

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
JANUARY 23, 2006
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
JANUARY 23, 2006
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

The meeting was called to order at 7:00 p.m. by Vice President Ann Marie Woolford.

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Seitz, Ms. Smith, Ms. Stevens,
Ms. Winter, Ms. Woolford, Mr. Murray, Ms. Rudolph

ABSENT: Mr. Carlucci, Dr. Goger

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session – 7:01 p.m. – William Annin Middle School Faculty Dining Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Smith, seconded by Ms. Stevens, and approved by all present, the Board recessed into closed executive session at 7:01 p.m.

On motion by Mr. Koch, seconded by Ms. Stevens, and approved by all present, the Board returned to public session at 8:00 p.m.

The Board reconvened the regular meeting in the William Annin Middle School Auditorium at 8:05 p.m.

V. Regular Session - Call to Order - 8:05 p.m. – William Annin Middle School Auditorium

VI. Student Representative’s Report

No comments were made.

VII. Board President’s Report

No comments were made.

VIII. Superintendent’s Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following Ridge Forensics’ program trips:

- | | |
|-----------------|--|
| 2/17/06-2/20/06 | Harvard University, Cambridge, MA |
| 4/28/06-5/1/06 | Tournament of Champions Debate, Lexington, KY |
| 5/12/06-5/14/06 | Tournament of Champions Extemporaneous Speaking, Evanston, IL |
| 5/26/06-5/29/06 | National Catholic Forensics League Grand Nationals, Boston, MA |
| 6/17/06-6/24/06 | National Forensic League Championships, Salt Lake City, Utah |

2) The Bernards Township Board of Education does hereby approve the following trip for the Ridge High School newspaper and yearbook staffs:

- | | |
|-----------------|-------------------------|
| 3/15/06-3/16/06 | Columbia University, NY |
|-----------------|-------------------------|

On motion by Ms. Seitz, seconded by Ms. Stevens, the foregoing was approved by all present.

IX. Business Administrator’s Report

Business Administrator John T. Murray II reported on the school expansion project including highlights of the recent Facilities Construction Committee and pre-construction meetings, power failures and HVAC damage at Ridge High School, NJN video streaming implementation, and an overview of agenda items.

X. Public Forum on Agenda Items

No comments were made.

XI. Approval of Minutes

- Regular Board Meeting Minutes – December 19, 2005
- Executive Session Minutes – December 19, 2005
- Regular Board Meeting Minutes – January 9, 2006
- Executive Session Minutes – January 9, 2006

On motion by Ms. Seitz, seconded by Ms. Smith, the foregoing was approved by the following roll call vote:

- “Ayes” - Mr. Byrne (except 1/9/06), Mr. Koch, Ms. McGowan, Ms. Seitz, Ms. Smith, Ms. Stevens, Ms. Winter, Ms. Woolford
- “Noes” - None
- “Abstain” - Mr. Byrne (only 1/9/06)

XII. Resolutions

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated January 23, 2006 consisting of warrants in the amount of \$8,971,887.65.
- 2) The Bernards Township Board of Education acknowledges receipt of December 2005 Financial Reports from the Board Secretary, the December 2005 Board Secretary’s Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for December 2005, Treasurer’s Report for November 2005; and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary’s Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2005-06 school budget:

From:		
11-000-100-566-00-07	Tuition Private Handicapped in State	\$80,000.00
11-402-100-592-00-01	Ridge High Refurbished Equipment	\$15,000.00
11-000-222-320-00-05	Oak Street Media Center Professional Services	\$238.90
11-000-240-890-00-05	Oak Street Administrative Miscellaneous	\$60.00
11-190-100-610-00-05	Oak Street Instructional Supplies	\$1,100.00
11-191-100-500-00-05	Oak Street Travel/Purchase of Services	\$800.00

