

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
NOVEMBER 24, 2008
REGULAR SESSION 7:05 P.M.
CEDAR HILL SCHOOL MULTI-PURPOSE ROOM**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
NOVEMBER 24, 2008
REGULAR SESSION 7:05 P.M.
CEDAR HILL SCHOOL MULTI-PURPOSE ROOM**

The meeting was called to order at 7:05 p.m. by President Koch.

I. Salute to the Flag

II. Roll Call

PRESENT: Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Mr. Koch, Ms. McGowan,
Mr. Wilke, Ms. Winter, Ms. Woolford

ABSENT: Ms. Cwerner

III. Regular Session – Call to Order – 7:05 p.m. – Cedar Hill School Multi-Purpose Room

IV. Statement of Public Notice

This was a regular meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action. If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

V. Student Representatives' Report

Student Representatives Laura Graff and Perry Hooker reported on the charity volleyball tournament scheduled to begin on December 23. The Student Government is exploring organizing a future community service project and once again, will be collecting and assembling gift packages for the soldiers. Discussion is continuing on the creation of "awareness month" topics to increase school spirit and establish senior traditions such as a senior mural and spring field day.

VI. Public Forum on Agenda Items

Comments were made regarding random drug testing, the criteria for establishing policy and implementation of random drug testing.

VII. Board Response

An explanation of policy procedure and utilization of the Strauss Esmay policy system as a resource was given by Policy Chairperson Lou Carlucci.

VIII. Superintendent's Report

Superintendent Valerie A. Goger congratulated the Ridge Forensics Team for the start up of its season and the Ridge High fall sports teams for their successful seasons.

IX. Approval of Minutes

October 27, 2008 – Regular Session
November 10, 2008 – Regular Session

On motion by Ms. Woolford, seconded by Ms. Carlsson, the foregoing was approved by all present.

X. Committee Reports

FINANCE

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby a list of disbursements dated November 24, 2008 consisting of warrants in the amount of \$7,886,744.43.

2) The Bernards Township Board of Education acknowledges receipt of the October 2008 Financial Reports from the Board Secretary, the monthly Investment Report for October 2008, and the Treasurer of School Monies report for October 2008.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the October line item transfers totaling \$89,988.80 to the 2008-09 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve the following contract change orders:

<u>Change Order #:</u>	<u>Change:</u>	<u>Amount:</u>
27-SS8 Ridge High School	Credit for unused portion of steel allowance	(\$31,959)
27-GC84 Ridge High School	Credit for sidewalk cracks front of high school	(\$ 6,000)
27-PC 16 Ridge High School	Change eyewash stations in science labs to hose type	\$ 1,105
27-PC19 Ridge High School	Relocation of existing industrial washer and dryer to new storage room	\$ 8,898
27-MC15 Ridge High School	Addition of 2 exhaust fans to toilet room and replacement of ductwork for the dryer in nurse's area	\$ 4,317
27-MC16 Ridge High School	Removal of existing radiation in new guidance area and re-piping of hot water in nurse's office to adjacent classrooms and toilet room	\$ 4,807

5) The Bernards Township Board of Education does hereby cancel Change Order #27-EC31 in the amount of \$5,807.

6) The Bernards Township Board of Education does hereby approve the following field trip destinations for the 2008-09 school year:

- Metropolitan Museum of Art, New York City, NY
- Philadelphia Museum of Art, Philadelphia, PA
- Bishop Janes Church, Basking Ridge, NJ
- Hotel Indigo, Basking Ridge, NJ
- Somerset Hills Hotel, Basking Ridge, NJ
- Repertorio Espanol Theatre, New York City, NY

On motion by Ms. McGowan, seconded by Mr. Carlucci, Items #1-6 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. McGowan, Mr. Wilke,
Ms. Winter, Ms. Woolford, Mr. Koch
- “Noes” - None
- “Abstain” - None

PERSONNEL

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a paid child care leave of absence for **Anna Hill** Spanish Teacher William Annin Middle School effective March 20, 2009 through May 20, 2009 utilizing 38 personal illness days then an unpaid Federal Family Leave of absence effective May 21, 2009 through October 22, 2009 then an unpaid child care leave effective October 23, 2009 through June 30, 2010 returning September 1, 2010.

2) The Bernards Township Board of Education does hereby approve a paid child care leave of absence for **Kathleen Whiteley** Music Teacher Mount Prospect School and Oak Street School effective January 8, 2009 through March 10, 2009 utilizing 42 personal illness days then an unpaid Federal Family Leave of absence effective March 11, 2009 through June 3, 2009 then an unpaid child care leave effective June 4, 2009 through June 30, 2009 returning September 1, 2009.

