

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR BOARD MINUTES INDEX  
MAY 24, 2004  
EXECUTIVE SESSION 7:00 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR MEETING MINUTES  
MAY 24, 2004  
EXECUTIVE SESSION 7:00 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL SCHOOL**

The meeting was called to order at 7:00 p.m. by President Carlucci.

**I. Salute to Flag**

**II. Oath of Office**

Michael J. Byrne

**III. Roll Call**

PRESENT: Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Mr. Carlucci, Ms. Seitz, Ms. Winter, Ms. Woolford (arrived at 7:05 p.m.), Ms. Zarabara

ABSENT: Mr. Koch

**IV. Statement of Public Meeting Notice**

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

**V. Executive Session - 7:00 - p.m. – Board Conference Room**

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; contractual matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Zarabara, seconded by Ms. Seitz, and approved by all present, the Board recessed into closed executive session at 7:01 p.m.

On motion by Ms. Zarabara, seconded by Ms. Woolford, and approved by all present, the Board returned to public session at 7:50 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:00 p.m.

**VI. Regular Session - Call to Order - 8:00 p.m. – All-Purpose Room Cedar Hill School**

**VII. Student Representative’s Report**

**VIII. Superintendent’s Report**

1) Recognition of Parent Volunteers

William Annin Principal Frank Howlett presented parent volunteer **Don Seitz** with a gift acknowledging his years of service to the William Annin Ski Club.

Assistant Principal George Villar presented parent volunteer **Marshall Smith** with a gift acknowledging his years of service to the Ridge High School Ski Club.

2) Recognition of Destination Imagination State Champions

Cedar Hill Principal Joe Mollica presented the following students with their awards:

<b>Waverly Langston</b>	<b>Shannon McNamara</b>
<b>Susanna Vogel</b>	<b>Peter Vogel</b>
<b>Christopher Winter</b>	<b>Veronica Wittrup</b>

Mount Prospect Principal Judy Slutzky presented the following students with their awards:

<b>Allsion Douglis</b>	<b>Leah Horowitz</b>
<b>Tiana Shambayati</b>	<b>Kathleen Shim</b>
<b>Michelle Stevens</b>	<b>Julia Verbrugge</b>
<b>Saniya Waghray</b>	

Ridge High School Assistant Principal George Villar presented the following students with their awards:

<b>Bharat Ayyar</b>	<b>Paul Bennett</b>
<b>Sarah Carpenter</b>	<b>Jacki Fogel</b>
<b>Kristi Fogel</b>	<b>Caroline Stork</b>
<b>Mark Perkowski</b>	

William Annin Middle School Principal Frank Howlett presented the following students with their awards:

<b>Jimmy Fogel</b>	<b>Kristi Fogel</b>
<b>Amy Gianfocarò</b>	<b>Chris Marazzo</b>
<b>Taara Ness-Cochinwala</b>	<b>Andrew Oury</b>
<b>Andrew Perkowski</b>	

- 3) Recognition of Ridge Forensics Team State Champions

Advisor David Yastremski thanked the assistant coaches and presented certificates to the following students on their achievements:

<b>Bharat Ayyar</b>	<b>Al Bender</b>
<b>Kyle Cabral</b>	<b>Angela Cai</b>
<b>Deepa Cherla</b>	<b>Loren Cicalese</b>
<b>Meredith Craven</b>	<b>Rashi Dhanda</b>
<b>Adam Dorsky</b>	<b>Griff Dudley</b>
<b>Maja Falcon</b>	<b>Andrea Hsu</b>
<b>Sundeep Iyre</b>	<b>Alex Jen</b>
<b>Payal Kapadia</b>	<b>Peter Lauer</b>
<b>Will Lulofs</b>	<b>Chantelle Pires</b>
<b>Tara Raju</b>	<b>Preethi Ramapradad</b>
<b>Galen Roth</b>	<b>Michael Scharff</b>
<b>Caleb Seeley</b>	<b>Steven Spitzer</b>
<b>Sarah Stout</b>	<b>Monica Thanawala</b>
<b>Priscilla Wong</b>	<b>Norman Yao</b>

- 4) Character Education Presentation – Supervisor of World Cultures Cheryl Dyer

BE IT RESOLVED THAT

- 5) The Bernards Township Board of Education does hereby approve a trip to Peru for science students at Ridge High School from February 18, 2005 to February 27, 2005.

No motion was made by the Board of Education on Item #5.

6) The Bernards Township Board of Education does hereby accept the following AFS student for the 2004-05 school year:

<b><u>Student Name:</u></b>	<b><u>Country:</u></b>
Sarinthip Preedagasamzin	Thailand

On motion by Mr. Byrne, seconded by Ms. Bracaglia, Item #6 was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Mr. Carlucci  
“Noes”- None  
“Abstain”- None

**IX. President’s Report**

**X. Public Forum on Agenda Items**

No comments were made.