11-000-213-500-00-12	District Nurses Other Costs	\$5,000.00
11-000-223-320-00-12	Human Resources Consultant	\$5,000.00
11-190-100-500-00-06	Mount Prospect Travel/Purchased Services	\$400.00
11-401-100-610-00-01	Ridge High Co Curricular Supplies	\$4,275.00
11-000-223-500-00-12	Human Resources Travel	\$9,000.00
11-402-100-520-00-01	Ridge High Athletic Insurance	\$10,000.00
11-000-213-500-00-12	District Nurses Other Costs	\$600.00
11-000-218-104-00-10	Salary of Guidance Counselors	\$117,340.00
11-000-223-102-00-10	Salary of Supervisors of Staff Training	\$75,605.00
11-140-100-101-00-10	Salary of Ridge High Teachers	\$109,877.00
11-130-100-101-03-10	Salary of William Annin Language Arts	\$119,297.00
11-000-217-106-00-10	Salary of One to One Aides	\$360,000.00
11-190-100-640-04-01	Ridge High Visual and Performing Arts Textbooks	\$400.00
11-000-222-320-00-01	Ridge High Media Center Professional Services	\$700.00
11-000-222-500-00-01	Ridge High Media Center Travel	\$1,000.00
11-120-100-101-00-10	Salary of Elementary Teachers	<u>\$344,492.00</u>
Total		\$1,260,184.90

To:

11-000-100-567-00-07	Tuition for Out of State Special Education	\$80,000.00
11-402-100-890-00-01	Ridge High Athletic Fees	\$15,000.00
11-000-222-600-00-05	Oak Street Media Center Supplies	\$238.90
11-000-240-500-00-05	Oak Street Administrative Travel	\$1,100.00
11-000-240-600-00-05	Oak Street Administrative Supplies	\$860.00
11-000-223-600-00-12	Human Resources Supplies	\$10,000.00
11-190-100-610-00-06	Mount Prospect Supplies	\$400.00
11-000-270-512-00-01	Ridge High Transportation	\$4,275.00
11-000-223-600-00-12	Human Resources Supplies	\$9,000.00
11-402-100-930-00-01	Ridge High Athletic Fund Checking	\$10,000.00
11-000-213-600-00-12	District Nurse Supplies	\$600.00
11-000-230-104-00-10	Salary General Administration	\$75,605.00
11-000-240-103-00-10	Salary Principals	\$227,217.00
11-000-230-530-00-10	Communications/Telephones	\$50,000.00
11-000-230-590-00-10	General Administration Travel	\$10,000.00
11-000-230-600-00-10	General Administration Supplies	\$10,000.00
11-000-251-440-00-10	Central Services Copiers	\$30,000.00
11-000-252-390-00-10	Administrative Technology Professional Services	\$19,297.00
11-213-100-106-00-10	Salary Resource Room Aides	\$36,406.19
11-214-100-106-00-10	Salary Autistic Aides	\$75,378.69
11-216-100-106-00-10	Pre School Autistic Aides	\$24,981.84
11-190-100-610-14-01	Ridge High Vocal Music Supplies	\$400.00
11-000-222-600-00-01	Ridge High Media Center Supplies	\$1,700.00
11-000-262-620-00-10	Electricity Expenses	\$100,000.00
11-000-262-620-01-10	Gas Heat Expenses	\$100,000.00
11-000-291-220-00-10	Social Security	\$50,000.00

11-000-291-241-00-10	Pension	\$44,492.00
11-000-291-270-00-10	Health Insurance	\$50,000.00
11-213-100-106-00-10	Salary of Resource Room Aides	\$123,540.28
11-214-100-106-00-10	Salary of Autistic Aides	\$73,833.00
11-216-100-106-00-10	Salary of Pre School Autistic Aides	<u>\$25,860.00</u>
Total		\$1,260,184.90

4) The Bernards Township Board of Education does hereby approve disposal of equipment, list on file in the Board office.

5) The Bernards Township Board of Education does hereby approve the following out-of-district placement for the 2005-06 school year

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
94035	Somerset Academy	School year (12/12/05-6/21/06)	\$24,496.50 actual

6) The Bernards Township Board of Education does hereby authorize the **Bank of America** as an official public depository for the 2005-06 school year

7) The Bernards Township Board of Education does hereby accept a donation from the **Oak Street School PTO** of computer products in the total amount of \$9,719.26.

