Shaw for the 2000-01 school year.

14) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for Stephanie Chinni for the 2000-01 school year.

15) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for Katy Wilhelm effective September 1, 2000 through on or about February 1, 2001.

16) The Bernards Township Board of Education does hereby appoint Laura Kowalski Science Teacher Ridge High School, at a salary of Step 7 BA \$38,632, effective September 1, 2000 through June 30, 2001.

17) The Bernards Township Board of Education does hereby appoint Megan Manthey Grade 5 Teacher Oak Street School, at a per diem rate of \$170.65, effective March 2, 2000 through June 23, 2000.

18) The Bernards Township Board of Education does hereby approve the emergent hiring of Suzanne Miller AP Chemistry Teacher Ridge High School, at a per diem rate of \$170.65, effective May 22, 2000 through June 23, 2000.

19) The Bernards Township Board of Education does hereby approve the emergent hiring of Jennifer Koch Reading Teacher William Annin School, at a per diem rate of \$170.65, effective March 13, 2000 through on or about April 14, 2000.

20) The Bernards Township Board of Education does hereby appoint Christine Lentine Permanent Substitute Teacher Liberty Corner School, at a per diem rate of \$75, effective March 6, 2000 through June 23, 2000.

21) The Bernards Township Board of Education does hereby approve the emergent hiring of Virginia Keary Instructional Aide Mount Prospect School, at a salary of \$16.20 per hour 6.5 hours a day 68 days, effective March 13, 2000 through June 23, 2000.

22) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 1999-00 school year:

Name:	Position:	Stipend/Longevity:
Chris Strazza	Freshmen Boys' Lacrosse	\$3,746.00
Tom Falato	Winter Weight Room 4 days/week	\$1,532.00
Tom Falato	Spring Weight Room 4 days/week	\$1,532.00
Nicole Sury	.5 Yearbook Advisor WA	\$1,180.00
Nicole Plumbo	.5 Yearbook Advisor WA	\$1,180.00
Tim Brady	Assistant Musical Director Set Design RH	\$2,234.00

23) The Bernards Township Board of Education does hereby approve Christa Rainey as volunteer assistant softball coach for 2000 Spring season.

24) The Bernards Township Board of Education does hereby approve the following individuals as After School Mini Unit Instructors:

Name:	School:	Course:	Payment:
Clare Baverstock	Cedar Hill	Terrific Tumbling	\$538.00
Rebecca Schraedley	Cedar Hill	Still Life Painting	\$538.00
Marie Wedzielewski	Cedar Hill	Writer's Round Table	\$538.00
Kristine Murello	Cedar Hill	Make Your Own Instruments	\$538.00
Linda Nollkamper	Cedar Hill	Math Fun	\$538.00
Tina Ondik	Cedar Hill	I Want to be a Puppeteer!	\$538.00
Tina Ondik	Mount Prospect	Maskmaking	\$538.00
Jean Gospin	Mount Prospect	Comic Book Drawing & Writing	\$538.00
David Serughetti	Mount Prospect	Amazing Mazes	\$538.00
David Serughetti	Mount Prospect	Cheerleading	\$538.00
Terry Vena	Mount Prospect		\$538.00

Denise Callaway	Mount Prospect	Learning Software	\$538.00
Carrie Magaletta	Mount Prospect	Signs for Me and You	\$538.00
Alicia Martine	Mount Prospect	Mount Prospect Newspaper	\$538.00
Sloan Scully	Mount Prospect	Board Games & Brainteasers	\$538.00
Susan Delmonico	Mount Prospect	Math Challenge	\$538.00
Kenneth Hart*	Mount Prospect	Poetry & Creative Writing	\$538.00
Angela Feola		The Reading Club	

*Subject to receipt of certificate

25) The Bernards Township Board of Education does hereby approve the following individuals as staff college instructors:

Name:	Course:	Hours/Rate:	Total:
Kathy Hedden	Basic Web Page Design	5 hours/\$50.00	\$250.00
Kathy Hedden	Intro. to PowerPoint (4/4 & 4/11)	5 hours/\$50.00	\$250.00
Kathy Hedden	Intro. to PowerPoint (4/6 & 4/13)	5 hours/\$50.00	\$250.00

26) The Bernards Township Board of Education does hereby approve placement of the following student teachers for the 2000-01 school year:

Name:	Position:	Assignment/Supervisor:
Jen Porac	Villanova University 9/6/00-12/15/00	Grade 2 LC/Ms. Clark
Suzanne Ryan	Seton Hall University 9/6/00-12/15/00	Nurse MP/Ms. Goeller
Amy Dilts	Westminster Choir College Spring 2000	Choral Music RH/Ms. Retzko

27) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 1999-00 school year:

Celia Fernandes+ *

Terri Visintainer+ *

+Emergent hiring

*Subject to receipt of certificate

On motion by Mr. Bernstein, seconded by Ms. Seitz, Items #1-27 were approved by the following roll call vote:

"Ayes" - Mr. Bernstein, Ms. Borushko, Mr. Chiappetta, Ms. Daggett, Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Woolford, Ms. Bracaglia

"Noes" - None

"Abstain" - None

Policy

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policy on Second Reading and Adopt said policy:

a) File Code: 5830 Pupil Fund Raising

On motion by Ms. Woolford, seconded by Mr. Finazzo, Item #1 was approved by the following roll call vote:

"Ayes" - Mr. Bernstein, Mr. Chiappetta, Ms. Daggett, Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Woolford, Ms. Bracaglia

"Noes" - Ms. Borushko

"Abstain" - None

Curriculum

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the purchase of the following textbook for the 2000-01 school year:

Grades/Subject:	Name of Textbook:	Total Cost:
K-6/General Music	General Music Textbook series: "Share The Music"	\$60,878.10

On motion by Ms. Seitz, seconded by Ms. Woolford, Item #1 was approved by the following roll call vote:

"Ayes" - Mr. Bernstein, Ms. Borusko, Mr. Chiappetta, Ms. Daggett, Mr. Finazzo, Ms. Hagaman, Ms. Seitz, Ms. Woolford, Ms. Bracaglia

"Noes" - None

"Abstain" - None

XIII. **Public Forum on Other Than Agenda Items**

Comments were made regarding damage to Ridge High School track.

XIV. **Board Forum**

No comments were made.

XV. **Adjournment**

On motion by Ms. Seitz, seconded by Mr. Finazzo, and approved by all present, the meeting was adjourned at 10:46 p.m.

Respectfully submitted,

Margaret Alexander
Assistant Board Secretary