**XI. Approval of Minutes**

Regular Board Minutes – May 3, 2004  
Executive Session Minutes – May 3, 2004

On motion by Ms. Seitz, seconded by Ms. Woolford, the foregoing was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Ms. Bracaglia, Ms. Seitz, Ms. Winter, Ms. Woolford,  
Ms. Zarabara, Mr. Carlucci  
“Noes” - None  
“Abstain” - Mr. Byrne

**XII. Resolutions**

**FINANCE**

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated May 24, 2004 consisting of warrants in the amount of \$5,428,842.09.
- 2) The Bernards Township Board of Education acknowledges receipt of April 2004 Financial Reports from the Board Secretary, the Board Secretary’s Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for April 2004, the Treasurer’s report for March 2004 certifying that all reports are in agreement and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2003-04 school budget:

To:

11-000-213-104-00-10	District Nurse Salaries	\$35,100.00
11-000-216-320-00-07	Speech Consultant	\$20,000.00
11-000-217-101-00-10	OT/PT Salaries	\$50,000.00
11-000-217-106-00-10	One-to-One Aides Salaries	\$33,500.00
11-000-218-104-00-10	Districtwide Guidance Counselor Salaries	\$13,000.00
11-000-218-105-00-10	Guidance Secretary's Salaries	\$100.00
11-000-219-104-00-10	Child Study Team Professional Staff Salaries	\$7,500.00
11-000-219-105-00-10	Child Study Team Secretary Salaries	\$3,800.00
11-000-219-600-00-07	Child Study Team Supplies	\$250.00
11-000-222-110-00-10	District Librarian Salaries	\$12,100.00
11-000-222-600-00-01	Ridge High School Library Supplies	\$100.00
11-000-223-102-00-10	Staff Development Supervisor Salaries	\$925.00
11-000-223-105-00-10	Staff Development Supervisor Secretary Salaries	\$6,000.00
11-000-230-104-00-10	District Superintendent Salary	\$500.00
11-000-230-530-00-10	District Communication Telephone and Postage	\$2,700.00
11-000-240-103-00-10	District Building Administrative Salaries	\$6,000.00
11-000-240-105-00-10	District Administrative Secretary Salaries	\$5,500.00
11-000-240-440-00-04	Liberty School Copier Costs	\$7,000.00
11-000-240-440-00-06	Mount Prospect School Copier Costs	\$5,000.00
11-000-240-600-00-01	Ridge High School Administrative Supplies	\$5,000.00
11-000-261-420-00-10	District Maintenance Purchased Services	\$50,000.00
11-000-261-600-00-10	District Maintenance Supplies	\$6,000.00
11-000-262-620-01-10	District Gas Heating Costs	\$150,000.00
11-000-290-110-00-10	Business Office Salaries	\$2,700.00
11-000-290-600-00-10	Business Office Supplies	\$1,000.00
11-110-100-101-55-10	Kindergarten Teacher Substitutes	\$1,500.00
11-120-100-101-06-10	Elementary Physical Education Teacher Salaries	\$9,000.00
11-130-100-101-02-10	Middle School Science Teacher Salaries	\$30,000.00
11-130-100-101-06-10	Middle School Physical Education Teacher Salaries	\$1,100.00
11-130-100-101-55-10	Middle School Teacher Substitute Costs	\$9,800.00
11-140-100-101-02-10	Middle School Science Teacher Salaries	\$3,100.00
11-140-100-101-06-10	Ridge High School Physical Education Teacher Salaries	\$22,000.00
11-140-100-101-07-10	Ridge High School World Language Teacher Salaries	\$5,600.00
11-140-100-110-00-10	Ridge High School Detention Salaries	\$1,000.00
11-150-100-320-00-09	Home Instruction Purchase Services	\$400.00
11-190-100-106-00-10	Salaries of School Aides	\$42,200.00

11-190-100-610-02-08	District Supervisor Science Supplies	\$160.00
11-190-100-610-03-08	Supervisor Language Arts Instructional Supplies	\$50.00
11-190-100-610-04-03	Supervisor of Fine Arts Instructional Supplies	\$170.00
11-190-100-610-18-01	Ridge High School Applied Arts Supplies	\$2,325.00
11-190-100-640-03-08	Supervisor Language Arts Textbooks	\$10.00
11-204-100-101-00-10	Teacher Salaries Learning Language Disabled	\$4,000.00
11-204-100-106-00-10	Aides Salaries Learning Language Disabled	\$8,400.00
11-213-100-101-00-10	Teacher Salaries Resource Rooms	\$15,000.00
11-215-100-101-00-10	Aide Salaries Resource Rooms	\$55,100.00
11-230-100-101-00-10	District Wide Basic Skills Salaries	\$146,600.00
30-000-404-450-05-10	0304 Oak Street School Roof Repair Project	\$2,190.00
30-000-405-339-00-10	Architect Fee for Oak Street School Roof Repair	<u>\$35,000.00</u>
		\$818,480.00