8) The Bernards Township Board of Education does hereby approve the transfer of all interest income from the referendum bond proceeds into the General Fund with the intent of depositing the maximum amount allowed by law into the Capital Reserve account for future facility needs.

9) The Bernards Township Board of Education does hereby request that the Bernards Township Committee formally approve the **Permanent Access Road Easement** through the municipal complex to Ridge High School as outlined in their Resolution #050131 adopted on March 15, 2005.

On motion by Mr. Koch, seconded by Ms. McGowan, Items #1-9 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Seitz, Ms. Smith, Ms. Stevens, Ms. Winter, Ms. Woolford
- “Noes” - None
- “Abstain” - None

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Bill Davies** Art Teacher Ridge High School effective June 30, 2006 for the purpose of retirement, with regret.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Betty Maxwell** Spanish Teacher Ridge High School effective June 30, 2006 for the purpose of retirement, with regret.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Brian Brown** Language Arts Teacher William Annin Middle School effective March 3, 2006.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Ashley Kalosieh** Speech Teacher Liberty Corner School effective February 24, 2006.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Denise Lang** Science Teacher Ridge High School effective March 10, 2006
- 6) The Bernards Township Board of Education does hereby accept the resignation of **JoAnne Lehmann** Autistic Instructional Aide Oak Street School effective January 13, 2006.
- 7) The Bernards Township Board of Education does hereby accept the resignation of **Jessica Saide** Autistic Instructional Aide Oak Street School effective January 16, 2006.
- 8) The Bernards Township Board of Education does hereby accept the resignation of **Casey Cooper** Instructional Aide Cedar Hill School effective December 31, 2005.
- 9) The Bernards Township Board does hereby accept the following resignations from extracurricular positions listed:

Scott Graber	Spring Intramurals
Gerry Schofield	Assistant Baseball Coach
- 10) The Bernards Township Board of Education does hereby approve a paid child care leave for **Christian O'Brien** Special Education Teacher William Annin Middle School effective May 25, 2006 through June 19, 2006 utilizing 16 personal illness days then an unpaid Federal Family Leave effective June 20, 2006 through June 30, 2006.

11) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2005-06 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Judy Vincent	Music Teacher Cedar Hill School at a salary of Step 21 BA+30 \$78,485 effective September 1, 2005 through June 30, 2006	Music Teacher Cedar Hill School at a salary of Step 21 BA+30 \$78,485 effective September 1, 2005 through December 31, 2005 for an actual salary of \$31,394 and a .4 Music Teacher Step 21 BA+30 \$78,485 January 1, 2006 through June 30, 2006 for an actual salary of \$18,834 for a total salary of \$50,230
Nancy Carlin	Instructional Aide Oak Street School at a salary of Step 1 \$19.31 per hour 6.5 hours per day 183 days effective September 9, 2005 through June 23, 2006	Instructional Aide Oak Street School at a salary of Step 1 \$19.31 per hour 6.5 hours per day 86 days effective September 9, 2005 through January 21, 2006
Ann Aron	Instructional Aide Oak Street School Step 2 \$19.89 per hour 7.5 hours per day 183 days effective September 9, 2005 through June 23, 2006 at an actual salary of \$27,300	Instructional Aide Oak Street School Step 2 \$19.89 per hour 7.5 hours per day effective September 9, 2005 through January 13, 2006 81 days at an actual salary of \$12,083 and an Autistic Teacher Oak Street School at a salary of Step 1 BA+30 \$42,261 effective January 16, 2006 through June 30, 2006 salary to be prorated to \$23,666 to reflect actual start date for a total salary of \$35,749
Ellen Bond	Special Education Teacher Oak Street School at a salary of \$197 per diem effective November 1, 2005 through end of assignment	Special Education Teacher Oak Street School at a salary of \$197 per diem effective November 1, 2005 through February 17, 2006 and then a Permanent Substitute Teacher at a salary of \$90 per diem effective February 27, 2006 through June 23, 2006
Kelly Linhart	Special Education Teacher Mount Prospect School at a salary of Step 3 MA \$46,352 effective September 1, 2006 through June 30, 2006 as a maternity leave replacement for Kim Kranz	Special Education Teacher Mount Prospect School at effective September 1, 2005 through February 15, 2006 as a maternity leave replacement for Kim Kranz and a Special Education Teacher Oak Street School effective February 16, 2006 through June 30, 2006 a salary of Step 3 MA \$46,352 as a maternity leave replacement for Malia Romano

