

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
OCTOBER 27, 2003
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

- I. **Salute to Flag** – page 94
- II. **Roll Call** – page 94
- III. **Statement of Public Meeting Notice** – page 94
- IV. **Executive Session - 7:06 p.m. – Board Conference Room** – page 94
- V. **Regular Session - Call to Order - 8:07 p.m. – All Purpose Room Cedar Hill School** – page 95
- VI. **Public Forum on Agenda Items** – page 95
- VII. **Student Representative’s Report** – page 95
- VIII. **Superintendent’s Report**
 - 1) Building YOUth – Nancy Caira Bernards Township Health Department – page 95
 - 2) 2002-2003 Violence and Vandalism Report – page 95
 - 3) Acknowledge Receipt of Fall 2003 Quality Assurance Annual Report – page 95
 - 4) Approve Ski Team to Mt. Snow, VT – page 95
 - 5) Approve Science Students Expedition to the Galapagos Islands – page 95
- IX. **President’s Report** – page 95
- X. **Approval of Minutes** – page 96
- XI. **Resolutions**
 - Finance**
 - 1) Approve List of Disbursements for October 27, 2003 – page 96
 - 2) Acknowledge Receipt of August 2003 & September 2003 Financial Reports – page 96

- 3) Approve Line Item Transfers to 2003-04 Budget – page 96
- 4) Accept Out-of-District Tuition Students 2003-04 School Year – page 98
- 5) Approve Out-of-District Placements 2003-04 School Year – page 98
- 6) Approve Contract Renewal with **Sunguard Pentamation** 2003-04 School Year – page 98
- 7) Approve Contract Renewal with **Software for Educational Excellence, Inc. T/A TieCorp** for the 2003-04 School Year – page 98
- 8) Approve Alternate Compliance Application Lavatory Facilities – page 98
- 9) Approve Donation of Office Equipment from United Health Group – page 98
- 10) Cancel General Account Checks – page 99
- 11) Approve Disposal of Equipment – page 99
- 12) Acknowledge Receipt of FY 2003 Comprehensive Annual Financial Report and Adopt Corrective Action Plan – page 99
- 13) Amend Tuition Contract 2003-04 School Year – page 100

Personnel

- 1) Accept Resignation **Carol Macbride** Reading Specialist Mount Prospect School – page 100
- 2) Accept Resignation **Tamara Torson** Permanent Substitute Cedar Hill School – page 100
- 3) Accept Extracurricular Resignations 2003-04 School Year – page 100
- 4) Approve Maternity Leave of Absence **Mary O’Leary** Kindergarten Teacher Cedar Hill School – page 101
- 5) Approve Maternity Leave of Absence **Jennifer Carcich** Special Education Teacher Liberty Corner School – page 101
- 6) Approve Maternity Leave of Absence **Celeste Sharer** Speech Teacher Oak Street School – page 101
- 7) Approve Change in Assignments/Salaries 2003-04 School Year – page 101
- 8) Appoint **Shaun Fischer** Science Teacher William Annin Middle School – page 102
- 9) Appoint **Maya Colitsas** .4 Instructional Support Teacher Liberty Corner School – page 102
- 10) Approve the Emergent Hiring **Robert Benthien** .2 Physical Education Teacher Cedar Hill School – page 102
- 11) Appoint **Gay Tevlin** Instructional Aide Mount Prospect School 2003-04 School Year – page 102
- 12) Approve the Emergent Hiring **Colyn Lucario** Instructional Aide Mount Prospect School 2003-04 School Year – page 103
- 13) Appoint **Jennifer Gillio** Instructional Aide Fall Intramurals 2003-04 School Year – page 103
- 14) Appoint **Laurie Zimering** Instructional Aide Fall Intramurals 2003-04 School Year – page 103
- 15) Appoint **Pam Kiernan** Instructional Aide Fall Intramurals 2003-04 School Year – page 103