## From:

11-000-100-562-00-07	District Tuition to Local Educational Agency in State	\$10,000.00
11-000-100-566-00-07	District Tuition to Private Schools for Handicapped	\$30,000.00
11-000-100-569-00-07	Tuition – Other	\$10,000.00
11-000-213-500-00-09	District Nurse Workshop and Travel	\$6,000.00
11-000-213-890-00-09	District Nurse Miscellaneous	\$1,500.00
11-000-216-100-00-10	District Speech Teacher Salaries	\$171,725.00
11-000-217-320-00-07	District OT/PT Purchased Services	\$20,000.00
11-000-218-320-00-09	Guidance Testing	\$5,000.00
11-000-218-500-00-09	Guidance Workshops and Travel	\$2,600.00
11-000-219-592-00-07	Child Study Team Workshops and Travel	\$250.00
11-000-219-890-00-07	Child Study Team Miscellaneous	\$1,500.00
11-000-221-320-00-11	Technology Supervisors Purchase Technical Services	\$2,500.00
11-000-221-390-00-12	Human Services Other Purchased Services	\$8,000.00
11-000-221-440-00-08	Supervisor's Copy Costs	\$1,500.00
11-000-222-320-00-01	Ridge High School Purchased Services	\$100.00
11-000-230-331-00-10	District Legal Services	\$2,700.00
11-000-240-110-00-10	District Building Other Salaries	\$3,000.00
11-000-240-320-00-04	Liberty Corner School Administration Professional Services	\$500.00
11-000-240-440-00-02	William Annin Middle School Copier Costs	\$7,500.00
11-000-240-890-00-04	Liberty Corner School Administrative Other	\$500.00
11-000-262-420-00-10	Custodial Purchased Services	\$20,000.00
11-000-262-600-00-10	District Custodial Supplies	\$6,000.00
11-000-290-594-00-10	Business Office Staff Travel	\$1,000.00
11-000-290-832-00-10	Interest on Lease	\$2,700.00
11-120-100-101-00-10	Elementary Teacher Salaries	\$179,000.00
11-120-100-101-07-10	Elementary World Language Teacher Salaries	\$15,000.00
11-120-100-101-08-10	Elementary Core Content Teacher Salaries	\$22,800.00
11-130-100-101-03-10	Middle School Language Arts Teacher Salaries	\$47,900.00
11-130-100-101-04-10	Middle School Fine Arts Teacher's Salaries	\$37,000.00
11-130-100-101-05-10	Middle School World Language Teacher Salaries	\$30,200.00
11-140-100-101-01-10	Ridge High School Mathematics Teacher Salaries	\$7,000.00
11-140-100-101-03-10	Ridge High School Language Arts Teacher Salaries	\$10,000.00

11-140-100-101-04-10	Ridge High School Fine Arts Teacher Salaries	\$1,700.00
11-140-100-101-05-10	Ridge High School Social Studies Teacher Salaries	\$30,000.00
11-150-100-101-00-10	Home Instruction Salaries	\$400.00
11-190-100-320-00-01	Ridge High School Purchased Services	\$2,000.00
11-190-100-320-04-02	William Annin Middle School Professional Services	\$2,500.00
11-190-100-610-00-01	Ridge High School General Supplies	\$2,500.00
11-190-100-610-00-05	Oak Street School Instructional Supplies	\$3,500.00
11-190-100-610-00-06	Mount Prospect School Unrestricted Supplies	\$2,000.00
11-190-100-610-01-01	Ridge High Math Instructional Supplies	\$1,000.00
11-190-100-610-02-01	Ridge High School Science Supplies	\$390.00
11-190-100-610-04-04	Liberty Corner School Fine Arts Supplies	\$2,000.00
11-190-100-610-04-08	Supervisor Fine Arts Supplies	\$2,000.00
11-190-100-610-05-01	Ridge High School Social Studies Supplies	\$1,000.00
11-190-100-610-05-02	William Annin Middle School Social Studies Supplies	\$2,000.00
11-190-100-610-07-02	William Annin Middle School World Language Supplies	\$2,325.00
11-190-100-610-08-02	William Annin Middle School Core Content Supplies	\$2,000.00
11-190-100-610-08-06	Mount Prospect School Core Content Supplies	\$500.00
11-190-100-610-28-01	Ridge High School Business Supplies	\$4,000.00
11-190-100-640-03-02	William Annin Middle School Language Arts Textbooks	\$1,000.00
11-190-100-640-05-02	William Annin Middle School Social Studies Textbooks	\$3,000.00
11-190-100-640-08-01	Ridge High School Cross Content Textbooks	\$500.00
11-213-100-106-00-10	Aide Salaries Resource Rooms	\$18,000.00
11-213-100-610-00-07	District Resource Room Supplies	\$1,500.00
11-215-100-106-00-10	Aide Salaries Pre-school Disabled	\$6,000.00
11-216-100-106-00-10	District Wide Full-Time Pre-school Handicapped Aide Salaries	\$2,000.00
11-216-100-610-00-06	Mount Prospect School Full-Time Pre-school Handicapped Supplies	\$6,000.00
11-216-100-640-00-06	Mount Prospect School Full-Time Pre-school Handicapped Textbooks	\$2,000.00
11-402-100-320-00-01	Athletic Purchased Professional Services	\$3,000.00
11-402-100-580-00-01	Ridge High School Athletic Travel	\$5,000.00
11-402-100-592-00-01	Ridge High School Athletic Equipment Repair	\$7,000.00
12-140-100-730-06-01	Ridge High School Physical Education Equipment	\$6,000.00
30-000-404-339-05-10	0304 Oak Street School Roof Repair Architect Fees	<u>\$32,190.00</u>
		\$818,480.00

4) The Bernards Township Board of Education does hereby approve the use of the following state contract for the 2004-05 school year:

<b><u>Company:</u></b>	<b><u>Service:</u></b>	<b><u>State Contract #:</u></b>
Data Network Solutions	Computer network technicians & service	A81255

5) The Bernards Township Board of Education does hereby approve the first renewal of the contract with **ARAMARK Corporation** for minor general construction for the school district for the 2004-05 school year at a blended rate of \$51.07.