- 12) The Bernards Township Board of Education does hereby approve the emergent hiring of **Troy Henderson** Assistant Principal Oak Street School at a salary of \$75,000 on or before March 24, 2006 through June 30, 2006. Salary will be prorated to reflect actual start date.
- 13) The Bernards Township Board of Education does hereby approve the emergent hiring of **Meredith Batcha** Language Arts Teacher William Annin Middle School at a salary of Step 1 MA \$44,552 effective January 18, 2006 through June 30, 2006 at an actual salary of \$24,503 as a maternity leave replacement for Allyson Blanford. Certificate of Eligibility w/Advanced Standing – Mentoring Required.
- 14) The Bernards Township Board of Education does hereby approve the emergent hiring of **Julie Bullock** Language Arts Teacher William Annin Middle School at a salary of Step 1 BA \$39,496 effective March 6, 2006 through June 30, 2006 at an actual salary of \$15,205. Certificate of Eligibility w/Advanced Standing – Mentoring Required.
- 15) The Bernards Township Board of Education does hereby approve the emergent hiring of **David Peterson** Science Teacher William Annin Middle School at a salary of Step 1 BA+30 \$42,261 effective January 31, 2006 through June 30, 2006 at an actual salary of \$21,341. Certificate of Eligibility w/Advanced Standing – Mentoring Required.
- 16) The Bernards Township Board of Education does hereby approve the emergent hiring of **Barbara Jean Smith** Strings Teacher Cedar Hill, Oak Street and Mount Prospect Schools at a salary of Step 1 BA \$39,496 effective January 18, 2006 through June 30, 2006 as a medical leave for Judy Vincent at an actual salary of \$21,723.
- 17) The Bernards Township Board of Education does hereby approve the emergent hiring of **Rebecca Vezza** Kindergarten Teacher Liberty Corner School at a salary of Step 1 BA \$39,496 effective January 3, 2006 through June 30, 2006 at an actual salary of \$23,694 as a maternity leave replacement for Lisa Brouillard. Certificate of Eligibility w/Advanced Standing – Mentoring Required.
- 18) The Bernards Township Board of Education does hereby appoint **Alice Cizmar** Instructional Aide PEACH Liberty Corner School at a salary of Step 1 \$19.31 per hour 2.5 hours per day 4 days per week 79 days total effective January 23, 2006 through June 23, 2006 at an actual salary of \$3,814.
- 19) The Bernards Township Board of Education does hereby appoint **Lauren Schnell** Teacher At-Home Program at a salary of \$30 per hour effective January 3, 2006 through June 30, 2006.
- 20) The Bernards Township Board of Education does hereby appoint **Tim Donahue** Director of Camp BRidge at a salary of \$6,000 effective March 1, 2006 through August 30, 2006.

- 21) The Bernards Township Board of Education does hereby appoint **Carla Parry-Engstrom** and **Sloan Scully** Co-Directors of Summer Activities Program at a salary of \$3,000 each effective March 1, 2006 through August 30, 2006.
- 22) The Bernards Township Board of Education does hereby appoint **Rita Jordan** as Coordinator of Special Education Summer School at a salary of \$55 per hour effective February 1, 2006 through August 12, 2006.
- 23) The Bernards Township Board of Education does hereby appoint **Radhika Ramjee** Permanent Substitute Ridge High School at a salary of \$90 per diem effective December 1, 2005 through January 21, 2006.
- 24) The Bernards Township Board of Education does hereby appoint the following extracurricular assignments for the 2005-06 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Payment/Longevity:</u>
Tom Blackwell	Head Baseball	\$7,288/0 years/0 points/\$0
Lori Ziminski	RHS- Saturday Detention	\$ 49 per hour/0 years/0 points/\$0
Chad Griffiths	Head Boys' Tennis	\$4,813/0 years/0 points/\$0
Enzo Minicozzi	Assistant Boys' Tennis	\$3,176/0 years/0 points/\$0
Marykate Parkinson	Grade Level Leader-CH-K	\$1,728
Stephanie Orr	Grade Level Leader-CH-1	\$1,728
Dana Carnevale	Grade Level Leader-CH-2	\$1,728
Marsha Scheffler	Grade Level Leader-CH-3	\$1,728
Judi Johnson	Grade Level Leader-CH-4	\$1,728
Cindy Cicchino	Grade Level Leader-CH-5	\$1,728