- 16) Appoint **Janice Stavenick** Tutoring Classified Student 2003-04 School Year – page 103
- 17) Approve Extracurricular Assignments 2003-04 School Year – page 103
- 18) Approve the Emergent Hiring of Individuals for Home Based Students 2003-04 School Year – page 103
- 19) Approve Mentor Teachers 2003-04 School Year – page 104
- 20) Approve Child Study Team Member to Complete Summer 2003 Evaluations – page 105
- 21) Approve Placement of Student Interns 2003-04 School Year – page 105
- 22) Approve Substitute Teachers 2003-04 School Year – page 106
- 23) Approve Mini Unit Courses and Instructors 2003-04 School Year – page 106
- 24) Authorize Superintendent to Initiate Certification Forfeiture Proceedings – page 107

XII. **Public Forum on Other Than Agenda Items** – page 107

XIII. **Board Forum**

- 1) Comprehensive Curriculum Benchmarks – page 108

XIV. **Adjournment** – page 108

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
OCTOBER 27, 2003
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

The meeting was called to order at 7:05 p.m. by President Bracaglia.

I. Salute to Flag

II. Roll Call

PRESENT: Ms. Bossart, Ms. Bracaglia, Mr. Carlucci, Mr. Koch, Ms. Seitz,
Ms. Winter, Ms. Zarabara

ABSENT: Mr. Byrne, Ms. Woolford

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session – 7:06 - p.m. – Board Conference Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: litigation; review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Koch, seconded by Ms. Zarabara, and approved by all present, the Board recessed into closed executive session at 7:06 p.m.

On motion by Ms. Zarabara, seconded by Ms. Winter, and approved by all present, the Board returned to public session at 8:05 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:07 p.m.

V. Regular Session - Call to Order - 8:07 p.m. – All-Purpose Room Cedar Hill School

VI. Public Forum on Agenda Items

No comments were made.

VII. Student Representative's Report

VIII. Superintendent's Report

1) Nancy Caira of the Bernards Township Health Department presented "Building YOUth Strengthening Our Community through Asset Development."

BE IT RESOLVED THAT

2) Superintendent Valerie A. Goger provided the public with copies of the 2002-03 Violence and Vandalism Report.

3) The Bernards Township Board of Education does hereby acknowledge receipt of the Fall 2003 Quality Assurance Annual Report.

4) The Bernards Township Board of Education does hereby approve Ski Team trip to Mt. Snow, Vermont from December 12 to December 14, 2003.

5) The Bernards Township Board of Education does hereby approve a trip for science students to the Galapagos Islands from April 23 to April 30, 2004.

On motion by Ms. Seitz, seconded by Ms. Zarabara, Items #2-5 were approved by the following roll call vote:

"Ayes" - Ms. Bossart (accept Item #5), Mr. Carlucci, Mr. Koch, Ms. Seitz,
Ms. Winter, Ms. Zarabara, Ms. Bracaglia
"Noes" - Ms. Bossart (only Item #5)
"Abstain" - None

IX. President's Report

X. Approval of Minutes

- Regular Board Minutes – September 22, 2003
- Executive Session Minutes – September 22, 2003
- Regular Board Minutes – October 13, 2003
- Executive Session Minutes – October 13, 2003

On motion by Mr. Carlucci, seconded by Ms. Zarabara, the foregoing was approved by all present.

XI. Resolutions

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated October 27, 2003 consisting of warrants in the amount of \$6,023,270.06.
- 2) The Bernards Township Board of Education acknowledges receipt of August 2003 & September 2003 Financial Reports from the Board Secretary, the Board Secretary’s Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for September 2003 and the Treasurer’s Report for July & August 2003 certifying that all reports are in agreement and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary’s Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2003-04 school budget:

To:

11-000-100-566-00-07	District Tuition to Private Schools for Handicapped	\$100,000.00
11-000-100-567-00-07	District Tuition Out of State Private Schools - Handicapped	\$50,000.00
11-000-213-600-00-09	District Nurse Supplies	\$5,500.00
11-000-219-110-00-10	Child Study Team Monitoring Salaries	\$1,865.00
11-000-221-104-00-10	Mini Unit Salaries	\$22,496.00
11-000-221-600-00-08	Supervisor Supplies	\$1,500.00
11-000-223-390-00-11	Technology Staff Development	\$7,500.00
11-000-240-600-00-01	Ridge High School Administrative Supplies	\$25,000.00
11-000-240-600-00-02	William Annin Middle School Administrative Supplies	\$1,000.00
11-150-100-320-00-09	Home Instruction Purchased Services	\$10,000.00