6) The Bernards Township Board of Education does hereby approve the first renewal of the contract with **ARAMARK Corporation** for plumbing services for the 2004-05 school year at a rate of \$77.59 per hour.

7) The Bernards Township Board of Education does hereby declare the following equipment to be surplus and will be sold or disposed of:

Dodge Van #2B7KB31Z2MK456393  
 Ford Bus #1FDJE34MXMHA46880

8) The Bernards Township Board of Education does hereby approve the following tuition rates for the 2004-05 school year:

<u>Grades/Program:</u>	<u>Amount:</u>
Kindergarten	\$8,363
Grades 1-5	\$9,023
Grades 6-8	\$9,370
Grades 9-12	\$9,551
Learning/Language Disabled	\$10,239
Cognitive Impaired	\$22,056
Autistic Class	\$35,091
Preschool Disabled	\$18,744
Fulltime Preschool Autistic	\$39,199

9) The Bernards Township Board of Education does hereby approve an agreement with the **Somerset County Educational Services Commission** to transport special education, nonpublic, public and vocational school students to specific destinations for the 2004-05 school year.

10) The Bernards Township Board of Education does hereby approve a transfer of \$200,000 from Fund Balance to the following accounts:

11-000-262-620-01-10 Gas Heating Costs - \$95,000  
 11-000-261-420-00-10 Maintenance Grounds Services - \$105,000

11) The Bernards Township Board of Education does hereby approve the following out-of-district placement for the 2003-04 school year and summer 2004:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
80780	Alternative School	School year 2003-04 5/13/04-6/17/04	\$1,599.40
80780	Alternative School	Summer 2004 6/28/04-7/20/04	\$500.00

12) The Bernards Township Board of Education does hereby approve a donation to the **Project Graduation BASH 2004** in the amount of \$1,200.

13) The Bernards Township Board of Education does hereby approve **Bethel Ridge** to provide job coaching and transportation for the following student:

**Student #:**      **Hours/Payment:**  
 86017              Not to exceed 250 hours/\$44 per hour 5/1/04 – 8/31/04

14) The Bernards Township Board of Education does hereby approve **Share Communication, LLC** to provide speech services from April 19, 2004 – June 30, 2004 at the rate of \$85 per hour.

15) The Bernards Township Board of Education does hereby approve **High Focus Centers** to provide educational instruction services for the following student:

**Student #:**      **Hours/Rate:**  
 01033              2 hours per day/\$39.35 per hour

16) The Bernards Township Board of Education does hereby approve a contract with **Bayada Nurses** for nursing services at a rate of \$49 per hour for RN services and \$39 per hour for LPN services for student #02148 effective July 1, 2004 through June 30, 2005.

17) The Bernards Township Board of Education does hereby approve submission of the **Title IIA No Child Left Behind (NCLB)** federal entitlement grant amendment for the fiscal year of 2003-04 as follows:

<b><u>Amount:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
\$12,088	20-270-200-300-04-10	20-270-200-100-04-10
\$1,813	20-270-200-300-04-10	20-270-200-200-04-10

18) The Bernards Township Board of Education does hereby approve entering into a contract with **Asbury Park Board of Education** to provide budget accounting software and support for the 2004-05 school year at a cost of \$25,895.

19) The Bernards Township Board of Education does hereby renewal of the contract with **ARAMARK Food Service** for the 2004-05 school year with meal prices established as follows:

<b><u>Program:</u></b>	<b><u>Prices:</u></b>
Elementary Lunch	\$1.75
Middle School Lunch	\$1.90
High School Lunch	A la Carte
Elementary Milk	\$.45
High School Milk	\$.50
Adult Lunch	\$2.75

20) The Bernards Township Board of Education does hereby acknowledge receipt of bids for district wide building services from the following companies:

	<u><b>Pritchards Industries Inc.</b></u>	<u><b>ARAMARK Corporation</b></u>
Base Bid (2 years)	\$7,690,174	\$7,885,305
Alternate 1	\$134,854	n/c
Alternate 2	\$124,800	n/c
Alternate 3	\$25,740	n/c
Alternate 4	\$499,200	n/c
Alternate 5	\$108,160	n/c
Alternate 6	\$108,160	n/c
<b>TOTAL COST:</b>	<b>\$8,692,088</b>	<b>\$7,885,305</b>

21) The Bernards Township Board of Education does hereby accept the bid from **ARAMARK Corporation** in a total cost of \$7,885,305 to provide building services for the school years 2004-05 and 2005-06.