3) The Bernards Township Board of Education does hereby approve the following change in assignments and/or locations:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Bill Baker	OS Fall Intramurals 2 days per week \$1,126 10 years/2 points/\$382	OS Fall Intramurals 1.5 days per week \$845 10 years/2 points/\$382
Bill Baker	OS Winter Intramurals 2 days per week \$1,126 11 years/2 points/\$382	OS Winter Intramurals 1.5 days per week \$845 11 years/2 points/\$382

Bill Baker	OS Spring Intramurals 2 days per week \$1,126 9 years/1 point/\$190	OS Spring Intramurals 1.5 days per week \$845 9 years/1 point/\$190
Deborah Shepherd	Permanent Sub RHS \$90 per diem effective 10/27/08 to end of assignment	Instructional Support MPS Step 1 BA+30 \$45,999 prorated to \$29,899 to reflect start date effective December 15, 2008 through June 30, 2009
Laura Gallagher	Paid child care leave effective November 17, 2008 through December 11, 2008 utilizing 17 personal illness then an unpaid Federal Family Leave effective December 12, 2008 through January 13, 2009 returning January 14, 2009	Paid child care leave effective December 1, 2008 through December 23, 2008 utilizing 17 personal illness then an unpaid Federal Family Leave effective January 5, 2008 through January 13, 2009 returning January 14, 2009
Liana LaVecchia	OS Fall Intramurals 2 days per week \$1,126 5 years/1 point/\$190	OS Fall Intramurals 1.5 days per week \$845 5 years/1 point/\$190
Liana LaVecchia	OS Winter Intramurals 2 days per week \$1,126 5 years/1 point/\$190	OS Winter Intramurals 1.5 days per week \$845 5 years/1 point/\$190
Liana LaVecchia	OS Spring Intramurals 2 days per week \$1,126 9 years/1 point/\$190	OS Spring Intramurals 1.5 days per week \$845 9 years/1 point/\$190
Natalie Puorro	Permanent Sub LC \$90 per diem effective 9/29/08 to end of assignment	Long-term Sub LC \$215 per diem effective 11/9/08 to end of assignment
Tara Cantagallo	RHS Freshmen Girls' Basketball \$6,539 2 years/0 points/\$0	RHS Assistant Girls' Basketball \$6,539 0 years/0 points/\$0

4) The Bernards Township Board of Education does hereby accept the resignation from the following extracurricular assignment for 2008-09 school year:

<u>Name:</u>	<u>Assignment:</u>
Amberley Roio	Team Leader 7 th Grade

5) The Bernards Township Board of Education does hereby appoint **Phillip Crocker** PC LAN Technician at a salary of \$40,000 prorated to \$25,429 to reflect start date effective November 24, 2008 through June 30, 2009.

6) The Bernards Township Board of Education does hereby appoint **Tracy DeFrancesco** .2 Physical Therapist at Liberty Corner School and Oak Street School at a salary of Step 13 MA \$62,008 prorated to \$9,300 to reflect start date and .2 status effective November 17, 2008 through June 30, 2009.

7) The Bernards Township Board of Education does hereby appoint the following individual for At Home Program in position listed for the 2008-09 school year:

<u>Name:</u>	<u>Position:</u>	<u>Hourly rate:</u>
Gail Condon	Instructional Aide	\$30

8) The Bernards Township Board of Education does hereby appoint the following extracurricular assignments for the 2008-09 school year with stipends and longevity:

<u>Name:</u>	<u>School:</u>	<u>Position:</u>	<u>2008-09 Payment/Longevity:</u>
Derek Boudreau	RHS	Freshman Boys' Basketball	\$6,539 0 years/0 points/\$0
Greg Zande	RHS	Head Boys' Golf	\$5,508 0 years/0 points/\$0
Jennifer Suminski	RHS	Assistant Girls' Lacrosse	\$5,508 0 years/0 points/\$0
Kimberly Clark	RHS	Freshman Girls' Basketball	\$6,539 0 years/0 points/\$0
Margaret Wu	RHS	Assistant Indoor Winter Track	\$4,685 0 years/0 points/\$0
Ryan Postall	RHS	Assistant Wrestling	\$6,539 0 years/0 points/\$0
Siobhan Devlin	RHS	Head Girls' Golf	\$5,508 0 years/0 points/\$0
Teresa Staats	RHS	Freshman Softball	\$5,508 0 years/0 points/\$0

9) The Bernards Township Board of Education does hereby approve the following volunteer coaches 2008-09 school year:

<u>Name:</u>	<u>Activity:</u>	<u>School:</u>
Doug Mullin	Ice Hockey	RHS
Michael Schwartz	Wrestling	RHS
Rick Shea	Wrestling	RHS

10) The Bernards Township Board of Education does hereby approve the following Staff College Instructors for the 2008-09 school year:

<u>Name:</u>	<u>Course:</u>	<u># of hours:</u>	<u>Amount:</u>
Barry Saide	Introduction to Responsive Classroom	6	\$300
David Yastremski	Classroom Management	3	\$150
David Yastremski	Essential Elements	6	\$300

11) The Bernards Township Board of Education does hereby approve the following individuals as mentors for classified high school students at a rate of \$60 per hour effective 2008-09 school year:

Fran Benitz	Megan Milde
Peter Fiore	Tom Napier
Jennifer Hauser	Brian Scott
Lauren McManus	Lee Tomaro
Sharon Mollica	Marguerite Cahill
Linda Riccobono	Rachel Golum
Jennifer Suminski	Elizabeth Madera
Megan Yerkes	Jackie Moleta

Mary Ellen Burke	Phil Pernice
Josh Gebhardt	Michaela Stoudemayer
Emily Lipnick	Peggy Wu

12) The Bernards Township Board of Education does hereby appoint the following individuals as Math Competition Exam Proctors at a salary of \$30 per test:

Chad Griffiths
 Debbie Vespucci
 Elizabeth Slack
 MaryBeth Gakos
 Patricia Gambino

13) The Bernards Township Board of Education does hereby approve the following staff members to staff the Before/After School Care Programs at Cedar Hill, Oak Street and Liberty Corner:

<u>Name:</u>	<u>Hourly rate:</u>
Erica Stianchi	\$50
Gail Truppi-Homza	\$50
Meaghan Schweers	\$50

14) The Bernards Township Board of Education does hereby approve the following student as an aide in the After School Care Program at a salary of \$12 per hour:

Jeffrey Rosenblum

15) The Bernards Township Board of Education does hereby approve the following student interns for the 2008-09 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Cooperating Teacher:</u>
Brad Harris	Seton Hall University	Mount Prospect School/Karen Martin 11/18/08
Daniel Stahl	Centenary College	Social Studies/Ridge High School Elizabeth Wolf 1/20/09-05/16/09
Michael Mack	Saint Peter's College	Grade 3/Cedar Hill School Kristin Smerillo 1/19/09-05/08/09
Susanne Heralall	Kean University	Art/Ridge High School Carla Falb 1/20/09-05/11/09

16) The Bernards Township Board of Education does hereby appoint the following substitute teachers for the 2008-09 school year at a salary of \$80 per day and \$120 per day for substitute nurses:

Thomas George
Maria Claps
Shera Choi
Jaelyn Aptekar
Timothy Schroeder +
Patricia Maffey
Amber Leber
Sherri Treseder
Ann Ficken
Jeff Wyszowski

+Subject to Fingerprint Clearance

On motion by Ms. Winter, seconded by Ms. Carlsson, items #1-16 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. McGowan, Mr. Wilke,
Ms. Winter, Ms. Woolford, Mr. Koch
“Noes” - None
“Abstain” - None

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following change in course title for the 2008-09 school year:

<u>From:</u>	<u>To:</u>
Advanced Digital Imaging: Thesis – RHS	Advanced Digital Imaging: Animation – RHS

On motion by Ms. Winter, seconded by Mr. Byrne, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. McGowan, Mr. Wilke,
Ms. Winter, Ms. Woolford, Mr. Koch
“Noes” - None
“Abstain” - None

POLICY

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies on first reading:

- a) Policy File Code: M 5200 Academic Attendance
- b) Policy File Code: 5512.01 Harassment, Intimidation, Bullying & Hazing
- c) Policy File Code: 5530.1 Random Drug Testing of Students Participating in Extracurricular Activities/Privileges
- d) Policy File Code: 8210 School Year Calendar
- e) Policy File Code: 8468 Crisis Intervention & Violence Prevention

2) The Bernards Township Board of Education does hereby approve the following policies on second reading and adopt said policies:

- a) Policy File Code: M 2431 Athletic Competition
- b) Policy File Code: M 7422 School Integrated Pest Management Plan
- c) Policy File Code: M 7432 Eye Protection
- d) Policy File Code: 8310 Public Records

3) October 2008 School Calendar Survey Results

On motion by Mr. Carlucci, seconded by Ms. McGowan, Item #1 & 2 were approved by the following roll call vote and Item 1c was not passed by the following roll call vote:

- “Ayes” - Mr. Byrne (except Item #1c, 2a), Ms. Carlsson (except Item 1c), Mr. Carlucci, Ms. McGowan (except Item 1c), Mr. Wilke (except Item 1c, 2a, 2d), Ms. Winter (except Item 1c), Ms. Woolford, Mr. Koch
- “Noes” - Mr. Byrne (only Item 1c, 2a), Ms. Carlsson (only Item 1c), Ms. McGowan (only Item 1c), Mr. Wilke (only Item 1c, 2a, 2d), Ms. Winter (only Item 1c)
- “Abstain” - None

XI. Public Forum on Other Than Agenda Items

Comments were made regarding the current before & after school care program at Mount Prospect School and communication of agenda items to the public.

Superintendent Valerie A. Goger explained the history of the before & after school program in the district and plans for its future at Mount Prospect School. For the 2009-10 school year the district will begin a program similar to ones currently in place at the other elementary buildings.

XII. Board Forum

- 1) New Jersey School Boards Association Annual Conference

Ms. Winter updated the Board and public on her attendance at the recent New Jersey School Boards Association Delegate Assembly and various programs she attended at its annual conference in October.

XIII Adjournment

On motion by Ms. Woolford, seconded by Ms. Carlsson, and approved by all present, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Nick Markarian
Board Secretary