11-190-100-320-00-02	William Annin Middle School Professional Services	\$500.00
11-190-100-610-00-06	Mount Prospect School Unrestricted Supplies	\$5,000.00
11-190-100-610-01-01	Ridge High School Math Instructional Supplies	\$1,000.00
11-190-100-610-02-01	Ridge High School Science Supplies	\$9,232.41
11-190-100-610-03-01	Ridge High School Language Arts Supplies	\$7,300.00
11-190-100-610-03-08	Supervisor Language Arts Instructional Supplies	\$14,965.00
11-190-100-610-07-08	Supervisor Instructional World Lang Supplies	\$3,000.00
11-190-100-610-08-01	Ridge High School Core Content Supplies	\$14,800.00
11-190-100-640-05-08	Supervisor Social Studies Textbooks	\$6,500.00
11-190-100-640-07-02	William Annin Middle School World Languages Textbooks	\$300.00
11-402-100-320-00-01	Athletic Purchased Professional Services	<u>\$6,000.00</u>
		\$293,458.41

From:

11-000-100-562-00-07	District Tuition to Local Educational Agency in State	\$150,000.00
11-000-213-320-00-09	District Nurses Professional Services	\$3,500.00
11-000-213-500-00-09	District Nurse Workshop and Travel	\$2,000.00
11-000-219-104-00-10	Child Study Team Professional Staff Salaries	\$1,125.00
11-000-219-105-00-10	Child Study Team Secretary's Salaries	\$740.00
11-000-221-102-00-10	District Supervisors Salaries	\$22,496.00
11-000-221-110-00-12	Human Resources Summer Curriculum Salaries	\$7,500.00
11-000-223-600-00-11	Technology Staff Development Workshop and Travel	\$3,500.00
11-000-240-500-00-02	William Annin MS Administration Workshop and Travel	\$1,000.00
11-150-100-101-00-10	Home Instructional Salaries	\$10,000.00
11-190-100-320-02-08	Science Microscope Repairs	\$8,405.00
11-190-100-500-00-02	William Annin Middle School Travel and Workshops	\$500.00
11-190-100-610-00-01	Ridge High School General Supplies	\$26,100.00
11-190-100-610-00-11	Supervisor of Technology Supplies	\$4,000.00
11-190-100-610-02-08	District Supervisor Science Supplies	\$797.73
11-190-100-610-07-01	Ridge High School World Language Supplies	\$2,000.00
11-190-100-610-07-02	William Annin Middle School World Language Supplies	\$300.00
11-190-100-610-08-06	Mount Prospect School Core Content Supplies	\$3,000.00
11-190-100-640-00-06	Mount Prospect School Unrestricted Textbooks	\$1,500.00
11-190-100-640-02-08	Supervisor Science Textbooks	\$29.68
11-190-100-640-03-08	Supervisor Language Arts Textbooks	\$23,465.00
11-190-100-890-00-01	Ridge High School Miscellaneous	\$15,000.00
11-230-100-600-00-06	Mount Prospect School Basic Skills Supplies	\$500.00
11-402-100-592-00-01	Athletic Equipment Refurbishing	<u>\$6,000.00</u>
		\$293,458.41

4) The Bernards Township Board of Education does hereby accept the following out-of-district tuition students for the 2003-04 school year:

<u>Student #:</u>	<u>School:</u>	<u>Tuition Amount:</u>
203381	Ridge High School	\$9,410
203382	Ridge High School	\$9,410
203377	Ridge High School	\$21,196
201905	Ridge High School	\$9,410
202359	Ridge High School	\$9,410
203386	Oak Street School	\$8,860
203385	Oak Street School	\$8,860

5) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2003-04 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
95107	Watchung Hills Regional High School	School year	\$22,614.00
00005	Douglass Developmental Disabilities	School year	\$70,607.90
201945	SCESC - Alternative High School	School year	\$15,994.00
41300	SCESC - Alternative High School	School year	\$15,994.00
202617	Somerset County Vo Tech - TOPPS	School year	\$10,900.00
02065	Marvelwood School	School year	\$19,000.00
02285	East Mountain Youth Services	School year	\$38,001.60
91058	ECLC of New Jersey	After school program	\$15/5:00 pickup \$19/5:30 pickup

6) The Bernards Township Board of Education does hereby approve renewal of the contract with **Sunguard Pentamotion** to provide a student management system at an annual cost of \$38,976 for the 2003-04 school year.