22) The Bernards Township Board of Education does hereby accept a donation of two additional pieces of playground equipment from the **Oak Street School PTO** including equipment, installation and safety mulch ground cover.

23) The Bernards Township Board of Education does hereby approve disposal of computer and editing equipment as per list on file in the Board office.

On motion by Ms. Woolford, seconded by Ms. Zarabara, Items #1-23 were approved by the following roll call vote:

- “Ayes” - Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Mr. Carlucci
- “Noes” - None
- “Abstain” - None

**PERSONNEL**

WHEREAS the Superintendent has presented the following recommendations; now therefore

**BE IT RESOLVED THAT**

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Carol Dempsey** French Teacher Ridge High School effective June 30, 2004 for the purpose of retirement, with regret.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Michele Fuerst** Supervisor of Technology effective June 30, 2004.

- 3) The Bernards Township Board of Education does hereby accept the resignation of **Liz Halsey** Special Education Teacher Cedar Hill School effective June 30, 2004.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Jennifer Lipski** .5 Special Education Teacher/.5 Instructional Aide Oak Street School effective June 30, 2004.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Lauren Valentine** Primary Autistic Teacher Mount Prospect School effective June 30, 2004.
- 6) The Bernards Township Board of Education does hereby accept the resignation of **Kathleen Sweetland** Kindergarten Teacher Cedar Hill School effective June 30, 2004.
- 7) The Bernards Township Board of Education does hereby accept the resignation of **Nicole Cyr** Spanish Teacher Ridge High School effective June 30, 2004.
- 8) The Bernards Township Board of Education does hereby accept the resignation of **Megan L. Malone** PEACH Teacher Liberty Corner School effective June 30, 2004.
- 9) The Bernards Township Board of Education does hereby accept the resignation of **Carol Kowalczyk** Secretary Mount Prospect School effective June 21, 2004.
- 10) The Bernards Township Board of Education does hereby approve a paid maternity leave of absence for **Christine Chirvalle** Grade 5 Teacher Oak Street School effective June 7, 2004 through June 23, 2004 utilizing 13 personal illness days then an unpaid child care leave effective June 24, 2004 through June 30, 2004.
- 11) The Bernards Township Board of Education does hereby approve a paid maternity leave of absence for **Erica Bratspies** Grade 1 Teacher Cedar Hill School effective September 24, 2004 through November 22, 2004 utilizing 40 personal illness days, then an unpaid Federal Family Leave of Absence effective November 23, 2004 through February 15, 2005 and then an unpaid child care leave effective February 16, 2005 through June 30, 2005.
- 12) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2003-04 school year:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Jen Carcich	A.M. Proctor LC \$867 9/1/03-06/30/04 – 4 years	A.M. Proctor LC \$347 9/1/03-12/31/03 – 4 years
Mary Ellen Burke	Detention RHS 3x week \$1,527	Detention RHS 3x week \$3,054
David Coster	Activities Supervisor 09/2003-06/2004 \$21 per hour	Activities Supervisor 9/2003-04/2004 \$21 per hour

13) The Bernards Township Board of Education does hereby appoint **Bonnie Nodes** Grade 5 Teacher Oak Street School at a per diem rate of \$187 effective June 1, 2004 through June 23, 2004 as a maternity leave replacement for Christine Chirvalle.

14) The Bernards Township Board of Education does hereby approve the emergent hiring of **Michele Campbell** School Aide Mount Prospect School at a salary of \$16.17 per hour 3 hours per day 30 days effective May 10, 2004 through June 22, 2004 at an actual salary of \$1,435.

15) The Bernards Township Board of Education does hereby appoint **Alycia DeMono** Teacher for At Home Program at a salary of \$30 per hour effective May 14, 2004 through June 30, 2004.

16) The Bernards Township Board of Education does hereby appoint **Elaine Matteo** as the Guidance Counselor for After School Bullying Cessation Program William Annin Middle School at a salary of \$39.35 per hour for May 13, 20 and 27, additional dates may be needed.

17) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 2003-04 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
Colleen Shanahan	A.M. Proctor LC 1/1/04-06/30/04	\$520.20/0 years
Lisa Ecke	RHS PM Supervisor 5/04-06/04	\$ 21.00 per hour
Kathleen Horvath	Technology Specialist Special Education RHS	\$3,394/0 years

18) The Bernards Township Board of Education does hereby appoint the following individuals for after school activities for the 2003-04 school year:

<u>Name:</u>	<u>Position:</u>	<u>Time/Rate:</u>	<u>Effective:</u>
Ginny Keary	After School Chorus	1 hour 15 minutes per day/ \$19.31 per hour	5/13/04-05/27/04
Heather Ray	Mini Units	1 hour 45 minutes per day/\$19.89 per hour	2/16/04-04/12/04

19) The Bernards Township Board of Education does hereby approve the following individuals to teach staff college courses during Summer 2004 at a rate of \$50 per hour:

<b><u>Name:</u></b>	<b><u>Course:</u></b>	<b><u># of Hours/Days:</u></b>	<b><u>Amount:</u></b>
Colleen Goeller	AHA – Basic Life Support	18 hours	\$900
Amy Lynn	AHA – Basic Life Support	18 hours	\$900
Susan Bivona	Art And Literature	3 hours	\$150
Angela Hall	Art And Literature	3 hours	\$150
Linda Saalfield	Book Talk – Emergence: Labeled Autistic	6 hours	\$300
Jennifer Cerra	Book Talk – How To Teach Spelling	6 hours	\$300
Susan Bivona	Book Talk – Thinking Through Aesthetics	8 hours	\$400
Debbie Karuppan	CPR Healthcare Provider Course	8 hours	\$400
Maryann Jones	DRA Training	2 hours	\$100
Dawn Borchert	DRA Training	2 hours	\$100
Helayne Bilenker	DRA Training	2 hours	\$100
Stephanie Kaminetsky	Grade Level Conversation - First Grade	6 hours	\$300
Jenny Oliveira	Grade Level Conversation – Second Grade	6 hours	\$300
Debbie Len	Grade Level Conversation – Fourth Grade	3 hours	\$150
Noreen Quinn-Foy	Grade Level Conversation - Fourth Grade	3 hours	\$150
Gabriella Cavagnaro	Guided Reading For New Teachers Grade 1 & 2	6 hours	\$300
Kathy Dahly	How To Use The CJIMS Online Video Database	3 hours	\$150
Jennifer Torgersen	Kickboxing & Pilates Training	6 hours	\$300
Sandra Somers	Kindergarten Grade Level Conversation	6 hours	\$300
Gabriella Cavagnaro	Learning Center Management Grades 1 & 2	6 hours	\$300
Diana Koeckert	NJ ASK Mathematics Training	2 hours	\$100
Maryann C. Jones	Reading Strategies For Fiction And Non-Fiction Text	6 hours	\$300
Margaret Mitchell	Science Fun In Your Classroom	6 hours	\$300
Roseann Troullos	Self-Defense And How To Avoid Physical Conflict In The Classroom	1.5 hours	\$75
Karen Pellicone	Study Group For New Users Of Everyday Mathematics	6 hours	\$300
Dawn Borchert	Words Their Way – Using Word Study In The K – 5 Classroom	6 hours	\$300

Gina Tenga	Advanced Microsoft Word	6 hours	\$300
Gina Tenga	Advanced PowerPoint	6 hours	\$300
Gina Tenga	Beginner Access	6 hours	\$300
Gina Tenga	Beginner Microsoft Excel	6 hours	\$300
Gina Tenga	Beginner PowerPoint	12 hours	\$600
Gina Tenga	Beginner Word	6 hours	\$300
Gina Tenga	Classroom Websites	12 hours	\$600
Michael Gilmore	Computer-Interfaced Lab Probes	6 hours	\$300
Phillip Peluso	Computer Project Ideas To Correlate With Themes For Grades K – 2	2 hours	\$100
Phillip Peluso	Computer Project Ideas To Correlate With Themes For Grades 3 - 5	2 hours	\$100
Gina Tenga	Creating Newsletters With Microsoft Word	6 hours	\$300
Kathy Dahly	Digital Photography In The Classroom	6 hours	\$300
Kathy Dahly	Fun With Graphics	6 hours	\$300
Cherié Ackerman	Inspiration	6 hours	\$300
Gina Tenga	Intermediate Word	12 hours	\$600
Gina Tenga	Intermediate Microsoft Excel	6 hours	\$300
Gina Tenga	Internet Techniques	4 hours	\$200
Kathy Dahly	Introduction To Windows XP	6 hours	\$300
Kathy Dahly	Make Your Own Web Page	12 hours	\$600
Gina Tenga	Mail-Merge In Microsoft Word	6 hours	\$300
Gina Tenga	Microsoft Publisher For The Classroom	6 hours	\$300
Gina Tenga	Network Resources: District E-Mail	4 hours	\$200
Gina Tenga	Tables And Graphs In Word	4 hours	\$200
Kathy Dahly	Using Microsoft Publisher In The Classroom	6 hours	\$300
Kathy Dahly	Using The Internet Explorer Web Browser	6 hours	\$300
Phillip Peluso	Website Design	3 hours	\$150
David Lane	Essential Elements Of Instruction	3 days/\$1000 day	\$3,000
Jessica Greenstone	A World Of Difference: Diversity Awareness Training	8 hours	\$1,750
Gina Tenga	Flex Day	6 hours	\$300

20) The Bernards Township Board of Education does hereby approve the emergent hiring of **Kelly Baum** Social Studies Teacher William Annin Middle School at a salary of Step 1 BA+30 \$41,240 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility w/Advanced Standing-Mentoring Required.