- 25) The Bernards Township Board of Education does hereby approve the following individuals as Instructional Aides for after school activities for the 2005-06 school year:

<u>Name:</u>	<u>Position:</u>	<u>Time/Rate:</u>	<u>Effective:</u>
Mary Hodgson	Intramurals	\$20.48 per hour 1 hour per week	1/09/06-02/27/06
Gail Truppi-Homza	Intramurals	\$21.74 per hour 1 hour per week	1/03/06-02/14/06
Laurie Zimering	Intramurals	\$17.67 per hour 1 hour per week	1/06/06-03/03/06

- 26) The Bernards Township Board of Education does hereby approve the following individuals to teach staff college courses during the 2005-06 school year:

<u>Name:</u>	<u>Course:</u>	<u># of Hours/Rate:</u>	<u>Amount:</u>
Kathy Dahly	How to Use the Laptop Lab	1 hour @ \$50	\$50
Dawn Borchert	Words Their Way-Follow Up	6 hours @ \$50	\$300

27) The Bernards Township Board of Education does hereby approve the following individuals as SAT Prep Course Instructors at a salary of \$2,200 effective 2005-06 school year:

<u>Name:</u>	<u>Course:</u>
David Coster	Math
Kara Wachtler	Language Arts
John Fry	Math
John Fitzpatrick	Language Arts

28) The Bernards Township Board of Education does hereby approve the following student intern placements for the 2005-06 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Daniel Grzywacz	College of NJ	Social Studies/Tom Napier & Tim Donahue Ridge High School 01/17/06-04/28/06
Rich Ring	William Patterson	Math/William Annin Middle School 01/15/06-03/10/06

29) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2005-06 school year at a salary of \$80 per day:

Rebecca Vezza*+
David Peterson*+
Elizabeth von der Linde
Geraldyn DeFrancisco+
Kimberly Dellano*
Janet Hoffman+
Eric Shroeder+
Sean Schofield+
Ann Marie Krell+

*Subject to receipt of certificate

+Emergent hiring and subject to receipt of criminal history clearance

30) The Bernards Township Board of Education does hereby approve the following individuals to staff the After School Care Programs for the 2005-06 school year at the rate of \$12 per hour:

Brendan Scheffler
Kevin Graber
Becky Ford
Thomas Zuchowski

On motion by Ms. Woolford, seconded by Ms. Seitz, Items #1-30 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Seitz, Ms. Smith, Ms. Stevens,
Ms. Winter, Ms. Woolford
“Noes” - None
“Abstain” - None

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following change in course title effective September 2006:

<u>From:</u>	<u>To:</u>
Post-Modern World Literature (H)	Post-Modern Literature (H)

On motion by Ms. Seitz, seconded by Ms. Stevens, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Seitz, Ms. Smith, Ms. Stevens,
Ms. Winter, Ms. Woolford
“Noes” - None
“Abstain” - None

XIII. Public Forum on Other Than Agenda Items

Comments were made regarding the use of interest from bond proceeds, assistant business administrator position and SAT program costs and reimbursements.

XIV. Board Forum

Comments were made regarding the repair of classroom stoves at William Annin, energy savings through temperature regulation, rationale for the assistant business administrator position, district management plan and administrative structure, future budget presentation format, smart room tours, and concepts in language arts.

XV. Adjournment

On motion by Mr. Koch, seconded by Ms. Stevens, and approved by all present, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

John T. Murray II
Board Secretary