7) The Bernards Township Board of Education does hereby approve renewal of the contract with **Software for Educational Excellence, Inc. T/A TIECorp** to provide internet access to Tienet for Special Education and Instructional Management Capability at an annual cost of \$35,500 effective September 23, 2003 through September 23, 2004.

8) The Bernards Township Board of Education does hereby approve application for alternate compliance with NJAC 6A:26-6.2(h)5 by providing lavatory facilities outside of one Mount Prospect School kindergarten classroom through the use of kindergarten aides accompanying students to lavatory.

9) The Bernards Township Board of Education does hereby accept a donation of file cabinets and tables from United Health Group.

10) The Bernards Township Board of Education does hereby cancel the following general account checks in the amount of \$3,299.62:

<u>Check Number:</u>	<u>Amount:</u>
101533	\$146.85
101639	\$48.95
102396	\$353.50
103439	\$353.50
104901	\$51.42
105105	\$25.00
105189	\$1,005.55
106181	\$19.95
106689	\$19.95
107093	\$19.95
107227	\$150.00
107429	\$40.00
108016	\$355.00
108094	\$710.00

11) The Bernards Township Board of Education does hereby approve disposal of equipment as per list on file in the Board office.

12) The Bernards Township Board of Education does hereby acknowledge receipt of the FY 2003 Comprehensive Annual Financial Report and adopts the following corrective action plan to address audit recommendations:

Recommendation #1

That all student activity accounts be maintained in accordance with the District's "Procedures for Administering Student Activity Funds."

Corrective Action Plan

- Business Administrator will conduct a meeting to discuss required procedures for student activity accounts.
Persons Responsible: Business Administrator and staff members responsible for student activity accounts.
Completion Date: November 1, 2003
- All staff responsible for student accounts will be instructed in the use of the "Quicken" software program.
Person Responsible: Business Administrator
Completion Date: December 1, 2003

- All staff responsible for student accounts will be instructed in the process for reconciling accounts using the “Quicken” software program.
Person Responsible: Business Administrator
Completion Date: December 30, 2003
- All student activity accounts will be monitored for accuracy and work papers during the school year 2003-2004.
Person Responsible: Business Administrator
Completion Date: Ongoing

13) The Bernards Township Board of Education does hereby approve an amendment to the following special education tuition contract to include the cost of an instructional aide:

<u>Student #:</u>	<u>School:</u>	<u>From:</u>	<u>To:</u>
98001	ECLC	\$26,476.20	\$46,544.20

On motion by Mr. Carlucci, seconded by Ms. Zarabara, Items #1-13 were approved by the following roll call vote:

- “Ayes” - Ms. Bossart, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Zarabara, Ms. Bracaglia
- “Noes” - None
- “Abstain” - None

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Carol Macbride** Reading Specialist Mount Prospect School effective January 1, 2004 for the purpose of retirement, with regret.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Tamara Torson** Permanent Substitute Cedar Hill School effective October 31, 2003.
- 3) The Bernards Township Board of Education does hereby accept the following extracurricular resignations:

- Ann Helfant** Class Advisor – Junior .5
- John Fico** Fall Intramurals - Liberty Corner School
- Ann Visinski** A. M. Detention 3x per week – Ridge High School

4) The Bernards Township Board of Education does hereby approve a paid maternity leave for **Mary O'Leary** Kindergarten Teacher Cedar Hill School effective December 12, 2003 through January 28, 2004 utilizing 26 personal illness days an unpaid Federal Family Leave effective January 29, 2004 through February 27, 2004 returning March 1, 2004.