- 21) The Bernards Township Board of Education does hereby approve the emergent hiring of **Charles Bene** Math Teacher Ridge High School at a salary of Step 21 MA \$80,561 effective September 1, 2004 through June 30, 2005.
- 22) The Bernards Township Board of Education does hereby approve the emergent hiring of **Brenda Bruni** Italian Teacher Ridge High School at a salary of Step 5 MA \$47,059 effective September 1, 2004 through June 30, 2005.
- 23) The Bernards Township Board of Education does hereby approve the emergent hiring of **Christine Corigliano** Social Studies Teacher William Annin Middle School at a salary of Step 1 BA \$38,542 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility w/Advanced Standing-Mentoring Required.
- 24) The Bernards Township Board of Education does hereby approve the emergent hiring of **Dawn Decker** Special Education Teacher Oak Street School at a salary of Step 3 BA+30 \$42,906 effective September 1, 2004 through June 30, 2005.
- 25) The Bernards Township Board of Education does hereby approve the emergent hiring of **Jennifer Evancho** Math Teacher Ridge High School at a salary of Step 4 BA \$40,901 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility w/Advanced Standing-Mentoring Required.
- 26) The Bernards Township Board of Education does hereby approve the emergent hiring of **Nicholas Gregorio** Physical Education/Health Teacher William Annin Middle School at a salary of Step 1 MA \$44,552 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility w/Advanced Standing-Mentoring Required.
- 27) The Bernards Township Board of Education does hereby approve the emergent hiring of **Cindy Israel** Grade 2 Teacher Mount Prospect School at a salary of Step 8 MA \$49,939 effective September 1, 2004 through June 30, 2005.
- 28) The Bernards Township Board of Education does hereby approve the emergent hiring of **Nicole Knapp** Language Arts Teacher Ridge High School at a salary of Step 4 MA \$46,136 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility–Mentoring required.
- 29) The Bernards Township Board of Education does hereby approve the emergent hiring of **Stephen Ladas** Social Studies Teacher Ridge High School at a salary of Step 1 MA \$43,475 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility w/Advance Standing-Mentoring Required.
- 30) The Bernards Township Board of Education does hereby appoint **Kim O'Reilly** Instructional Support Teacher Oak Street School at a salary of Step 1 BA \$38,542 effective September 1, 2004 through February 4, 2005 at an actual salary of \$20,042 as a maternity leave replacement for Denise Turner. Certificate of Eligibility w/Advanced Standing-Mentoring Required.

31) The Bernards Township Board of Education does hereby approve the emergent hiring of **Ray Schnell** Science Teacher Ridge High School at a salary of Step 3 MA \$45,232 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility w/Advanced Standing-Mentoring Required.

32) The Bernards Township Board of Education does hereby approve the emergent hiring of **Megan Yerkes** Spanish Teacher Ridge High School at a salary of Step 1 BA \$38,542 effective September 1, 2004 through June 30, 2005. Certificate of Eligibility w/Advanced Standing-Mentoring Required.

33) The Bernards Township Board of Education does hereby approve the emergent hiring of **Renee Kolbe** Special Education Teacher Ridge High School at a salary of Step 1 BA \$38,542 effective September 1, 2004 through June 30, 2005.

34) The Bernards Township Board of Education does hereby approve the emergent hiring of **Michaela Hanley** Special Education Teacher Ridge High School at a salary of Step 5 BA \$41,719 effective September 1, 2004 through June 30, 2005.

35) The Bernards Township Board of Education does hereby approve the emergent hiring of **Kara Wachtler** Special Education Teacher Ridge High School at a salary of Step 1 MA \$43,475 effective September 1, 2004 through June 30, 2005.

36) The Bernards Township Board of Education does hereby approve the emergent hiring of **David Hunscher** Language Arts Teacher Ridge High School at a salary of Step 4 MA \$46,136 effective September 1, 2004 through June 30, 2005.

37) The Bernards Township Board of Education does hereby approve the emergent hiring of **Stephen Boyle** Science Teacher Ridge High School at a salary of Step 2 MA \$44,345 effective September 1, 2004 through June 30, 2005.

38) The Bernards Township Board of Education does hereby approve appoint the following individuals summer 2004 clerical assistance:

<b><u>Name:</u></b>	<b><u>Assignment:</u></b>	<b><u>Payment:</u></b>
Linda Saalfield	LCS/Clerical	75 hours/\$10 per hour
Sandra Somers	LCS/Clerical	75 hours/\$10 per hour
Russell Higgins	Business Office/Clerical	150 hours/\$10 per hour
Ann Helfant	Board Office/Clerical	150 hours/\$10 per hour

39) The Bernards Township Board of Education does hereby approve the placement of the following student interns for the 2003-04 school year and 2004-05 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Lisa Allen	Kutztown University	Student Observer 5/14/04-05/21/04 WAMS/MPS/CHS/LCS
Karen Riggi	Montclair University	Elementary/MPS 9/8/04-12/23/04
Heather Miller	William Patterson	Special Education/Kim Kranz MPS 9/2/04-12/9/04
Lindsey Tennan	The College of New Jersey	Special Education/Sharon Mollica RHS 9/7/04-12/17/04

40) The Bernards Township Board of Education does hereby approve the following substitute teacher for the 2003-04 school year at a salary of \$80 per day:

Elizaweta Howard\*+

\*Subject to receipt of certificate

+Emergent hiring & subject to receipt of criminal history clearance

41) The Bernards Township Board of Education does hereby appoint **Amy Lynn** Nurse Special Education summer 2004 Volunteer Program and Extended School Year Program at a rate of \$55 per hour.