5) The Bernards Township Board of Education does hereby approve a paid maternity leave for **Jennifer Carcich** Special Education Teacher Liberty Corner School effective January 12, 2004 through March 9, 2004 utilizing 36 personal illness days and unpaid Federal Family Leave effective March 10, 2004 through June 2, 2004 then an unpaid Child Care Leave effective June 2, 2004 through June 30, 2004.

6) The Bernards Township Board of Education does hereby approve a paid maternity leave for **Celeste Sharer** Speech Teacher Oak Street School effective January 5, 2004 through February 11, 2004 utilizing 28 personal illness days then an unpaid Federal Family Leave effective February 12, 2004 through May 12, 2004 and then an unpaid Child Care Leave effective May 13, 2004 through June 30, 2004.

7) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2003-04 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Barbara Bush	.8 Substance Awareness Coordinator William Annin Middle School at a salary of Step 21 Doctorate \$68,079 effective September 1, 2003 through June 30, 2004	Substance Awareness Coordinator .8 William Annin Middle School and .2 Ridge High School at a salary of Step 21 Doctorate \$85,099 effective November 1, 2003 through June 30, 2004 at an actual salary of \$68,079.
Deb Regan	Instructional Aide Oak Street School Step 1 \$17.67 per hour 6.5 hours per day 163 days effective October 3, 2003 through June 22, 2004 at an actual salary of \$18,721	Instructional Aide Oak Street School Step 1 \$17.67 per hour 6.5 hours per day 165 days effective October 1, 2003 through June 22, 2004 at an actual salary of \$18,952
Emily Feinsod	Art Teacher William Annin Middle School at a salary of Step 1 MA \$42,092 effective October 20, 2003 through June 30, 2004 as a maternity leave replacement for Michelle Mayhood at an actual salary of \$35,772	Art Teacher William Annin Middle School at a salary of Step 1 MA \$42,092 effective October 13, 2003 through June 30, 2004 as a maternity leave replacement for Michelle Mayhood at an actual salary of \$36,830

Linda Robertson	Permanent Substitute Mount Prospect School at a per diem rate of \$90 effective September 4, 2003 through June 22, 2004	Permanent Substitute Mount Prospect School at a per diem rate of \$90 effective September 4, 2003 through October 31, 2003, a Grade 1 Teacher Mount Prospect School at a per diem rate of \$187 effective November 3, 2003 through February 2, 2004 as a maternity leave replacement for Angela Hall, then a permanent substitute at a per diem rate of \$90 effective February 3, 2004 through June 22, 2004
Graham Cleaves	Science League Advisor \$717	Science League Advisor \$358.50
Erin Giacchi	School Aide Cedar Hill School at a salary of \$16.17 per hour 3 hours per day 183 days effective September 4, 2003 through June 24, 2004 at an actual salary \$8,877	Instructional Aide Oak Street School at a salary of Step 1 \$17.67 per hour 6.5 hours per day 142 days effective November 3, 2003 through June 24, 2004 at an actual salary of \$16,309

8) The Bernards Township Board of Education does hereby appoint **Shaun Fischer** Science Teacher William Annin Middle School effective October 1, 2003 through November 26, 2003 at a per diem rate of \$187 and then at a salary of Step 5 MA \$45,741 effective December 1, 2003 through June 30, 2004 at an actual salary of \$32,019.

9) The Bernards Township Board of Education does hereby appoint **Maya Colitsas** .4 Instructional Support Teacher Liberty Corner School at a salary of Step 3 MA \$43,879 effective September 30, 2003 through June 30, 2004 at an actual salary of \$15,884.

10) The Bernards Township Board of Education does hereby approve the emergent hiring **Robert Benthien** .2 Physical Education Teacher Cedar Hill School at a salary of Step 14 BA \$51,306 effective October 27, 2003 through June 30, 2004 at an actual salary of \$8,259.

11) The Bernards Township Board of Education does hereby appoint **Gay Tevlin** Instructional Aide Mount Prospect School at a salary of Step 1 \$17.67 per hour 6.5 hours per day 62 days effective September 22, 2003 through December 23, 2003 at an actual salary of \$7,121 as a maternity leave replacement for Stephanie Fedora.

- 12) The Bernards Township Board of Education does hereby approve the emergent hiring of **Colyn Lucario** Instructional Aide Mount Prospect School at a salary of Step 1 \$17.67 per hour 6.5 hours 152 days effective October 20, 2003 through June 22, 2004 at an actual salary of \$17,458.
- 13) The Bernards Township Board of Education does hereby appoint **Jennifer Gillio** Instructional Aide for Fall Intramurals Mount Prospect at a salary of \$18.74 per hour 1 hour 15 minutes per week effective September 22, 2003 through November 10, 2003.
- 14) The Bernards Township Board of Education does hereby appoint **Laurie Zimering** Instructional Aide for Fall Intramurals Mount Prospect at a salary of \$19.31 per hour 1 hour 15 minutes per week effective September 30, 2003 through November 11, 2003.
- 15) The Bernards Township Board of Education does hereby appoint **Pam Kiernan** Instructional Aide for Fall Intramurals Mount Prospect at a salary of \$18.74 per hour 1 hour 15 minutes per week effective September 30, 2003 through November 11, 2003.
- 16) The Bernards Township Board of Education does hereby appoint **Janice Stavenick** 1 hour per week tutoring a classified student in Latin at a salary of \$39.35 per hour effective 2003-2004 school year.
- 17) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 2003-04 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
Eric Raushenberger	Fall Intramurals LC 1x per week	\$450/0 years
Gail Truppi-Homza	Fall Intramurals LC 1x per week	\$450/ 0 years
Frank Locasio	Fall Intramurals LC 2x per week	\$900/0 years
Laura Schneider	.5 Newspaper WAMS	\$868/0 years
Dave Coster	Auditorium/Sound & Lighting Manager RHS	\$2,530/0 years
Richard Bard	Science League Advisor RHS	\$358.50/0 years
James Myles Keegan	Saturday Detention RHS	\$45 per day/0 years

- 18) The Bernards Township Board of Education does hereby approve the emergent hiring of the following individuals in the assignments listed below for home based students for the 2003-04 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Hourly Rate:</u>
Lindsey McLelland	Instructional Aide	\$37.69 per hour
Donna Russo	Adaptive P.E.	\$37.69 per hour

19) The Bernards Township Board of Education does hereby approve the following mentor teachers for the 2003-04 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Phillip Pernice	Language Arts – RH	Dave Yastremski	\$550
Matthew Mingle	Social Studies – RH	Carol Marin	\$550
Caterina Gomes	Spanish – RH	Bettsy Maxwell	\$550
Glenn Gulbin	Social Studies – RH	Greg Zande	\$550
Deborah Hennel	German – RH	Gail Giacobbi	\$450
		Ann Visinski	\$550
Jane Kunzman	Art – RH	Wendell Jeffrey	\$550
Timothy Howard	Phys. Ed & Health – RH	Kathy Lime	\$550
Enzo Minicozzi	Language Arts – RH	Tina Cassidy	\$550
Scott Neigel	Social Studies – RH	Jamie Max	\$550
Robert Cherdack	Physics – RH	Michaela Quinlan	\$450
		Mike Gilmore	\$550
Alice Kelman	Science – RH	Suzanne Wells	\$550
Erin Ritt	Social Studies – RH	Christine Hanusi	\$550
Nicole Cyr	Spanish .8RH/.2 WA	Bettsy Maxwell	\$550
Lauren Sanger	English – RH	Tina Cassidy	\$183
Lisa Filippini	Social Studies – WA	Paul Ciempola	\$550
Hanina Rawnicki	Language Arts – WA	Amberley Roio	\$550
Emily Feinsod	Art – WA	Joanne Anderson	\$550
Elisa Flynn	Spanish – WA	Carol Beaver	\$550
		Gail Giacobbe	\$450
Kristin Peters	Math – WA	Tim Bouton	\$550
Jonathan Ost	Language Arts – WA	John Dodds	\$550
Hillarey Batcha	Language Arts – WA	Brendan Amicone	\$550
Denise Alexander	Grade 5 – CH	Cindy Esposito	\$550
Michelle Muserlian	Spanish – CH	Diane Reilly	\$550
Megan Van Pelt	Grade 2 – CH	Dana Carnevale	\$550
Megan Ulbrich	Grade 5 – CH	Cindy Esposito	\$550
Marykate Corbett	Kindergarten – CH	Katherine Sweetland	\$550
Wendy Rossiter	Grade 2 – CH	Marie Cohen	\$550
Stacy Hagaman	Grade 1 – OS	Theresa Foy	\$550
Jessica Mandelberg	Kindergarten – OS	Wendy Kraus	\$550
Cristin Doherty	Grade 1 – OS	Jennifer Hunko	\$550
Sarah Galante	Grade 3 – OS	Kathy McCarthy	\$550
Linda Mullen	Grade 2 – OS	Jenny Oliveira	\$550
Theresa Langer	Grade 5 – OS	Christine Chiravalle	\$550
Shari Longo	Grade 5 – OS	Joyce Campos	\$348
Colleen Shanahan	Grad 2 – LC	Sandra Somers	\$550
Donna Jones	Grade 5 – LC	Tara Corno	\$183
Jenna Hoyt	Grade 1 – LC	Trisha Bubnowski	\$367
Gretchen Lerach	Computers – MP	Tami Bivaletz	\$550