42) The Bernards Township Board of Education does hereby appoint the following professional and support staff for the Special Education summer 2004 Volunteer Program:

<u>Teachers:</u>	<u>Payment Per Hour:</u>
Laura Fitzgerald	\$55
Linda Reznik	\$55
Joanna Bruggerman	\$55
Stephanie Kaminsky	\$55
Tara Russo	\$55
Toby Sperber	\$55
Kris Lier	\$55
Linda Saalfield	\$55
Jack Parr	\$55
Amy Deak	\$55
Sharon Mollica	\$55
Mary Ellen Burke	\$55
Jill Ann Hamilton	\$55

<b><u>Instructional Aides:</u></b>	<b><u>Payment Per Hour:</u></b>
Carleen Kane	\$18.84
Maggi Markey	\$18.84
Deborah Regan	\$18.84
Karen Stephenson	\$18.84
Karen Burgerhoff	\$18.84
Caitlin Slack	\$18.84

<b><u>Student Aides:</u></b>	<b><u>Payment Per Hour:</u></b>
Kristen Hollows	\$6.75
Alex Campbell	\$6.75
Keri Burgerhoff	\$6.75
Mallory Zeiger	\$6.75

43) The Bernards Township Board of Education does hereby appoint the following professional and support staff for the Special Education summer 2004 Extended School Year:

<b><u>Teachers:</u></b>	<b><u>Payment Per Hour:</u></b>
Tracy Underhill	\$55
Anna Argenziano	\$55
Pam Agodon	\$55
John McCarthy	\$55
Amy Ryan	\$55
Frank Pane	\$55
Carrie Magaletta	\$55
Dawn Decker	\$55

<b><u>Instructional Aides:</u></b>	<b><u>Payment Per Hour:</u></b>
Chris Gemra	\$18.84
Lindsay Tennan	\$18.84
Fern DiMeglio	\$18.84
Mary Hodgson	\$18.84
Christine Sosaine	\$18.84
Pia Capone	\$18.84
Lisa Vitale	\$18.84
Joanne Lehmann	\$18.84
Nicole D'Angelo	\$18.84
Joy Shutte	\$18.84
Beth McCoy	\$18.84
Lauren Sinning	\$18.84

Denise Druce	\$18.84
Joann Everson	\$18.84
Deana Frayne	\$18.84
Erin Giacchi	\$18.84
Debra Regan	\$18.84
Joann Everson	\$18.84

<b><u>Student Aides:</u></b>	<b><u>Payment Per Hour:</u></b>
Chris Chiappetta	\$6.75
Ryan Hackett	\$6.75
Lindsay Managelli	\$6.75

44) The Bernards Township Board of Education does hereby appoint the following professional staff for the Special Education summer 2004 Volunteer Program and Extended School Year Program:

<b><u>Related Services:</u></b>	<b><u>Payment Per Hour:</u></b>
Colleen Roth	\$55
Beth Calabrese	\$55
Leslie Catello	\$55
Mary Chan	\$55
Lisa Latchaw	\$55
Wendy Schlosser	\$55
Christine Bitler	\$55
Larry Migliore	\$55
Ashley Kalosieh	\$55
Karen Zuchowski	\$55
Susan Lieb	\$55

45) The Bernards Township Board of Education does hereby approve a waiver application to the New Jersey Department of Education to permit the emergent employment of county substitute candidates pending receipt of the criminal history qualification letter, consistent with other certifications.

On motion by Ms. Bracaglia, seconded by Ms. Seitz, Items #1-45 were approved and Item #17 was amended removing the names of Tom Blackwell and Kevin Morra by the following roll call vote:

“Ayes” - Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Mr. Carlucci  
“Noes” - None  
“Abstain” - None

**POLICY**

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies on second reading and adopt said policies:

- a) Policy File Code: 7230 Gifts, Grants, and Donations
- b) Policy File Code: 7510 Use of School Facilities

On motion by Ms. Bossart, seconded by Ms. Woolford, Item #1 was approved as amended by the following roll call vote:

- “Ayes” - Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Mr. Carlucci
- “Noes” - None
- “Noes” - None

**XIII. Public Forum on Other Than Agenda Items**

Comments were made regarding class size concerns, air conditioning status at Oak Street, experience of elementary staff, parking issues at Ridge High and Cedar Hill Schools, drop off procedures at Oak Street School and employment of new supervisor.

**XIV. Board Forum**

Comments were made regarding maintenance of fields and class size.

Ms. Bossart and Ms. Zarabara left the meeting at 10:08 p.m.

Ms. Woolford stated the window replacement project would be on hold until a study can be completed. The expected installation date is spring 2005. Questions were raised regarding PTO fundraising and differential of donations between buildings. Ms. Seitz suggested the phrases, “whenever possible” and “requests for facility use made after those dates will be granted as facilities are available,” be included in Policy File Code: 7510.

**XV. Adjournment**

On motion by Ms. Seitz, seconded by Ms. Bracaglia, and approved by all present, the meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Joseph Barcellona  
Board Secretary