Rebecca Murphy	Grade 4 – MP	Barbara Scammell	\$550
Allison Porro	Grade 2 – MP	Sloan Scully	\$550

20) The Bernards Township Board of Education does hereby approve the following Child Study Team member to complete summer 2003 evaluations:

<u>Name:</u>	<u>Per Diem Rate:</u>
Patricia Coto	\$292

21) The Bernards Township Board of Education does hereby approve the placement of the following student interns for the 2003-2004 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Stephanie Szaryko	Raritan Valley Community College	English/RHS D. Yastremski 9/29/03-10/27/03
David Myers	Raritan Valley Community College	English/RHS D. Yastremski 9/29/03-10/27/03
Kristin Hunt	Raritan Valley Community College	Social Studies/RHS C. Marin 9/29/03-10/27/03
Stacey Jimenez	Raritan Valley Community College	Science/RHS P. Dobson 9/29/03-10/27/03
Eric Rosenthal	Raritan Valley Community College	Physical Education/RHS S. Devlin 9/29/03-10/27/03
Katie Johnson	Raritan Valley Community College	Kindergarten/OS W. Kraus 9/29/03-10/27/03
Karen Hindak	Raritan Valley Community College	Kindergarten/OS D. Rozzelle 9/29/03-10/24/03
Stacey VanDoren	Raritan Valley Community College	Grade 3/LC K. Tone 9/29/03-10/27/03
Cherlene Vargas	Raritan Valley Community College	Grade 1/OS T. Foy 9/29/03-10/27/03
Libby Wilhelms	Raritan Valley Community College	Kindergarten/LC M. DiEduardo 9/29/03-10/27/03
Melissa Cangelosi	Raritan Valley Community College	Kindergarten/LC L. Brouillard 9/29/03-10/27/03
Daniel Tseng	Rutgers Universty	Japanese/WA K. Bessin 10/01/03-12/03/03
Kathryn Ossandon	Monmouth University	Grade 4/LC T. Corno 1/20/04-05/07/04
Rich Ring	William Paterson University	Social Studies/WA K. Applebaum 9/25/03-11/30/03
Catherine Jones	Lesley University	Science/WA C. Nadal Willis September-November 2003
Vivian Suchy	Rutgers University	Spanish/MP D. Reilly October-December 2003.

22) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2003-04 school year at a rate of \$80.00 per day:

Beril DeFeo*+
 Maryann Busch
 Joanne Burke*+
 Prudence Franklin*+
 Lauren La Freniere
 Alan Lewis*+
 Catherine Herbster
 Monica Pozzetti
 Danielle Gingeleskie
 Anjan Loft
 Barbara Noble*+
 Daniel Mullay*+
 Emily Miller
 Melissa Molyneux*+
 Kim O'Reilly
 Nalini Das*+
 Richard Lyons*+
 Jesse Goodman*+
 John Cooney
 Frank Locassio*+

*Subject to receipt of certificate
 +Emergent hiring

23) The Bernards Township Board of Education does hereby approve the following mini unit courses and instructors 2003-04 school year:

<u>Course Instructor:</u>	<u>School:</u>	<u>Course Title:</u>	<u>Stipend:</u>
Darren Byden	CH	Video Production	\$632
Kathleen Dahly	CH	Fun with Computers	\$632
Stephanie Kaminetsky	CH	Cooks and Books Section I	\$632
Stephanie Kaminetsky	CH	Cooks and Books Section II	\$632
Diane Koeckert	CH	Math Games	\$632
Lisa Latchaw	CH	Pillo Polo	\$632
Jodie Westergom	CH	Creative Writing	\$632
Brienne Wilson	CH	Sketchers	\$632
Katie Wilson	CH	Cheerleading Section I	\$632
Katie Wilson	CH	Cheerleading Section II	\$632
Amanda Woitunski	CH	Drawing and Painting	\$632
Pam Agodon	LC	Let's Get Cooking – Section I	\$632
Tara Corno	LC	Mental Math Madness	\$632
James Garrity	LC	Chess for Beginners	\$632
Maureen O'Neil	LC	Science Fun	\$632

Barbara Reilly	LC	Newspaper Club – Section I	\$632
Kerry Rubin	LC	Let’s Get Cooking – Section II	\$632
Sandy Russo	LC	Counted Cross Stitch	\$632
Sandy Russo	LC	Chess Club	\$632
Kimberly Tone	LC	Newspaper Club – Section II	\$632
Jean Gospin	MP	Chess Club	\$632
Mary Ann Guggenheim	MP	Roots and Shoots	\$632
Mary Ann Guggenheim	MP	Art Creations	\$632
Sheri Jakubowski	MP	Art Creations	\$632
Sheri Jakubowski	MP	Needle Crafts	\$632
Karen Pellicone	MP	Chess Club	\$632
Karen Pellicone	MP	Math & Science Wizards	\$632
Michael Pepitone	MP	Still Life Drawing	\$632
Diane Reilly	MP	Spanish: Crafts, Culture & Cooking	\$632
Sloan Scully	MP	Board Games & Brain Teasers	\$632
Sloan Scully	MP	Poetry Party	\$632
Lisa Argenziano	OS	Jewelry Fun	\$632
Bill Baker	OS	Chess for Beginners	\$632
Deana Capp	OS	Dance and Movement	\$632
Christine Chiravalle	OS	Scrapbook Kids	\$632
Nicole Force	OS	Broadway Kids	\$632
Theresa Langer	OS	Beginner Irish Dancing	\$632
Megan Malone	OS	Word Games	\$632
Sue Philhower	OS	Games R Us	\$632
Denise Turner	OS	Arts and Crafts (grades 1-3)	\$632

24) The Bernards Township Board of Education does hereby authorize the Superintendent to initiate certification forfeiture proceedings on a staff member whose name is on file in the Board office.

On motion by Ms. Seitz, seconded by Ms. Bossart, Items #1-24 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Carlucci (except Item #7), Mr. Koch, Ms. Seitz,
Ms. Winter, Ms. Zarabara (except Item #7), Ms Bracaglia
“Noes” - Mr. Carlucci (only Item #7), Ms. Zarabara (only Item #7)
“Abstain” - None

XII. Public Forum on Other Than Agenda Items

Comments were made regarding usage of Lee Field and number of hours lights may remain on, problems with the telephone system at William Annin Middle School and corrective plans in the event that a school is without power.

XIII. Board Forum

The Board discussed the development of benchmarks to gauge curriculum quality. Several curriculum supervisors spoke about the curriculum evaluation process. It was decided that the supervisors would develop a report detailing evaluation by content area.

XIV. Adjournment

On motion by Mr. Koch, seconded by Ms. Bossart, and approved by all present, the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Margaret Alexander
Assistant Board Secretary